Boston University School of Law
Dean's Certification

To the applicant: Please complete the first and second sections of this form. Forward the form to the current dean or administrative officer in charge of students at your degree-granting undergraduate institution. The dean should send this form directly to the School of Law in any envelope that has been sealed and signed across the seal.

1. Name of applicant _____ Social Security no._____
LAST FIRST MIDDLE

Institution from which recommendation is requested_____

Dates of attendance_____ to_____ Degree and year awarded or expected_____ Major_____

2. This certification will become part of your admissions file. It will not be disclosed to any unauthorized individual without your consent. If you matriculate at Boston University, you will be accorded access to its contents unless you voluntarily waive your right of access. Please check one of the boxes and sign the statement below.

I have read the information above and I hereby ☐ waive ☐ do not waive my right of access to this document should I matriculate at Boston University.

Signature_____ **Date** _____

Memorandum to Deans: Under the 1974 Family Educational Rights and Privacy Act, the applicant named above will have access to this certification unless he or she has waived that right.

Personal knowledge of the applicant is not necessary. If the space provided is insufficient, please continue your answers on the reverse side of this form or attach your own letterhead.

Items 1 and 2 below must be answered:

1. Do you have access to the applicant's college file? ☐ Yes ☐ No **If you do not, please return this form to the applicant.**

2. Has the applicant ever been subject to disciplinary action or proceedings for academic or personal misconduct, or subject to any action for academic insufficiency, at any college or university? ☐ Yes ☐ No If so, please explain.

3. Please provide any other pertinent information in the files of the college, including, if possible, class standing. If you are acquainted with the applicant and wish to add your evaluation of his or her ability, character or motivation for law study, please do so.

Signature_____ **Date** _____

Name (type or print) _____ **Title or position**_____

Institution_____ **Telephone number**_____

Please send the certification directly to: Admissions Office, Boston University School of Law, 765 Commonwealth Avenue, Boston, MA 02215 in any envelope that has been sealed and signed across the seal.

In conformity with licensing standards, the issue of a disciplinary record (or absence of one) MUST BE DIRECTLY AND EXPLICITLY ADDRESSED IN WRITING.