

Policy Regarding Fall 2020 University-Sponsored Travel

Rationale and Definitions

The health, safety, and well-being of all members of the Boston University community remain the institution's highest priority. While trends in Massachusetts, surrounding states, and some countries indicate a move toward gradual reopening, the same is not true in many parts of the US, and the situation in much of the world remains highly uncertain. For that reason, Boston University will be instituting the following restrictions regarding University-sponsored travel for faculty, staff, and student travel for fall 2020.

University-Sponsored Travel, as defined by the [International Travel Risk Policy](#), is: academic or business travel undertaken by Boston University faculty, staff, and students and authorized, funded, or administered by the University.

Scope of Policy

A. Domestic Travel

Students: University-Sponsored Travel for graduate and undergraduate students is prohibited for the fall semester. Graduate students may petition their dean for an exemption.

Faculty and Staff: University-Sponsored Travel during the fall semester is discouraged and permitted only with the approval of the traveler's dean or vice president. All travel should be arranged through the University's preferred [travel reservation system](#).

B. International Travel

Students: University-Sponsored Travel outside the US is prohibited for graduate and undergraduate students for the fall semester. With support of their dean, graduate students may petition the University Provost through the University's Global Travel Risk Assessment Committee (GTRAC) petition process for an exemption (see the International Travel Risk Policy for GTRAC information). GTRAC can be contacted at globalhss@bu.edu.

Faculty: University-Sponsored Travel outside the US by faculty members during the fall semester is discouraged and permitted only with approval of the faculty member's dean. All international travel should be arranged through the University's preferred [travel reservation system](#) or entered directly into the [International Travel Registry](#).

Staff: University-Sponsored Travel outside the US is prohibited for staff for the fall semester. Exceptions are permitted only with the approval of the traveler's dean or vice president. All international staff travel should be arranged through the University's

preferred [travel reservation system](#) or entered directly into the [International Travel Registry](#).

All travelers are subject to federal, state, and local travel restrictions and quarantine requirements, as well as any applicable University quarantine requirements.

These restrictions on University-Sponsored Travel will be reviewed during the fall semester to determine whether they should be modified and if the restrictions should be extended through Intersession. If you have any questions, please contact globalhss@bu.edu.