

**FILM/VIDEO/LASERDISC/DVD REQUEST**

**KRASKER FILM/VIDEO SERVICES  
BOSTON UNIVERSITY MEDIA GROUP**

**NEW Address: 985 Commonwealth Avenue Boston, MA 02215**

**Telephone: (617) 353-8112 Fax: (617) 353-6154**

**TO: Boston University Faculty**

**FROM: Gloria Thompson, Manager**

**On-line Krasker catalog: <http://media.bu.edu>**

Please complete this form to order materials for Boston University courses. If you need servicing with the material, include the servicing information. If you have any questions regarding programs or scheduling, call me or my assistant, Walter Von Bosau. Previewing of Krasker materials can be done in our facility during regular office hours: Monday-Friday, 9 a.m. – 5 p.m. For classroom servicing only, call Media Group directly at 353-3227.

COLLEGE	DEPT.	COURSE #	PROFESSOR	TELEPHONE #	#STUDENTS	CHAIRMAN APPROVAL

TITLE	FORMAT (preferred)	SOURCE: Krasker or Other	PURCHASE/ RENTAL FEE	DATE NEEDED	ALT.DATE
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

**Please check one of the following:**

**PROJECTIONIST** (media worker will deliver, operate, & return material with equipment)

**DELIVERY & PICK UP** (just film/video/disc with equipment delivered & returned)

**FACULTY PICK-UP** (video/disc will be picked up at & returned to 985 Commonwealth)

**For Servicing:**

**LOCATION: BUILDING** \_\_\_\_\_ **ROOM #** \_\_\_\_\_

**TIME: FROM** \_\_\_\_\_ **a.m./p.m. TO** \_\_\_\_\_ **a.m./p.m.**