

FALL 2016 RECRUITMENT REGISTRATION FORM

Employer Information

Employer Name:

Street Address:

City:

State:

Zip Code:

Contact Person:

Title:

Telephone:

E-mail:

Hiring Attorney:

Request for an On-Campus Interview Date

Please refer to the following list of available dates when planning your visit to BU Law. Available dates are:

August:

9,10,11,12, 23, 24

September:

14 & 15

October:

5 & 6

Interview Dates Requested:

First Choice:

Second Choice:

Third Choice:

Class years you will
interview:

2L

3L

Interview Length:

20 minutes

30 minutes

Length of Schedule:

Full Day

Morning

Afternoon

Number of Schedules (Rooms) Required:

Office location(s) for which you are hiring:

Requested Documents:

Cover Letter

Transcript

Writing Sample

Other:

Please note that if you request a writing sample, the students will be instructed to bring a writing sample to the interview.

Position Information

Hiring Criteria/Special Instructions:

Position Description: (Please attach a job description if more room is required)

Is this an Intellectual Property schedule?	Yes	Is this position restricted by law to U.S. Citizens?	Yes
	No		No
Is this a paid position?	Yes	No	

On-Campus Recruiting Fees* (Based on the number of attorneys firm-wide):
Law Firms: 100+ Attorneys: \$375 | 51-100 Attorneys: \$300 | 50 Attorneys or less: \$125
Corporations: \$100 Government/Public Interest Organizations: No Fee

****There is a \$50 fee for each additional schedule.***

Registration fees are non-refundable.

Is this a paid position?

Yes

No

Boston University Non-Discrimination Policy

Boston University prohibits discrimination against any individual on the basis of race, color, religion, sex, age, national origin, physical or mental disability, sexual orientation, gender identity, genetic information, military service, or because of marital, parental, or veteran status. This policy extends to all rights, privileges, programs, and activities, including admissions, financial assistance, educational and athletic programs, housing, employment, compensation, employee benefits, and the providing of, or access to, University services or facilities.

Boston University School of Law Policy on Equality of Opportunity in Recruiting

Boston University School of Law affords the use of its facilities and services only to employers who do not discriminate on the basis of race, color, religion, national origin, sex, age, disability, marital status, parental status, veteran status, or sexual orientation, and who do not engage in sexual harassment on and off the campus of Boston University School of Law (the "Policy").

Please sign below if you agree to comply with Boston University and Boston University School of Law's non-discrimination policies.

Print Name

Date:

Please e-mail or mail this form along with a check for the registration fee to:

Lisa Terrasi, Assistant Director for Employer Relations & Outcomes

Boston University School of Law

Office of Career Development and Public Service

765 Commonwealth Avenue, Boston, MA 02215

E-mail: lterrasi@bu.edu Phone: (617)353-8981

Checks should be made payable to "Boston University School of Law."