

Boston University Rental Property Management

846 Commonwealth Avenue  
Boston, Massachusetts 02215  
T 617-353-4101



File # \_\_\_\_\_

Xref Vac # \_\_\_\_\_

### LEASE EXTENSION REQUEST FORM

Please accept this letter as my request to extend the termination date of my present lease agreement from

\_\_\_\_\_ to \_\_\_\_\_ for apartment # \_\_\_\_\_

at \_\_\_\_\_. The rate for this extension term is to be \$ \_\_\_\_\_ per month.

Except as specifically amended herein, the terms and conditions of the original lease are hereby ratified and confirmed and shall remain in effect for the extension term.

Comments/Reasons for request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Tenant Signature

\_\_\_\_\_  
Date

APPROVAL: \_\_\_\_\_  
Rental Manager

\_\_\_\_\_  
Date