Electronic Development and Approval of Academic Policies (Overview)

- Need for a new or revised academic policy brought to senior leadership (President or Provost) -- usually via appropriate Assoc. Provost or VP -- by any member of the BU community or any academic unit, council, committee, working group, or task force.
- President or Provost decides whether or not to move forward and assigns investigation and/or drafting to the appropriate body.

- Academic policy will be drafted by the body deemed most appropriate by the President or Provost. Typically, this would be the Undergraduate Council, Graduate Council, Research Council, UC Committee on Faculty Policies or UC Committee on Student Policies. This group consults with schools/colleges and other units in the creation of the policy or policy revision. The chair of the drafting body is the sponsor of the policy and is responsible for moving it through the approval process.

1. Faculty Council (for comment)
2. Provost’s Cabinet (for comment)
3. Council of Deans (for comment)
4. Other Stakeholders Identified (for comment)

Appropriate University Council Committee: Undergraduate Programs, Graduate Programs, Research & Scholarly Activity, Student Policies, Faculty Policies

(vote: approve, reject, or return to drafters for revision)

University Council

(vote: approve, reject, or return to drafters for revision)

President

(final approval)

Notification to the University community
• Need for a new or revised administrative policy brought to senior leadership (President or Provost) -- usually via appropriate VP and academic leader, or potentially by a committee, working group, or task force.
• President decides whether or not to move forward and assigns investigation and/or drafting to the appropriate body.

• Administrative policy will be drafted by the individual or body deemed most appropriate by the President. This individual or group consults with schools/colleges and other units in the creation of the policy or policy revision. The individual or chair of the drafting body is the sponsor of the policy and is responsible for moving it through the approval process.

After consultation, Sponsor of Policy brings policy forward for vote

Council of Deans and Administrative Council
(vote: approve, reject, or return to drafters for revision)

President
(final approval)

Notification to the University community