



School of Education
Two Sherborn Street
Boston, MA 02215

Program in Educational Media and Technology
Department of Curriculum and Teaching
School of Education at Boston University

Certificate in Instructional Technology (CIT)

CIT Application:

An applicant may earn a CIT through successfully completing either on-campus or online versions of the required courses, or in any combination thereof. However, the global reach of the online courses means that we must ascertain the ability of international students to study and write in English through achieving a TOEFL score equivalent to or better than 550 on the paper-based test, 213 on the computer-based test, or 79 on the Internet test. In addition, the School of Education limits to eight the number of credits that are transferable into any degree or certificate program. This means that a student can successfully complete no more than two of the required courses before applying to the CIT. A student who has successfully completed eight credits of course work may not enroll in additional courses unless they apply to either the CIT program or the masters degree program.

To ensure that students are qualified for the CIT, without requiring all the components of a masters degree application, the CIT application has three parts:

1. A signed statement that the applicant has received an undergraduate degree from an accredited college or university
2. A statement of qualifications and objectives
3. If the applicant has not received a degree (Bachelors, Masters, or Doctoral) in an English speaking program, a TOEFL test score equivalent to or better than 550 when taken on paper, 213 if taken by computer, or 79 if taken on the Internet.

A student who is accepted into and successfully completes the CIT, and who is accepted into a graduate degree program in educational media and technology can transfer all credits from the CIT course in which s/he has received a B or better into the degree program.

Application for Admission to the *Certificate in Instructional Technology* offered by the program in Educational Media & Technology at Boston University.

Name _____ last first middle maiden

Current Address until ____ / ____ / ____ mo. day yr.

Street and apartment number if applicable:

City _____

State _____ Zip Code _____

Country _____

Home phone _____ (International students please include country code)

Business phone _____

Cell phone _____

E-mail address _____

Citizenship: ___ U.S. Citizen ___ U.S. Permanent Resident ___ International Applicant

Personal Data:

Social Security Number _____

Date of birth ____ / ____ / ____

Male ___ Female ___

Undergraduate Degree: _____

From what college or university did you receive your undergraduate degree?

Did you earn an undergraduate or graduate degree in an English speaking program?

Yes _____ No _____ If no, see TOEFL requirement below.

If so, what degree from what institution? _____

What accreditation(s) does the institution from which you received your previous degree hold?

To the Applicant: Your signature below attests that all information contained in this application is complete, factually correct, and honestly prepared. Your application may be void or rescinded if any information submitted proves incomplete, not factually correct, or not honestly prepared. If accepted, your enrollment may be void or rescinded. Please print, sign, and fax this application to: Dr. David Whittier, 617-353-3924, or mail to: 2 Sherborn St., Boston, MA 02215 USA.

Signature _____ Date _____

Statement of Qualifications and Objectives:

All applicants must enclose with this completed application a Statement of Qualifications and Objectives of no less than 200 words. In this statement, describe your qualifications and objectives in wanting to earn a Certificate in Instructional Technology from Boston University School of Education Graduate Program in Educational Media & Technology.

TOEFL Requirement.

A TOEFL test score meeting or exceeding the School of Education's standards is required of all applicants receiving their undergraduate degrees in programs other than English.

The Test of English as a Foreign Language (TOEFL) is administered and co-sponsored by the Educational Testing Service and the College Entrance Examination Board and is divided into five parts: listening comprehension, English structure, vocabulary, reading comprehension, and writing ability. In addition to the Test of Written English, each part of the TOEFL measures an important language skill. For TOEFL information (in the United States), contact TOEFL-TSC Services, P.O. Box 6151, Princeton, NJ 08541-6151; 609-951-1100. The institution code (to be used when requesting that scores be sent) for Boston University School of Education is 3066. The department code is not relevant to the routing of your TOEFL scores and merely indicates the applicant's intended area of study. A minimum score of 550 (paper-based test) or 213 (computer-based test) or 79 (Internet-based) is required for consideration of admission to the School of Education.

Students with Disabilities

Boston University School of Education welcomes students with disabilities and desires to review all applicants appropriately. Applicants who believe that a disability significantly influenced their GPA, standardized test score, or other credentials are invited to include information regarding their disability in the personal statement or in an addendum to the application.

Applicants who believe that their performance demonstrates excellence in light of a disability are also invited to discuss this in the personal statement. It is not mandatory that this information be provided; any information that is provided will be kept confidential.

The Boston University Office of Disability Services will assist graduate students who require academic or other accommodations. They can be reached at 617-353-3658.

APPLICATION PROCEDURE

Once the application form and the statement of qualifications and objectives are complete, mail them to:

David Whittier
Certificate in Instructional Technology
School of Education
Two Sherborn Street
Boston, MA 02215

A decision will be conveyed to you by letter. Admissions decisions will not be faxed, e-mailed, or reported via phone calls to applicants.