JCAN/SCM Intern Job Description
August 2017

The Jewish Climate Action Network (JCAN, www.jewishclimate.org) is seeking someone passionate about climate change and the environment to work from September, 2017 - May 2018 to help promote and sustain JCAN, in partnership with the Synagogue Council of Massachusetts (SCN). The intern should be available to work 5-10 hours per week, primarily at the SCM office, 1320 Centre Street, Newton (Newton Centre T stop), and to attend meetings at synagogues in the greater Boston area.

The intern will be expected to:

1. Work closely with SCM staff and JCAN leadership to maintain communication;

2. Attend 1-2 JCAN meetings a month and selected events;

3. Manage a database of Jewish institutions in regard to their engagement with the JCAN, including for the Bentshmarking Campaign, a program to encourage Jewish institutions to measure their energy use and to subsequently plan and implement steps to convert to renewable energy and reduce overall energy usage, and for the JCAN Holistic Sustainability Program, currently under development;

4. Reach out to Jewish institutions through telephone and email contact to 1) establish contacts on any Green Team or Social Justice committee interested in climate change and clean energy alternatives; 2) engage the institution with the Bentshmarking Campaign and the Holistic Sustainability Program; 3) determine ways that SCM and JCAN can provide support to the institution to further its work; and 4) encourage connections to JCAN through attending meetings and bringing in speakers and other programs;

5. Participate in and enhance development of social media engagement with the Jewish community in regard to climate change, clean energy, sustainability, and the work of JCAN; and

6. Interact with SCM to promote connections among synagogues as determined by SCM staff.

Compensation will be at the rate of $12/hour.

Please submit a resume and cover letter to Rabbi Katy Allen at jewishclimateaction@gmail.com.