

Boston University

College of Engineering
Graduate Programs Office
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Request For A Special Service Appointment In Engineering

Please provide the following information when requesting a *Special Service Appointment* for a person who will serve as a reader on a Prospectus Defense Committee (or a Master's thesis), or who will serve as a member of a Final Oral Examining Committee (dissertation defense). Please type.

Name of Student

Department

Name of nominee (*)

Degree ____ M.S.. ____ Ph.D.

Nominee's Mailing Address:

Committee as now composed:

**A current curriculum vitae of the nominee must accompany this request.*

Appointment **M.S.** Thesis:

____ Second Reader ____ Third Reader ____ Member of M.S. Thesis Examining Committee

Appointment **Ph.D.:**

____ Third Reader - Ph.D. Prospectus Defense ____ Member of Ph.D. Final Oral Examining Committee

Reason(s) for this request:

Signature of Department Chairman or Director of Graduate Studies

Date

College approval required for Ph.D. candidates only:

____ Approved ____ Not Approved

Associate Dean, Graduate Office

Date

Copies to: Records Office, student, department