

Documentation of Cost Sharing Expenses

Lines 1, 2 & 3: Attach copies of all PARs that support this cost.

Line 4: Leave blank for Research Accounting to calculate.

Line 5: For student tuition, attach a list to include the name, University ID Number, Year/Semester and dollar amount. For student stipend payments, attach a copy of the Budget Status Report which supports the expense with the cost sharing item identified.

Lines 6 & 7: Attach a copy of the Budget Status Report which supports this expense with the cost sharing item(s) identified.

Line 8: In-kind contributions are not a direct charge to any Boston University account. Maintain departmental records supporting the value of each in-kind item. Provide copies of this documentation to Research Accounting.

Lines 9 & 10: Leave blank for Research Accounting to calculate.

Please contact the Office of Research Accounting (353-4555) with questions regarding completion of this form.

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