How To... Touch Panel – Dual Screen

Press Touch Panel to wake up panel and use room controls.

Select Sources: (Podium Computer or Podium Laptop)

Advanced Routing: Use this to choose a different source to display on a separate screen. Drag and drop the media Source (Podium Computer or Laptop). The last source placed will be the source of all sound.

Volume controls: Speech volume controls microphone volume, while Program volume controls sound from Sources. Portable Microphones are located in Teaching Table cabinet.

Tele Conference: To call out you must dial 9 before entering a phone number. (A long distance code is needed for long-distance calls and calls outside the area code). When accepting an incoming call press Yes to answer call. Please make sure the program, speech, and telephone volumes are tuned to appropriate levels.

Manual Controls (Located under Utilities): Lights, Shades, Projection Screens, and Capture Options

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Lighting Defaults:
- Full (All on)
- Lecture (Dimmed about 80%)
- Computer (Dimmed and lights directed above screens are turns off)
- Video (All lights 90% Off)
- Off

Projector and Screens (Left and Right Projector): Use this page for raising, lowering, and/or video muting the projection screens.

Content Capture for recordings: (CPU, Laptop, Smart Podium, Etc...) Capture defaults to the left screen.

Power Down or restoring defaults: Select Power Off, then select Yes to confirm. Please note the power down cycle will require 2 minutes.

Smart Podium and Smart Notebook: Remove stylus from annotation tablet to activate writing features. Annotations will work on any application. Use Smart Notebook application for additional inks, text, and highlighting features.

Annotation tablet or stylus not responding: Please turn off the display (bottom left corner), wait 15 seconds and then turn back on. If still not responding please restart the computer located in the Teaching Table cabinet.

DVD/Blu-Ray Player: please use CyberLink Power DVD DVD application on the Podium Computer located inside Teaching Table cabinet. The Blu-Ray drive is backwards compatible and will play Blu-Rays, DVDs, and CDs.