

# Second Book Workshop for Associate Professors

two events led by

Suzanne Ryan

Editor in Chief, Humanities, Oxford University Press

**Friday October 13th:**

**Individual tutorials based on pre-submitted proposals**

**Saturday October 14th:**

**Group seminar covering common goals and questions**



**Friday October 13th, 2017 from 3:00pm - 6:00pm**  
**Saturday October 14th, 2017 from 9:00am - 1:00pm**  
**CAS Room 200, 725 Commonwealth Avenue**

**BUCH**  
**Second Book Workshop Proposal Guidelines**  
**due to buch@bu.edu, September 1, 2017**

Please follow these "Guidelines for Submitting a Manuscript Proposal, Oxford University Press."

**Brief Book Description**

In one or two paragraphs, describe the work, including its rationale, approach, and pedagogy. "This book is... It does... Its distinguishing features are..."

**Outline**

Please include a detailed outline of the book chapters that gives an idea of how the material fits together, and how the remaining chapters will be developed. Please provide chapter titles.

**Outstanding Features**

List briefly what you consider to be the outstanding, distinctive, or unique features of the work.

**Competition**

Spell out how your book will be similar to, as well as different from, existing books in this field. (If possible, please provide us with the publisher and date of publication of existing works as well.) This information will provide possible reviewers and the publisher with a frame of reference for evaluating your material.

**Apparatus**

Will the book include photographs, line drawings, musical examples, cases, questions, problems, glossaries, bibliography, references, appendices, etc.? Please describe each, for example:

Approximately how many photographs do you plan to include? Approximately how many line drawings (charts, graphs, diagrams, etc.) will you need?

What do you estimate to be the size of the completed book? Approximately how many words?

**MARKET**

Who is the intended audience for the book (scholars, professionals, libraries, undergraduates, general readers)? Do you know of or belong to any professional or academic associations that would help in reaching this audience?

**STATUS OF THE WORK**

Do you have a timetable for completing the book? What portion or percentage of the material is now complete? Do you plan to include material requiring permission (text, music, lyrics, illustrations)?