

Education

- **Boston University College of Communication** Boston, MA
Bachelor of Science in Film/Television Sept. 2008 - May. 2012
- **Boston University College of Arts and Sciences**
Bachelor of Arts in English Literature
– GPA: 3.6

Employment

- **Company** Santa Monica, CA
Series Development Fellow Jun. 2012 - Sept. 2012
 - Selected from a highly competitive pool of candidates as the first series development fellow for pilot program
 - Worked in the office of Executive learning the ins and outs of scripted and reality series development
 - Rolled calls, logged DVD's, managed expenses, and general office maintenance
- **Company** Burbank, CA
Development and Production Intern Jan. 2012 - May 2012
 - Wrote brief pitches for original show concepts and gave notes on pitches, casting reels, and cuts in development
 - Reviewed wrap bibles and maintained video/dvd libraries
 - Covered reception for main desk
- **Company** Santa Monica, CA
Development Intern Jan. 2012 - May 2012
 - Assisted with script coverage and maintain various databases for the development department
 - Covered assistants' desks when they were out of the office
- **Company** San Diego, CA
Production Assistant Feb. 2012
 - Filmed interviews for *program* on Canon 7D, set up lights, and basic production design
 - Prior to shoots, managed and distributed production schedule and coordinated transportation
- **Company** London, UK
Production Intern Jan. 2011 - May. 2011
 - Head of research on the *Show* special (aired 8/26/12)
 - *Episode* filler segment researcher and writer
 - Logged video from 15-40 hour shoots and basic editing of footage
 - Maintained correspondence between the network and various travel boards
- **Company** Boston, MA
Associate Producer Sep. 2010 - Dec. 2010
 - Piloted the video campaign for media company
 - Head of production design, co-wrote the script, conducted interviews, and assisted in lighting
 - Campaign won first place for best documentary at Competition
 - It is currently using the video as a template for all future collegiate projects

Additional Experience

- **Award** Western Europe
Research Grant Recipient Oct. 2012 - Present
 - Conducted research for history-based scripted mini-series across Western Europe
 - Made all travel arrangements and itineraries including flights, trains, hotels, visas, and budgets
 - Compiled research into comprehensive book including image and reference guide

Skills

- **Computer:** *Microsoft Office Suite, Photoshop, Avid, HTML, CSS, basic Javascript, Wordpress, Final Draft, Google Docs*
- **Languages:** Conversant in French and Hebrew