

The first numeral in your locker number corresponds to the floor where your locker is located. If your locker number begins with a 2, it is located on the 2nd floor. If your locker number begins with a B, it is located in the basement.

To open your locker, turn the dial clockwise (to the right) two or three times to reset it.

Turn the dial:

- Clockwise (to the right), stopping at the first number;
- Counterclockwise (to the left), passing the second number once and then stopping at that number on the second revolution;
- Clockwise (to the right), and stop at the third number. For most lockers, you need to continue turning slightly past the last number to open. For example, if the last number of your combination is 25, you might need to turn to 18 to open the locker.

\*The School of Law is not responsible for the safety of any items stored in your locker. If you have renters insurance, you should check to see if those items may be covered under your policy. If you do not have renters insurance, we urge you to consider obtaining it. Lockers must be cleaned out by the end of each spring semester.

If you have a problem with your locker, please visit the Student Affairs Office in Suite 503 for assistance beginning September 3<sup>rd</sup>.

### **Locker FAQ's:**

#### **Can I switch my locker?**

Unfortunately, no. However, if you have documentation of an exceptional personal need, you may qualify to be assigned a different locker. Please email Student Affairs at [studaff@bu.edu](mailto:studaff@bu.edu) for assistance.

#### **When do I need to clean my locker?**

Each May, all lockers must be emptied completely to allow Facilities to clean them. Look for emails and signage announcing specific deadlines. Any items left in lockers for the summer will be thrown away or donated.

#### **How can I get help to open my locker?**

Once the academic year begins, you can visit the Student Affairs office in room 503 to get assistance with opening your locker.

#### **Are there any other restrictions on locker use?**

Please do not store perishable or unsealed food in your lockers. Also, please do not overfill your locker, as that can cause malfunction and damage.

Please let us know if you have any questions, and we look forward to seeing you all soon!

Best wishes,

The Student Affairs Team

