

# INGRID KEPNER HOUGHTON

Email: [ikhough@bu.edu](mailto:ikhough@bu.edu)

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## PROFESSIONAL EXPERIENCE

### **BOSTON UNIVERSITY SCHOOL OF LAW** **2004-Present**

#### ***Lecturer, Legal Research and Writing Program for LLM Students***

Responsible for teaching class to foreign-educated LLM students on how to research and write memorandums of law and agreements for U.S. clients. *Did not teach in 2007 or 2008, while living in London, England.*

### **MCDERMOTT, WILL & EMERY** **2001-2003**

#### ***Corporate Attorney***

Associate in the Corporate Advisory Practice group. Assisted in mergers and acquisitions, private equity, restructuring and insolvency, and securities deals. Assisted in asbestos litigation discovery proceedings.

### **SALES, EVANS** **2000**

#### ***Paid Summer Intern***

Conducted legal research and writing on a variety of issues for clients including purchase and sales agreements, wills and trusts, and corporate filings. Participated in a Federal Bureau of Investigations corporate document raid.

### **COURT APPOINTED SPECIAL ADVOCATES (CASA)** **1999**

#### ***Paid Summer Intern***

Received scholarship from law school to work for CASA during the summer. Managed cases, appeared before Judges on behalf of clients, and visited client children in foster care.

### **NATIONAL OCEANIC AND ATMOSPHERIC ORGANIZATION** **1996-1998**

#### ***Paid Summer Intern***

Designed, executed and wrote the first ever comprehensive study of the effectiveness of the Small Business Innovative Research Department. Study published as an official NOAA document.

## EDUCATION

### **CORNELL UNIVERSITY SCHOOL OF LAW, Ithaca, NY**

*Juris Doctorate, 2001*

### **THE UNIVERSITY OF VIRGINIA, Charlottesville, VA**

*Bachelor of Arts, environmental science and mathematics, 1998*

### **UNIVERSIDAD DE SEVILLA, Sevilla, Spain**

*Studies in Spanish language and culture, 1997*

## VOLUNTEER WORK

### **Wellesley Hills Junior Women's Club**

*Lead Vice President and Chair of Donations, 2008-present*

Led the Donations team in giving away \$108,000 to local not-for-profit organizations. Established first-ever two year grant with the Wellesley Public Schools to address bullying. Responsible for organizing all community service and outreach efforts.

### **Hardy School PTO**

*Vice President, 2011-12*

*President, 2012-13*

### **Triangle Fund**

*Board Member, 2000-2006*

The Triangle Fund is an endowed not-for-profit organization that gives grants to organizations serving at-risk youth in the Corning, New York regional area.

### **American Women of Surrey**

*Board Member, 2007-8*