



# Advising Strategies for Students on Academic Probation Web Event Handout

# **Presenters:**

Kristin Lively
Assistant Director for Graduate and Undergraduate Programs
SPEA at IUPUI
klivelys@iupui.edu

Kelly Reddick Academic Advisor East Carolina University REDDICKK14@ecu.edu Julie Preece Clinical Professor Brigham Young University julie\_preece@byu.edu

# **Moderator:**

Joy Cox Chair, NACADA Probation/Dismissal/Reinstatement Issues Interest Group joy.cox@GMAIL.COM

Cynthia Wong
Clinical Professor & Academic Advisor
Brigham Young University
cynthia wong@byu.edu

### Overview

In 2010 and 2013, the NACADA Probation/Dismissal/Reinstatement Issues Interest Group sponsored webinars in which panelists shared information and strategies for assisting students who are on academic probation, facing dismissal, or seeking reinstatement. Laying the foundation for this topic, they discussed how we define "student on academic probation," factors that place students at risk for being placed on probation, typical probationary policies, stakeholders responsible for supporting students on academic probation, and the role and responsibilities of those who advise these students. Institutional programs that are supportive of this student population were discussed and useful resources shared.

Webinar participants have responded to these events with appreciation for the information, ideas, and materials previously shared and requests for additional strategies to assist them in meeting the needs of these struggling students. PDR Issues Interest Group Chair Joy Cox has responded to those requests with the development of a Pocket Guide and recruitment of articles for NACADA's quarterly e-publication, *Academic Advising Today*, on this topic. Joy returns to the AdvisorConnect venue with authors from these publications to discuss the good work being done at their institutions to help academically at risk students find their way to successful degree completion. Topics to be addressed include:

- What happens when chronically struggling students are given another chance?
- Maximizing the use of an early alert system through advisor outreach
- Individualizing an academic probation program through institutional partnerships and selective technology systems

# **Pre-Webcast Activity Suggestions**

View the 2010 NACADA Webinar, *Advising Students on Academic Probation*, available on the NACADA YouTube channel at https://www.youtube.com/watch?v=aQ-QnpSM-OI&feature=youtu.be

View the 2013 NACADA Webinar, *Advising Students on Academic Probation*, available for purchase from the NACADA Store at http://www.nacada.ksu.edu/Resources/Product-Details/ID/REC051CD.aspx

# References and Recommended Resources

NACADA Pocket Guide: *Advising Students on Academic Probation*. Available at <a href="http://www.nacada.ksu.edu/Resources/Product-Details/ID/PG17.aspx">http://www.nacada.ksu.edu/Resources/Product-Details/ID/PG17.aspx</a>

Asbury, L., Lively, K., & Eckerty, J. (2014, December). Elevation through collaboration: Successful interventions for students on probation. *Academic Advising Today*, *37*(4). Available at <a href="http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Elevation-through-Collaboration-Successful-Interventions-for-Students-on-Probation.aspx">http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Elevation-through-Collaboration-Successful-Interventions-for-Students-on-Probation.aspx</a>

Cox, J.A. (2013, December). Teaching coping skills to first-year college students on academic probation. *Academic Advising Today, 36*(4). Available at <a href="http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Teaching-Coping-Skills-to-First-Year-College-Students-on-Academic-Probation.aspx">http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Teaching-Coping-Skills-to-First-Year-College-Students-on-Academic-Probation.aspx</a>

Preece, J., Wong, C., Walch, N., Windham, I., Chapman, R., & Hosford, S. (2014, December). Suspension or dismissal without time away: Implications for an alternative program. *Academic Advising Today, 37*(4). Available at <a href="http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Suspension-or-Dismissal-without-Time-Away-Implications-for-an-Alternative-Program-.aspx">http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Suspension-or-Dismissal-without-Time-Away-Implications-for-an-Alternative-Program-.aspx</a>

Reddick, K.W., Trifilo, J., Asby, S.B., Majewski, D., & Geissler, J. (2014, December). Maximizing the use of an early alert system through advisor outreach. *Academic Advising Today, 37*(4). Available at <a href="http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Maximizing-the-Use-of-an-Early-Alert-System-through-Advisor-Outreach.aspx">http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Maximizing-the-Use-of-an-Early-Alert-System-through-Advisor-Outreach.aspx</a>

Selberg, L., Maxa, V., & Busscher, E. (2014, December). Life after probation. *Academic Advising Today, 37*(4). http://www.nacada.ksu.edu/Resources/Academic-Advising-Today/View-Articles/Life-after-Probation.aspx

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Date							
5am							
6am							
7am							
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							
9pm							
10pm							
11pm							
12 pm							
1am							

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					© 2007 Vortov42 U.C	www.vortov42.com/calcadoro
					© 2007 vertex42 LLC, W	ww.vertex42.com/calendars

# Advisor Guide Welcome to Starfish® @ ECU



Starfish is an early alert tool that is accessed through the course management system Blackboard to support academic success at East Carolina University. Through Starfish, faculty can inform students of their academic performance within a course and connect students to appropriate support resources through difficulty notifications or kudos. Advisors have the ability to track notifications raised on their advisees.

# Would you like daily or weekly emails?

Advisors have the ability to receive daily or weekly emails notifying them of raised flags/kudos. To set up your *Tracking Item Summary*:

- 1. Once in Starfish (accessed through Blackboard)—go to **PROFILE**→**EMAIL NOTIFICATIONS** (top right corner—photo)
- 2. Scroll down to the area titled *Tracking Item Notifications*
- 3. Set-up your notification preferences. You can choose to be notified daily, weekly, or immediately about flags/kudos on your advisees.

# **Tracking**

Tracking allows you to view flags/kudos raised on your advisees. This feature will allow you to see a history of notifications or you can search by the student's name and view their profile page.

## **List Format**

- 1. Once in Starfish—go to STUDENTS→TRACKING
- 2. Select appropriate connection (select **Add Filters\*** for more options—change dates/semester, items, etc.)
- 3. Once you have your list—you can sort by clicking on the various categories (student name, item name, creation date, etc.)

## **Profile Format**

- 1. Click on a student's name at any time to open up the student's profile page in a separate window.
- 2. Select **TRACKING** to see the history of the student's flags/kudos.

\*Add Filters (Tracking) can be used to narrow down your flagged advisees by Academic Standing or Classification.

# ADD FILTERS→

**Tracking Items:** Choose Tracking Type and Item Name from drop down boxes

**Attributes:** Select Add Attribute, and choose attribute (Academic Standing, Overall GPA). Define Specific Value.

# How can advisors use Starfish?

Advisors can view their advisees' flags and kudos through weekly/daily emails and tracking reports. It is recommended to follow-up with advisees through one or more of the following:

- Email
- Phone Calls
- Individual Meetings

# Why should advisors follow-up with students who received notifications?

- To hold honest conversations about academic progress, especially with students who may be in academic difficulty
- To connect students with resources such as the Pirate Tutoring Center, Austin Math Lab, Writing Center, Counseling Center, etc.
- To intervene with academic suggestions such as course drops / withdrawal
- To facilitate the advisee-advisor relationship through concern about their success
- To provide positive reinforcement to students with kudos

# **Having Difficulty Managing Follow-up?**

- Set aside time each day or week for follow-up.
- Prioritize follow-up during busier times (i.e. registration week and weeks prior).
- If you cannot follow-up with all flags, focus on difficulty flags, 3 or more flags, and also the students who may be on probation or warning.
- You can use a blind copy with your emails, but try to limit "canned" messages.

Sometimes short, personal emails are more effective than detailed, generic messages. Remember, many students are reading emails on their phone.



Having trouble? Want to learn more?

Contact: John Trifilo (trifiloj@ecu.edu or 252.737.4041) or Kelly Reddick (reddickk14@ecu.edu)

### 12/21/2012

«Primary\_First\_Name» «Primary\_Last\_Name»
«Home\_Address\_Line1»
«Home\_Address\_City», «Home\_Address\_State\_Code» «Home\_Address\_Zip\_Code»

Dear «Primary\_First\_Name»:

Our records indicate that your previous term grades have put you below SPEA standards for good academic standing. This places you on academic probation for the Spring 2013 semester and places a hold on your account that will prevent you from registering for Fall 2013 until you meet the requirements outlined below.

The SPEA Probation policy states:

- 1. Students will be placed on academic probation if any of the following occur:
  - a. IU cumulative grade point average (GPA) falls below 2.0,
  - b. Semester GPA falls below 2.0, or
  - c. With at least 12 credits in the major, the SPEA GPA falls below 2.3.
- 2. Students will be informed of their probationary status by letter.
- 3. SPEA students on academic probation are required to participate in an approved intervention program provided by SPEA during their first semester on academic probation.
- 4. SPEA students will be continued on probation when their semester GPA is a 2.0 or above but their cumulative IU GPA is below 2.0.

To help you return to good academic standing and as part of your probation terms, you must:

- Attend a meeting with your academic advisor no later than <u>January 30, 2013</u> to complete your probation contract. Please call (317) 274-4656 to schedule your appointment.
- Complete the SPEA online Academic Self-Assessment prior to your first appointment
   (https://www.surveymonkey.com/s/spea\_self\_assessment)
   In addition, when you meet with your academic advisor, be prepared to discuss strategies that will help you move to good academic standing.
- 3. If this is the first time you are on probation, you must participate in an approved intervention program, either the <u>Success Skills workshop</u> or <u>Design your own Success Program</u>. When you meet with your academic advisor, together you will determine the best option:
  - a. <u>Student Success Skills workshop</u>: The success skills workshop consists of a four-hour program to help you identify your strengths, set goals, and talk about barriers to success. The workshop will be scheduled on a Friday in the spring from 8 am-12 pm (check in will be at 7:45 am). Your advisor will give you more information on the workshop during your upcoming appointment.
  - b. <u>Design your own Success Program</u>: The Design your own Success Program is an opportunity for students, in consultation with their academic advisor, to identify areas in which they need to focus efforts to return to good standing. Students will commit to four hours of campus based programming (time mgt workshops, study skills, math assistance center, writing center, etc...) to help you meet your academic goals for the term and help return you to good standing.
- 4. Have a **second** advisor meeting to discuss academic planning and discuss academic progress. We recommend that you schedule this meeting before the start of priority registration (March 2013) and no later than the end of the semester.

SPEA's Good Standing policy is as follows:

Students are in good academic standing when their semester and cumulative grade point averages are 2.0 or above, and their GPA in all courses included in the SPEA major requirements is at least 2.3. Students must be in good academic standing to graduate.

If you have any questions about your academic status, please email or call SPEA Student Services, <a href="mailto:infospea@iupui.edu">infospea@iupui.edu</a> or (317) 274-4656. We wish you the best as you work toward improving your academic standing.

Sincerely,

Terry Baumer, Ph.D. Executive Associate Dean

cc: Student File

Academic Self A	Assessment		
*1. Please compl	lete the following:		
Name			
Student ID Number			
Major		A Comment of the Comm	
Date			
Credits last semester			
Credits this semester			
Work hours per week last semester			
Work hours per week this			
semester			
*2. Please list co	urses your courses from	n Spring 2013 (or last sem	ester attended).
Course 1			
Course 2			
Course 3			
Course 4			
Course 5			
Course 6			
*3. Using the key	vou created above, sele	ect information about eac	h course under the
designated catego			
	Difficulty (1 is least difficult)	Hours Studied per Week	Grade
Course 1			
Course 2			
Course 3		And the state of t	Management and a contract of the contract of t
Course 4		Marine and the control of the contro	
Course 5			
Course 6	PARTICIPATION AND AND AND AND AND AND AND AND AND AN	Marie Constitution of the	
	Processing and the second seco	**************************************	
			•

Academic Self Assessment
*4. Which study skills issues contributed to your previous academic performance?
Note taking
Test anxiety
Challenging textbook/readings
Difficult course
Incompatible learning style with teaching style
Course load too heavy
None
Other (please specify)
*5. Which career/academic major issues contributed to your previous academic
performance?
Not confident about choice of major
No academic goals or future plans
Unsure of strengths and talents
Unaware of Career Services
None
Other (please specify)

cademic Self Assessment	
<sup>k</sup> 6. Which family/social adjustment issues	contributed to your previous academic
erformance?	
Adjustment to academic expectations	
Adjustment to college culture	
Separation from family and friends	
Finding suitable housing	
Roommate troubles	
Loneliness	
Home or family problems	
Involvement with campus organizations	
None	
ther (please specify)	
57 Which paragraphic ages and the stand to	
$^{\varsigma}$ 7. Which personal issues contributed to y	our previous academic performance?
Inadequate financing of college	
Physical or mental health problems	
Substance abuse issues	
Too much stress/tension/anxiety	
Learning disability	
Lack of motivation	
Lack of effective time management	
Prioritizing work and academics	
None	
_	
her (please specify)	
her (please specify)	
8. Of the issues you selected in Question 4	1 - 7, what were the top three that negatively
8. Of the issues you selected in Question 4	4 - 7, what were the top three that negatively
8. Of the issues you selected in Question 4 pacted your academic success?	1 - 7, what were the top three that negatively
*8. Of the issues you selected in Question 4  npacted your academic success?  ue 1  ue 2	1 - 7, what were the top three that negatively

Academic Self Assessment
9. Other than the issues stated above, were there further complications that you would like
to inform us of to better guide your individualized intervention program?
×40 What appoising actions will appet to be a second as a second action and the second actions will be a second action as a second action action as a second action actio
st10. What specific actions will you take next semester to return yourself to good academic standing?
(Be sure to list SMART goals - Specific, Measurable, Attainable, Realistic, and Timely -
meaning, more specific than "study more")
<u></u> <b>★</b>
*11. Of the probation programs discussed in your letter, which program would you most
like to participate in and successfully complete as part of your individualized intervention
program?
SPEA Student Success Skills workshop
Design your own Success program
*12. To complete this survey, copy and paste this link into a different tab in your web
browser to schedule your initial probation advising appointment:
http://spea.iupui.edu/students/services/requests.php
You MUST select PROBATION under Reason for Visit.
Type FINISHED in the box below once you have requested an appointment. You will be
notified in your IUPUI email when the appointment is scheduled.

# Academic Advising Strategies for Students on Academic Probation

# A Panel Discussion

Panelists will discuss the work being done at their institutions to help academically at risk students find their way to successful degree completion. Topics to be addressed include:

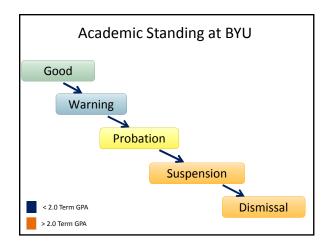
- What happens when chronically struggling students are given another chance?
- Maximizing the use of an early alert system through advisor outreach
- Individualizing an academic probation program through institutional partnerships and selective technology systems



# Julie Preece and Cynthia Wong Brigham Young University An Alternative Program to Suspension at Brigham Young University ADVISOR CONNECT

# Role of Academic Support Office at Grade Processing

- Mandated to inform students that their academic standing has changed
- Students STRONGLY encouraged to meet with an ASO advisor-2-3 days of walk-ins
- Academic standing changes based on any semester or term where at least 6 credits are taken and the student earns below a 2.0 semester/term GPA



# Background

Academic suspension (1 year away)
Academic dismissal (3 years away)

Exceptions: Students with extenuating circumstances who have resolved their issues are able to petition their time away

# Rationale for the Program

Due to insufficient time between grade processing and the first day of classes, we were unable to inform students (phone calls, emails and letters) of changes in their academic status.

		Dece	mber	2009		
5	M	T	W	Т	F	S
		1	2	3	4	5
6	7	8	9	L	11	12
13	14	15	16	17	18	19
20	21	22	23	Н	н	26
27	28	29	GS	Н	- 1	

		Jan	uary 2	2010		
5 (	M	T	W	T	F	5
	$\overline{}$			.vi	Н	GO
3	S	5	6	7	8	9
10	11	12	13	14	A	16
17	Н	19	20	21	22	23
24	25	26	27	28	29	30
31						-

# The Essence of the Option 3 Program

### Option 1

- ☐ Take full time away to resolve issues
- ☐ Reapply and return to the university after a year

### Option 2

- ☐ Spend six months away
- Complete at least two classes at another university or through Independent Study
- ☐ Petition to return to the university

### Option 3:

 Return to school immediately and participate in the Option 3 program.

# Steps for Participating in the Option 3 Program

- ☐ Indicate (in writing) the intent to participate in the program by the first week of school
- ☐ Attend an Option 3 workshop during the second week of school
- \* Some students were disqualified from participating in the program due to university policy and requests from academic departments

For more det	alled explanations of these choices, students should refer back to the original e-mail.
	(Please check if applicable) I took Choice 3 in fall 2010 or have had a petition for time away approved during the past year.
	(Please check if applicable) I am on academic dismissal or have been suspended more than once and understand that I will need to meet with an Academic Support Office (ASO) advisor to complete a contract. I also understand that I will need to meet regular with this ASO advisor and a peer coach.
Choice 1:	Take time away from BYU to resolve the issues which may be affecting a student's academic success.
Choice 2:	Take time away from BYU but petition to return early when the issues which affected the student's academic success are resolved, and 6 credits have been earned at 3,2 or above. This must be coordinated with the Academic Support Office.
Choice 3:	Continue at BYU for winter semester 2012 AND participate in the program as outlined by the ASO. (This includes attending one of the informational workshops).
	I plan to attend the workshop held on (choose one):
	Monday, January 9 - 5:00 p.m. to 6:30 p.m Varsity Theater (WSC)
	☐ Tuesday, January 10 = 5:00 p.m. to 6:30 p.m. = Varsity Theater (WSC)
	Thursday, January 12 – 11:00 a.m. to 12:30 p.m. – Varsity Theater (WSC)
Deadline:	Friday, January 6, 2012 at 4:00 p.m.
I will purs	ue Choice
Names	
BYU ID:	
Signature:	

# Purpose of Option 3 Workshops

- 1. Connect students with staff members
- 2. Help students decide which option is best for them
- 3. Encourage students to utilize campus resources
- 4. Teach basic study skills

# 1. newbras same visit. 3. Compare hacking skills. 4. Tracking your progress skills 5. Time management skills

Changes in Students' Academic Standing the Semester After
Participating in the Option 3 program
(2010 – 2012)

Academic Standing	Winter 2010	Winter 2011	Winter 2012
GOOD	67.02%	61.22%	62.50%
PROBATION			
SUSPENSION	29.78%	33.67%	29.54%
DISMISSAL			
WITHDREW FROM CLASSES	3.19%	5.10%	7.95%

positive Aspects of the Program

Through the Option 3 workshops and one-on-one meetings, we:

- Formed connections with students who avoided contact in the past
  - Including students who had significant issues
- Explained academic policies in detail
- Helped students consider their circumstances with regard to their academic decision making process
- Referred a greater number of students to appropriate resources (i.e. counseling)

# **Concerns and Challenges**

- Demands on staff time and resources
- No follow up with students over multiple semesters
- FERPA induced vagueness in letters, e-mails and workshops
- What to do with students who don't show up to the workshops?

# The Bottom Line



- The Option 3 Program provided contact with a greater number of students than at a typical Grade Processing
- · Practical reasons and Complexity
- Very time consuming for staff at one of the busiest part of the semester
- Staff have to really feel that the return is worth the investment

# Is it better to take time away from school?

Suspended students who:

\_ Take time away

Work with advisors/peer coaches during their first semester back

88%-95% are still in school a semester later

- Seems like better outcome that 62-67% on Option 3.
- Are they really different populations?

# Kelly Reddick

East Carolina University





# Early Alert @ ECU

Adopted Starfish Retention Solutions™ Early Alert System in fall 2011

Fall 2014 at ECU

14775 flags (difficulty notifications)

+20319 kudos (positive)

35,094 TOTAL Notifications (fall 2014)

14179 unique students with a flag/kudos for fall 2014

ECU has approximately 21,500 undergraduate students

**GOAL**: Discuss advisors' capabilities with an early alert system and practices at ECU to maximize benefits

# East Carolina University's Early Academic Alert Intervention Process

# Step 1: Faculty Raise Flag/Kudo Notifications

Called "kudos" and "flags", these notifications are sent to the students ECU email account and copied to specific campus support.

Step 2: System Generated Email is Sent to Student

- Type of flag and course is Identified
- Faculty can provide additional comments
- Support services are identified

### Step 3: Advisor and Network Follow-up

- Flags/kudos can be viewed anytime
- Follow-up emails are sent
- when appropriateCommunication with faculty (when appropriate)

# **Sample Flag to Student**

### Types of Flags/Kudos

- Low/Test Quiz Scores
- Unsatisfactory Coursework
- Concerned
- Feedback
- Attendance related
- Off to a Good Start
- Keep up the Good Work
- Outstanding Academic Performance
- Showing Improvement

## **System Generated Email**

ear [Student's name]

Your soccess in my course, Starfish, 2, is important to me. I have raised the Excessive Absences artification that to my concern about your progress.

in it how the message will look...

I understand that there are many factors that may be contributing to your absences, and even students, situation is different.

elow are suggestions to assist you in improving your performance

- information are listed on your course syllabus.
- Schedule an appointment with your Academic Advisor to discuss strategies or resource
  that will help you be successful.
- Seek assistance though departmental tutoring or the Pirate Tutoring Center. The Pirate Tutoring Center is located in 2700 Old Cafereria Complex and can be contacted via e-
- Depending on your situation, dropping this course may be advised. However, you de understand the impact of course drops on the progression in your major, academic standing, financial aid, and other considerations. Please note that the last day for understandard understand drops it Turaday. Ortake 12<sup>18</sup> by Sun.

You can find additional campus resources by going to Blackboard > Starfish > Success Netwo or visiting http://www.ecu.edu.id/vising.

# Notification Summary Received by Advisors Recent Tracking Item Summary: Saturday, November 1, 2014 7 flags included in this summary: - Flag 1 - Low Test Quiz Scores: Startish Student - Flag 2 - Unsatifactory Conservork: Starfish Student - Flag 1 - Low Test Quiz Scores: Starfish Student - Showing Improvement: Starfish Student - Showing Improvement: Starfish Student - Show Active Flags Starfish Student - Show Active Flags Starfish Student - Six Active Flags Starfish Student - There Active Flags Starfish Student - Six Active Flags Starfish Student - The Flag 1 - Low Test Quiz Scores Starfish Student The Flag 1 - Low Test Quiz Scores flag has been raised by Kelly Reddick for Starfish Student The Flag 1 - Low Test Quiz Scores flag has been raised by Kelly Reddick for Starfish Student The Flag 1 - Low Test Quiz Scores flag has been raised by Kelly Reddick for Starfish Student The Flag 1 - Low Test Quiz Scores flag has been raised by Kelly Reddick for Starfish Student The Flag 1 - Low Test Quiz Scores flag has been raised by Kelly Reddick for Starfish Student Dix (BODXXXXXX) Dix (BODXXXXXX) Detailed information regarding the flags (Including instructor comments) Flag Name: Flag 1 - Low Test Quiz Scores Category: Academic Course: 2014 Fall Student Dev. Lrng in Higher Ed (COAD1000001201480) Baland His 11/2011 Raise Noise: Pleast Come see me during my office hours

# Reaching Out to Students in Academic Difficulty

- Current systems allows advisors to filter students based on current GPA, academic standing, class, etc.
- Must be knowledgeable about systems capabilities
- Prioritizing at-risk students is key
- Immediate access to notifications allows immediate outreach

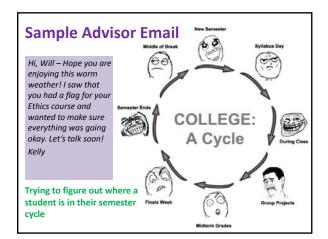
# Approach to Outreach/Follow-up

- Short, informal emails that show concern and initiate a conversation can be effective
- Phone calls are encouraged, especially for those who may have received multiple flags
- Individual meetings are preferred, but may be less realistic
- If time permits, follow up with kudos (positive reinforcement)

# Why put in the extra work?



- Initiates conversation with students who may be struggling academically
- Facilitates rapport earlier in the semester
- Encourage honest conversations
- Allows connection to academic resources
- Opportunity for academic suggestions



# **Student Responses**

Hello Ms. Reddick,

Thank you for the concern. I think most of my flags have come up from my Greek class. The book for the class was unavailable for awhile and I got behind. However I have been discussing these issues with my professor and I think we have most things worked out, along with my absences as I spent some time out of town for my sisters wedding. He has been nothing but completely understanding. If you would like to meet with me, I think that would be a good idea. Whenever you think would be best just let me know. Thank you, Ethan

### Hi Ms. Reddick,

Thank you for your concern. I did not do as well on the first test as I would of hoped but I think after doing the first test I was able to see how I needed to do and I am determined to do better. I also plan on going to tutoring. Thank you, Savannah

### Ms. Reddick.

Thank you for your concern in regards to my academic success, it is a good feeling to have someone on your side cheering for you. I saw that you said we can meet Friday (tomorrow). How about 9:00 a.m.? Thanks once again for your

# **Primary Concern**

# TIME & TIMING

- Difficult to balance high advising load with increased notification volume
- Majority of notifications are received during busiest point in the semester

# **Strategies for Managing Follow-up**

- □Set aside time each day/week for follow-up
- ☐ Prioritize follow-up during busier times (registration, orientation, etc...)
- □ If you cannot follow-up with all flags, focus on difficulty flags, 3 or more flags, and students who may be on academic probation or warning
- ■You can use blind copy with your emails, but try to limit "canned" messages

# Increasing Advisor Advisor Guide Welcome to Starfish® @ ECU

# **Buy-in**

- · Individual meetings with directors and department heads
- **Advisor Trainings**
- · Easy-to-use advisor guides
- · Provide student survey results and student responses to follow-up

# X Starfish

# However, none of this would happen without Faculty Buy-In!

- Provost support (newsletters & emails)
- Early Alert Project Manager (meets with Deans & Chairs)
- Trickle down effect (Department chair to professors)
- Faculty Trainings & Guides
- Newsletters
- Sharing survey results from students, advisors, and faculty
- As advisors, discuss with department faculty about how you are using it and benefits

# Kristin Lively **IUPUI**





# School of Public and Environmental Affairs

Individualized an academic probation program through institutional partnerships and selective technology systems

- Campus programming option
- Self-assessment
- Early warning system



# Good standing requirements

- 2.0 semester and cumulative GPA
- 2.3 major GPA



# Spring Semester 2013 timeline

Probation/dismissal reviewLetters sent to students

• <u>Self-assessment</u> completed

Deadline for 1<sup>st</sup> advising meeting

Probation Contract

Discussed <u>intervention</u>

• Emailed students who did not complete selfassessment

2/5	Emailed student to remind them of seminar
2/8	Success Skills Seminar
	20d Advising and sinkersont
, i	2 <sup>nd</sup> Advising appointment
	Reviewed intervention program
March	<ul> <li>Plan for upcoming semester</li> </ul>
	Removed hold
5/9	Probation dismissal review
3/3	

# Self-Assessment

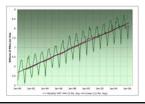
- SurveyMonkey
- Guides students through identifying reasons for low grades
  - Previous semester's courses
  - Academic
  - Career/Major
  - Family/Social Adjustment
  - Personal Issues

# Self-Assessment

- Students set goals
- Select intervention option
  - -Success Skills Seminar
  - -Design Your Own Success

# Results

- Enriched conversations
- Trends big picture
- SurveyMonkey
  - -Tracking and follow up



# First Advising Meeting

- 1st three weeks
- Review selfassessment
- Probation contract
- Identify program
  - -Success Skills Seminar
  - Design Your Own Success

# Success Seminar

# Four-hours – 1 time offering

- Time Management
- Goal Setting
- Learning Styles
- Study strategies & class prep
- GPA
- Resources
- Probation policies



# **Design Your Own Success**

- Review resources
- Select/narrow options
- Student must commit to 4 hours of campus-based programming

# **Campus Resources**

- Advisor contacted offices
  - -Tutoring Center
  - -CAPS group sessions
  - Academic and Career Development
  - -Multicultural Center
- Created a list of resources

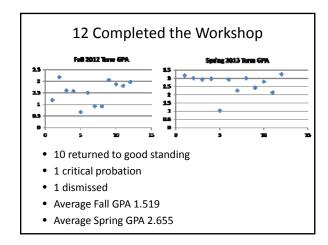


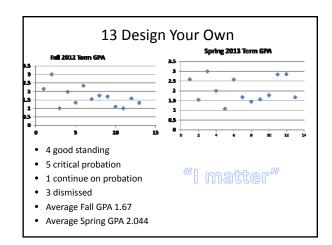
# 2<sup>nd</sup> Advising Meeting

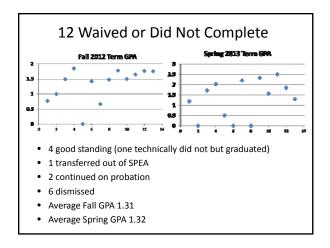
- Student submits signed attendance form if Design your Own Success Program
- Plan for upcoming semester
- Allow student to register
- ~ mid-semester

# Fall 2012 Results

- 61 on probation after Fall 2012
- 38 enrolled in Spring



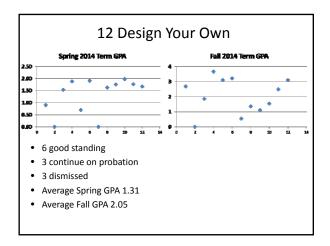


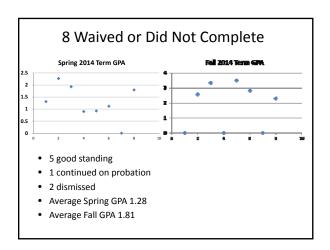


# Fall 2014 Results

- 73 students on probation after spring 2014
- 38 enrolled in fall

# 18 Completed the Workshop Spring 2014 Term GPA Fall 2014 Term GPA 2.5 2 1.5 0.5 0 8 returned to good standing 7 continue on probation 3 dismissed Average Spring GPA 1.41 Average Fall GPA 2.23





# **FLAGS**

Fostering Learning Achievement and Graduation Success

- Early student performance alert
- Faculty provide feedback on student attendance and performance in class
  - Class attendance
  - Homework
  - Quizzes
  - Participation
  - Behavior
  - Recommended action (meet with instructor or advisor, go to tutoring)

# **FLAGS**

- Advisors review performance of assigned advisees and contact those who have been "flagged," whether they are on probation or in good standing
- Discuss instructor evaluation and options for succeeding in class



# Concerns/Strategies

- Collaboration
- Self-assessment provides helpful info
- Choice during "crisis" is empowering
- Exposed students to campus resources
- Accountability is key
- Check FLAGS prior to advising appointments
  - Can direct conversations

# Academic Advising Strategies for Students on Academic Probation

### Panelists:

Kristin Lively, Indiana University-Purdue University-Indianapolis

Kelly Reddick, East Carolina University

Cynthia Wong and Julie Preece, Brigham Young University

Moderator: Joy Cox, Chair, NACADA Probation/Dismissal/Reinstatement Issues

NACADA: The Global Community for Academic Advising
Copyright 2015
All Rights Reserved
All recordings of NACADA materials are copyrighted by the National Academic Advising
Association. See <a href="http://www.nacada.ksu.edu/copyright.aspx">http://www.nacada.ksu.edu/copyright.aspx</a> for NACADA's complete
Copyright statement

