

Boston University Medical Campus

Community Liaison Committee (CLC)

National Emerging Infectious Diseases Laboratories (NEIDL)

MEETING NOTES

Tuesday, March 20, 2012

9:30 am. * 620 Albany Street

ATTENDING

Linda Lukas (CLC Co-Chairperson); James Keeney (CLC); Christopher Brayton (CLC); Valeda Britton, Executive Director, Community Relations, BU; Michelle Consalvo, Executive Director, Government and Community Affairs, BU; Raysa Tapia, Director, Community Outreach, BU; Ronald Corley, Associate Director, NEIDL; Kevin Tuohey, Executive Director, Research Compliance, BU

ADMINISTRATIVE

Minutes of the February 21, 2012 meeting were distributed.

Following up on previous discussions Britton proposed Community Liaison Committee Reorganization Guidelines.

The revised committee would be called Community Advisory Committee (CAC). The Committee would be advisory and operate on consensus. Thus, the group would not be required to vote on proposals. The CAC would be self-nominated. Community representatives would be the majority of new CAC members. Consideration would be given to neighborhood associations, community, business and union leaders, scientific, medical, public health, and communication experts for new CAC. The CAC would include approximately 18 members.

Current CLC	6 members	Executive Steering Committee (ESC)
Community Representatives	4 members	South End, Roxbury, Dorchester, and South Boston should each have one additional community representative

Scientific, Medical, Public Health	4 members	Consider setting aside spots for certain groups. For example, one designee from Boston Public Health Commission, one designee from Boston Teaching Hospital Association or a member of the Massachusetts Medical Society. In the event that it is difficult to find residents from host communities, consider whether membership of this group should come from Greater Boston.
Communications Experts	2 members	
Bilingual	2 members	

18 Members

- **EXECUTIVE STEERING COMMITTEE (ESC)**

Current CLC is renamed the ESC. The ESC meets monthly; Committee should continue to meet frequently with NEIDL Director, Associate Director and staff to assure continuity and to educate new members on NEIDL operations and protocol.

- Should set agendas and establish meeting dates for ESC meetings
- At the Chairperson’s discretion, these meeting can be closed to the public.
- Selection of new ESC members should be self-nominated.

- **OPERATION OF CAC**

- Chairman of ESC shall also be chair of new CAC
- The Chairman, in consultation with the ESC and NEIDL staff, is responsible for setting agendas for CAC meetings.
- Agenda should be sent to members two weeks in advance, posted on the NEIDL website and advertised in at least two community newspapers.

The CAC will meet every other month; They may want to consider meeting at different times, sometimes morning and sometimes evening. The group will consider further guidelines to permit the press and public to attend and participate. Public comments would be provided at the end of the CAC business meeting.

Notice of the meeting should be sent to the Boston City Council, the Boston delegation to the state legislature, the Mayor’s Office of Neighborhood Services, and the Boston Public Health Commission.

The minutes of meetings are recorded and posted on the NEIDL website.

Tuohey discussed requests to present at community organizations. Brayton spoke of the trip to the CDC and Tuohey informed the group that prior committee members had visited BSL-4's at CDC and Georgia State. Conversations with the neighborhood indicated that the primary concerns were about traffic and parking.

CLC members felt tours are still a good way to educate the community about the NEIDL. However, increased outreach to the business community (i.e. business owners, vendors, realtors, bankers, etc.) impacted by the NEIDL location might result in better information and educational opportunities for the community at large.

REGULATORY

Tuohey informed group that the Temporary Certificate of Use and Occupancy was issued on March 16, 2012. This permits the building to be used for BSL-2 research as well as continuing to be used for offices and simulation and training exercises. Press release to this effect to be issued shortly;

The CLC was reminded that the public meeting being hosted by the NIH would take place on April 19, 2012 at 6:30 PM at Roxbury Community College. It was suggested that one of the NEIDL Directors should educate the CLC about the NIH Risk Assessment prior to the April 19th meeting.

OPERATIONS

Keeney attended the University's Institutional Biosafety Committee (IBC). He reported there are fourteen studies / protocols that were reviewed at the meeting.

It is anticipated that equipment and investigators will move into the lab by the beginning of April with approval by the IBC. Given the use of the building will be at the BSL-2 level, there are no further external approvals required, but the process will include continuous communication with the Boston Public Health Commission.

Britton and Consalvo reported on the status of NEIDL tours. Elected officials, city and state officials, business owners, and community groups have all toured the NEIDL. Also, Britton and Consalvo reported that invitees are asked for date of birth, affiliation, and contact information as a condition precedent to touring the NEIDL. In addition, flyers that are posted publicly state, "Visitor access will require pre-security clearance. Required information will include date of birth, affiliation, and contact information."

It was suggested that a representative from Public Safety attend the next meeting to discuss personnel clearances for access to the NEIDL.

The next CLC meeting is scheduled for April 17, 2012 at 9:00 am.

Meeting adjourned at 11:00 am.