



Constitution of Hillel Student Organization

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Mission Statement of the Hillel Student Organization

Hillel Student Organization (hereafter called Hillel) is the heart of Jewish life on the Boston University campuses. As one of the largest and most active student organizations at BU, Hillel serves as a resource for the undergraduate and graduate Jewish community and the community at large. Through innovative programming, Hillel promotes social, cultural, political, and religious interaction among all students, with programs that are student conceived, planned, and executed. We represent the University's Jewish students in a pro-Israel manner with social, cultural and political programs and events. Our goal is to help students nourish and connect to their Jewish identity and empower them to choose the best way to accomplish that goal in a way that will strengthen them personally and communally.

Leadership Structure

Hillel shall consist of an Executive Board (hereafter called E-board), a General Board (hereafter called G-board), its various committees, a Religious Life Council (hereafter called RLC), and the First Year Students of Hillel (hereafter called FYSH). Members may work in collaboration with Hillel staff, mainly including the Assistant Director (hereafter called AD or by full name).

- Section I – The E-board shall consist of four (4) directly elected members. They shall be: President, Vice President, Treasurer, and Secretary. Of these, Vice President, Treasurer, and Secretary shall vote on decisions. All E-Board members are automatically members of the G-board. The President shall chair all E-board and G-board meetings.
- Section II – The G-board shall at a minimum consist of seven (7) directly elected voting members. They shall be: Director of Outreach, Director of Fundraising, two (2) Directors of Media, two (2) Directors of Social Action, and Director of Programming. Other voting members may include: Shabbat Programmer and Social Programmer, or another board member at the discretion of the President.
 - Subsection A – If the minimum number of participants for G-Board does not run, the incoming E-board President has the authority to appoint members to the unfilled positions he/she deems them fit.
 - Subsection B – The President has the authority to create additional positions that he/she believes fulfill critical functions within Hillel. These positions will last the duration of his/her term, but they do not get a vote on the G-board.
 - Subsection C – The President and Vice President shall have the authority to dispense their duties as they see fit to the members of the G-board.
 - Subsection D – The E-Board shall convene, attend, and serve as voting members of all G-board meetings.
 - Subsection E – In the event that no member wishes to fulfill a required position on G-board, that position shall remain vacant. If this occurs twice consecutively in

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- o two G-boards, the constitution shall be reviewed by the E-board and faculty advisor.
- o Subsection F—G-board positions may form committees or appoint chair positions to assist them in their responsibilities. This may include, but is not limited to: Shabbat Committee, Social Action Committee, and a Holocaust Education Committee.
- o Subsection G—A design impact intern will sit on G-board during the time of their term and until the position is dissolved.
- Section III - The RLC will consist of two (2) representatives from each prayer service group, the Vice President, and any Boston University Hillel Rabbi(s). The Vice president shall chair and serve as a voting member of all RLC meetings.

Responsibilities of the Leadership

The duties and responsibilities of the E-board, G-board, committees, RLC, and FYSH and individuals on the aforementioned boards/councils shall be laid out as follows:

- **Section I – Responsibilities of the E-Board as a whole:**
 - o The E-Board is responsible and accountable to the Hillel community, the greater BU Jewish student body, Hillel staff, and the University for all decisions (and actions) made in Hillel.
 - o All E-board members shall consider themselves resources for the Hillel community and the greater BU Jewish Student Body. They should be familiar with all activities, policies, dates, and times for all Hillel activities.
 - o All E-board members shall be expected to help publicize for all Hillel events.
 - o All E-board members shall be empowered to be Hillel Ambassadors.
 - o All E-board members shall receive and sign a copy of this constitution and shall become familiar with it before their term begins.
 - o All E-board members shall attend all meetings unless excused by the President (or, in the event the President must miss a meeting, by the Faculty Advisor).
 - o Three unexcused absences in a semester will result in the expulsion of the board member from the E-board, with a replacement voted by the G-board.
 - o An excused absence is an absence that has been approved by the President.
 - o The E-Board may select student leaders to represent Hillel on university councils e.g. Student Senate.
 - o The E-Board should attend at least two Hillel Friday night Shabbat dinners each month. This requirement may change at the discretion of the Vice President with approval of the President.
 - o All E-Board positions are full-year positions. If a student would like to run for a single semester, this must be approved with a majority vote by the existing E-Board along with the AD.
 - o A failure to make meetings, be present at events, and adhering to responsibilities listed in this Constitution are grounds for expulsion.
- **Section II – Responsibilities and powers of the President:**
 - o Shall oversee all Hillel Student Board activities and events.
 - o Shall review and approve event requests by active student groups within Hillel.
 - o Shall set an agenda and run all E-board meetings.
 - o Shall set an agenda and run all G-board meetings.
 - o Shall call for votes at all E-board meetings. Votes will be by acclamation unless the president decides the issue is sensitive enough to require secret ballot, at which time he/she will act accordingly.
 - o Shall vote only if there is a tie.

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- o Shall be responsible for counting votes at E-board meetings.
 - o Shall convene, organize, and run at least one Town Hall Meeting per semester.
 - o Shall, if a senior, run E-board & G-board elections. If the president is not a senior, elections shall be coordinated by the seniors on both G and E board as well as the faculty advisor.
 - o Shall be, or appoint and oversee, the BU Hillel representative(s) to Student Senate Positions, Regional Hillel, CJP, and any other needed representatives.
 - o Shall serve as an active member of the Board of Directors during his or her term.
 - o Shall be, or appoint and oversee, a liaison between BU Hillel and other area Hillels.
 - o Shall be, or appoint and oversee, a liaison between BU Hillel and other BU campus groups.
 - o Shall be the student spokesperson of Hillel for all media purposes, and for any formal meeting between Hillel and faculty or administration or another governing body or individual at Boston University.
 - o Shall meet at least once a week with the Director of Hillel and Director of Student Life in order to coordinate all of Hillel activities, programs, events, policies etc.
 - o Shall be empowered to hold meetings with student group leaders as needed in accordance with the policies set out by the Program Initiative Model.
 - o Shall serve as a mentor to the rest of the E & G-board, and shall lead by example.
 - o Shall attend Hillel's weekly staff meeting a minimum of once per month, should his or her schedule permit.
 - o Shall serve as a liaison between the Board of Directors, Hillel Staff, and the E and G-boards.
- **Section III – Responsibilities and powers of the Vice President:**
 - o Shall replace the President in the event of his/her resignation or removal.
 - o Shall, in conjunction with the President serve as a liaison between Hillel and other BU campus groups.
 - o The Vice President has a duty to enrich the religious needs of the entire, pluralistic, Jewish community at Boston University.
 - o Shall attend, vote, and chair at all RLC meetings and report back to the E-board about any decisions made there.
 - o Shall oversee the work of the Holocaust Education Committee to ensure that the committee plans at least one (1) thoughtful program each semester.
 - **Section IV – Responsibilities and powers of the Treasurer:**
 - o Shall serve as the liaison between Hillel, the Student Activities Office (SAO), and Allocations Board (AB).
 - o Shall oversee the distribution of funds allocated by the Director of Student Life to the student board and shall work with the AD to ensure that the student board stays in budget. Budget for Israel programming may be delegated to a staff member.
 - o Shall assist the Director of Programming and all social programmers with all financial matters, and matters that concern SAO as pertains to their events.
 - o Shall report to E-board all financial account information, relating to the student board.
 - o Shall oversee the distribution of all funds from the G-board for approved student group programs and individual community events that have been approved by a majority vote of the G-board.

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- o Will help educate the E-board, G-board, committees, RLC, FYSH and Hillel membership with respect to all SAO and AB procedures. (This presupposes thorough knowledge of all such policies, procedures, and guidelines.)
 - o Is responsible for overseeing the completion, signing, and delivery of all SAO and AB paperwork on time. (This presupposes that the Treasurer is empowered by the board to legally represent them in all financial matters.)
 - o Shall be responsible for collecting or appointing someone to collect money at all Student Board events.
 - o Shall oversee the Director of Fundraising and help in the execution of fundraising events. May also oversee other members of the G-Board as needed.
- **Section V – Responsibilities and powers of the Secretary:**
- o Shall take minutes and attendance at each E-board, G-board meeting. The minutes will be circulated to each board member respectively at least 2 days prior to the next meeting.
 - o Shall be responsible for enabling effective communication between officers and remind people of their assigned tasks. May oversee G-Board members as needed.
 - o Shall serve as an expert of the Hillel Student Board Constitution. In conjunction with the Director of Student Life she/he is responsible for ensuring that all officers are performing their duties according to the constitution, and that all meetings are following the bylaws laid down in this constitution. (Presupposes familiarity with the Hillel Student Board Constitution),
 - o Shall be responsible for ensuring all meetings adhere to the rules set forth in the in the constitution.
 - o Shall be responsible for drafting a Covenant, if requested by the E-board. This Covenant lays out duties for the E & G-Boards as a whole, taken directly from the Constitution, as well as implications of policies that had not been previously drafted in the Constitution. An example copy can be found in a separate policy document. This may be approved as a yearlong policy with 2/3 majority vote of the G-board and it expires at the end of the year term.
 - o Shall be expressly responsible for recommending the removal of an officer or executive based upon acts that are contrary to this constitution.
 - o Shall coordinate all meeting times for the G-Board and E-Board and shall notify the community including staff, students, RLC, and FYSH about the meeting times.
 - o Shall organize sign up sheets, a community calendar, surveys, and community outreach as needed. Shall update the Community Feedback page on the website or delegate this task, if necessary.
 - o Shall adopt any responsibilities or duties as assigned to him/her by the President, Vice President, or Director of Student Life.
- **Section VI – Responsibilities of the G-board as a whole:**
- o The G-Board is responsible for creating and delivering programming (pursuant to Hillel's mission statement) as well as fostering a warm and welcoming environment for the Hillel community, the greater Boston University Jewish community, and the University as a whole.
 - o The G-Board shall follow all directives of the E-Board and Hillel staff.
 - o G-Board members are encouraged to support all student board run events through promotion, preparation, and attendance. The G-Board should participate in social media support, tabling, volunteering for tasks, and attending the events.
 - o All G-board members shall be empowered to be Hillel Ambassadors.

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- o The G-Board should attend at least one Hillel Friday night Shabbat dinners each month. This requirement may change at the discretion of the Vice President with approval of the President.
 - o Any member of the G-Board, after consultation and approval of the Director of Student Life (a Hillel staff person hereafter referred to as AD) shall have the ability to call for a vote of no confidence in the E-Board president, or vice president. A 2/3rd majority vote of the G-Board & E-Board (excluding the president and vice president), shall cause the removal of the executive called into question.
 - o Without the approval of the AD, any member of the G-Board may call for a vote of no confidence in a member of the E-Board. Without the approval of the AD a unanimous vote is needed to remove the president or vice president.
 - o Any member of the G-Board may be removed from their position by the President if they have not followed their duties as laid out in the constitution. This must be done after consulting with the AD (no approval is necessary) and a majority vote of the E-Board.
 - o G-Board shall assist in the execution of the Program Initiative Model to encourage student groups to host events supported by Hillel's resources.
 - o Three unexcused absences in a semester from board meetings will result in the expulsion of the board member from the G-board.
 - o An excused absence is an absence which has been approved by the President. Academics are top priority, but missing too many meetings because of assignments will lead to an officer review by the E-board and potential meeting about time management.
 - o G-Board meetings are open to the public, unless deliberating a confidential vote. Community members should ask the President to reserve time for them to speak with a minimum of 24 hours beforehand, preferably before the weekly E-Board meeting.
 - o The President may veto actions of the G-Board; however, a 2/3rd vote by the G-Board shall override this veto.
 - o The G-Board is empowered to create policies for its own operation consistent with this constitution; these policies must be passed with a majority vote, and recorded by the Secretary.
 - i. Policies expire at the end of a G-Boards term; they may be renewed by the incoming G-Board.
 - o All G-Board positions are full-year positions. If a student would like to run for a single semester, this must be approved with a majority vote by the existing E-Board along with the AD.
 - o A failure to make meetings, be present at events, and adhering to responsibilities listed in this Constitution are grounds for expulsion.
 - o All members of the G-Board should meet regularly with the AD or other members of Hillel staff for updates and progress reports.
- **Section VII – Responsibilities of the Director of Programming**
 - o Shall engage an increasing number of Jewish students at Boston University through unique and innovative social programming.
 - o Shall ensure that student attendance at each program is tracked according to Hillel's attendance protocol.
 - o Shall, in conjunction with his / her social programmers, be responsible for creating large-scale events including, but not limited to, Formal, Purim Party, and Latkepalooza, as well as smaller events throughout the year.

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- o Shall oversee the Social Programmer and the Shabbat Programmer and delegates appropriate work to them. If there are no additional Social Programmers or a Shabbat Programmer, the Director of Programming will take on or delegate tasks necessary for event implementation.
- o Shall coordinate all logistical details of large events, including venues, entertainment, food, etc, well in advance of the event date.
- **Section VIII – Responsibilities of the Directors of Media:**
 - o Shall ensure the creation of all promotional material in a timely fashion; create and implement a strategy to market the Boston University Hillel brand; maintain and grow Hillel's presence on all social networks (i.e. Facebook, twitter, etc.).
 - o Shall manage Hillel's social media pages (including creating content, scheduling posts, strategizing and analyzing community activity).
 - o Shall draft weekly Hillel Happenings e-newsletter.
 - o Shall have all of the promotional material for events, speakers, and programs approved or sent by the AD, and if needed, approved by any other University body.
 - o Shall be responsible for following all directives of the E-Board, G-Board, RLC, FYSH and the AD.
 - o If needed, shall be responsible for the continual creation of student-created content for Hillel's website.
 - o The student board or AD is empowered to hire interns to assist the Directors of Media in public relations efforts.
 - o Shall meet regularly with the AD & President.
 - o Shall manage the two (2) Chairs of Public Relations and delegate work to them from responsibilities listed in this section, as needed.
 - o In order to promote events for Hillel, the Director of Media is expressly responsible for:
 - i. Ensuring Hillel events are advertised on Boston University screen savers, and the George Sherman Union televisions.
 - ii. Utilizing advertisements in University publications when deemed necessary.
 - iii. Distributing flyers to all dorms and departments in accordance with departmental, student, and university policy.
- **Section IX – Responsibilities of the Director of Fundraising:**
 - o Shall raise money from students or parents in conjunction with the Director of Development.
 - o Shall ensure that all funds raised go to the Student Board's fund in conjunction with the treasurer.
 - o Shall be obligated to meet the fundraising goal as established by a majority vote by the G-board and approved by the Director of Development at the beginning of their term.
 - o Shall work with the Director of Social Programming to plan and implement events while incorporating fundraising elements.
 - o Shall be required to create at least one innovative fundraising opportunity a semester. This may include sales, phoneathons, or sufficient fundraising at events.
 - o Shall be encouraged to meet with the Director of Development monthly and to report back to the board on this meeting.
- **Section X – Responsibilities of the Director of Outreach:**

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- o Shall foster an environment that integrates Boston University students into the Hillel community, and to create an environment that attracts potential community members to the university.
- o Shall encourage members to become Hillel Ambassadors, and shall serve as head of the Hillel Ambassador program.
- o Shall serve as head of FYSH in order to create programs and events that are welcoming for all BU students.
- o Shall serve as the liaison between the AD and the student board in regards to outreach statistics and Engagement Intern progress.
- o In order to create an atmosphere of inclusion and acceptance that encourages Hillel's growth, the Director of Outreach is additionally responsible for:
 - i. Finding housing for prospective students
 - ii. Aiding students in acclimating to the University and to Hillel
 - iii. Creating a pleasant atmosphere and experience for visiting students
 - iv. Planning, creating and implementing an orientation (or fall welcome) experience for students in conjunction with the AD.
- **Section XI – Responsibilities of the Directors of Social Action:**
 - o Shall educate, create, and implement social action programs and activities that the Hillel community and the wider University community can participate in.
 - o Shall organize and implement the Roffman Family Mitzvah Day each semester through innovative programming (including splitting it into multiple days).
 - o Shall be responsible for organizing a minimum of one blood drive per semester.
 - o Shall be manage coordination and collaboration with the Boston University Community Service Center.
 - o Shall be empowered to form a Social Action Committee comprised of students who have indicated their interest in Social Action. This committee may assist the Directors in any of their tasks.
 - o Shall help to facilitate all social action projects in Hillel, including Challah for Hunger.
- **Section XIII – Responsibilities of the Social Programmer:**
 - o Shall, under the jurisdiction of the Director of Programming, engage an increasing number of Jewish students at Boston University through innovative social programming.
 - o Shall, in conjunction with the Director of Programming, be responsible for creating and implementing both large and small scale events throughout the year.
 - o Shall maintain responsibilities delegated to them from the Director of Programming.
- **Section XIV – Responsibilities of the Shabbat Programmer:**
 - o Shall, under the jurisdiction of the Director of Programming, engage an increasing number of Jewish students at Boston University through innovative Shabbat programming.
 - o Shall plan one themed Shabbat each month, or set another goal in collaboration with the Director of Programming. This includes ordering decorations, maintaining a budget, communicating with staff and dining, as well as organizing board volunteers or a committee to help set up/clean up.
 - o The Shabbat Programmer may form a pluralistic Shabbat Committee to assist in these tasks.

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- **Section XV – Responsibilities of the Holocaust Education Committee:**
 - Shall educate Jewish and non-Jewish students at Boston University about the Holocaust.
 - Shall apply through election forms or be appointed by the G-Board.
 - Shall, in conjunction with the Rabbi(s) of Hillel and the Vice President, plan and execute programming on and leading up to Yom Hashoah and Kristallnacht.
 - Shall be responsible for creating ongoing informal Holocaust education activities.
 - Shall report directly to the Vice President.

- **Section XVI- Responsibilities of the Design impact Intern**
 - Shall be an unpaid internship.
 - Shall apply and be chosen by the AD and will be a voting member of G-board.
 - Shall serve as the point person for the design impact research project and will firm up details of research as well as post the research so it is available to all board members.
 - Shall act as a liaison between the student board and the AD.
 - The design impact intern will be required to meet with the AD twice a week.

- **Section XVII– Responsibilities of the Religious Life Council (RLC):**
 - The RLC has a duty to ensure that all Jewish religious observances are available to students at Hillel, and that consistent with Hillel’s mission a pluralistic environment of mutual respect and understanding is fostered.
 - Any Hillel Rabbi(s) shall serve ex-officio as a member of the RLC. The Hillel Rabbi will not be a voting member of the RLC.
 - RLC meetings are always open to the public unless a majority vote has been taken to close the meeting.
 - The RLC must take a majority vote to recognize, or conversely unrecognize, a prayer service group.
 - Each prayer service group is encouraged to plan 1-2 events per semester; these may be open to the entire Hillel community.
 - The leaders of each prayer service group must coordinate with each other to ensure planning of Kiddush and Tseudat Shlishit as needed.
 - All ritual and religious decisions must originate in the RLC. The E-Board, G-Board and Hillel professionals must abide by the policies of the RLC.
 - The E-Board may strike down any RLC decision by a unanimous vote. If this decision is again passed by the RLC, the issue shall be brought to a town hall meeting of voting members, to be decided by a majority vote.
 - If any RLC member cannot attend a meeting, they are responsible for sending a representative in their place. Each RLC member has two excused absences.
 - The RLC receives a set amount of funding at the beginning of the term. This amount will be decided by the Rabbi(s) and AD.
 - The RLC shall empower the each prayer service group or Vice President to hold religious programming by designating funding through a majority vote.

Responsibility to Meet

E-board, G-board, RLC, and individuals on the aforementioned boards/councils have a responsibility to meet (at minimum) as follows.

- **Section I – E-Board Meetings:**
 - The E-Board has a responsibility to meet, separately from any other meeting where all of the executive officers are present, once a week.
 - Each executive board should decide unanimously how many excused absences are allotted.

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- **Section II – G-Board Meetings:**
 - The G-Board has a responsibility to meet a minimum of once per week. Unless the G-Board has been adjourned for a University recess.
 - Three excused absences are allotted to each G-Board member per semester. If a board member exceeds this number, he/she may be removed from the position. Any further absences must be cleared with the President.
 - Absences will not be excused if they are not requested within 48 hours of the meeting.

- **Section III – Religious Life Council Meetings:**
 - The RLC has a responsibility to create their meeting schedule for the semester within the first week of school starting. The Vice President must approve the schedule.
 - Two excused absences are allotted to each RLC member per semester. Any further absences must be cleared with the Vice President.
 - If any RLC member cannot attend a meeting, they are responsible for sending a representative in their place.

- **Section IV – Town Hall Meetings:**
 - The E-Board and G-Board have a duty to jointly hold a town hall meeting at a minimum of once per semester, and as the need arises.
 - The E-Board and G-Board are empowered to create a line of direct communication to the general Hillel community aside from Town Hall Meetings.
 - If the Town Hall Meeting is a result of an extreme grievance, or caused by a condition of Section XX of the “Responsibilities of Leadership” in this document; the following shall be in effect:
 - The Executive Director or AD, or both, must attend. The Executive Director and AD may express their personal preferences, but they will recommend action to the E-board based solely on their objective perception of the consensus of the attendees of the meeting. This recommendation shall be accepted, unless unanimously, spontaneously rejected by the E-board. In that case, a separate meeting will be held as soon as possible between the Executive Director, the AD and the E-Board to determine if the E-board continues to function as the legitimate representative of the Hillel student body.

Election Process

The following sections regulate the manner of election of individual to the E-board, G-board, and RLC.

- **Section I – Election Dates:**
 - The elections for individuals to E-Board and G-Board shall be held on the first Sunday of December unless this day bookends a University recess. If this occurs, the election will take place the following Sunday.
 - Individuals must declare their candidacy for E-Board or G-Board positions before the University’s thanksgiving recess. A failure to declare candidacy makes an individual ineligible to run.

- **Section II – Eligibility Requirements:**
 - In order to be eligible to serve on the E-Board, and G-Board the following criteria must be met:
 - The student must be a full-time undergraduate student at Boston University.

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- The student must be planning on staying in Boston for the entirety of their elected term. If a student would like to run for a single semester, he/she must get approval from the AD and a majority vote of the current E-Board.
 - Students running for positions must understand that this is a yearlong commitment and that they will be held to this responsibility.
 - The student must read this entire constitution, and be familiar with the position he/she is seeking.
 - The student must speak with the AD and a senior member of board before handing in their election application. The student must also speak with the board member currently holding the position they intend to apply for.
 - The student shall fill out an election application with name, ID#, position sought, statement of intent, statement of qualifications and any additional materials that the AD, President, and seniors of the board deem essential.
 - Students running for G-Board may only run for one position.
 - Students running for E-board have the option to drop down and run for one other position- either a lower E-Board position or a G-Board position. They must declare their drop down choice on their election application.
 - Students must run as individuals, and not as members of a "slate" of candidates. There is a zero tolerance policy of slating.
 - No write-in candidates are permitted to run.
 - All candidates are required to sign a spirit of election contract that details the rules and regulations for the election process.
 - Students must have been on RLC or G-Board for a full year to run for E-Board. Non-voting chair positions, committee members, FYSH board members, or other members within the community are ineligible to run for E-Board until they have served on the G-Board unless they meet the following criteria:
 - Have relevant qualifications from other student organizations or professional experiences,
 - That these qualifications have been reviewed by the seniors, AD, and E-board,
 - and that $\frac{2}{3}$ majority of the E-board, seniors on G-Board, and AD unanimously votes to allow the student to run.
 - Students that meet the above criteria may also be considered for appointments to an E-Board position if approved by a unanimous vote of the existing E-Board and approval from the AD.
- **Section III – Election Procedure:**
 - o The following procedure shall govern the election process for individual members to E-Board and G-Board.
 - Any BU undergraduate student is eligible to vote
 - In order to vote, the student must be present for the entire election.
 - The candidates for President will each have three (3) minutes for their speeches, followed by a ten (10) minute question and answer period. All other VP candidates and the Treasurer will have two (2) minutes to speak, followed by a five (5) minute question and answer period. G-Board candidates will have one and a half (1.5) minutes to speak.
 - Chair and Committee positions do not give speeches and are appointed by the President at the approval of the AD.

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- The election will be conducted by secret ballot.
 - Ballots shall be handed out in the following manner: When a student enters the room, he/she hands the AD his/her BU ID, and the AD hands him/her a ballot after all the candidates have delivered their speeches. The ID will be verified, then handed back. All G-board seniors and the AD shall count votes.
 - Candidates with the most votes win unless only one person is running for an office, in which case he/she must receive 2/3 of the votes. If the candidate does not receive 2/3 of the vote, the position will be filled by a decision of the outgoing President and the AD.
 - In the event of a tie, all of the G-board seniors shall cast the tiebreaker.
 - In the event of impropriety in the election, it shall be up to the senior who is coordinating elections (if not the outgoing President) to call a mis-vote.
 - Campaigning is allowed anywhere on or off campus. Posters, flyers and facebook campaigns are only allowed with prior approval of the AD and/or the permission of the University where applicable.
 - Any Hillel member who cannot attend elections for a reason deemed appropriate to the AD may run for any elected position, except President. He/she must notify the President of his/her intent to run, following the same procedure as everyone else (defined above) and must fill out an election application, following the same procedure as everyone else (defined above). A proxy shall read his/her speech. He/She also has the option to record or videotape his/her speech.
- **Section IV – RLC Elections:**
 - Each prayer service group may devise its own system of either electing or selecting two representatives to RLC.

Amendment Procedures

The following sections regulate the manner of amending this document.

- **Section I – E-Board Amendment Procedure:**
 - The constitution can be amended at any time by a unanimous vote of the E-board.
 - Any amendments to the constitution by a unanimous vote of the E-board do not need to be approved by the AD.
- **Section II – G-Board Amendment Procedure:**
 - The constitution can be amended at the end of each academic semester by a 2/3^{rds} vote of the G-board.
 - Any amendments to the constitution by a vote of the G-board need to be approved by the AD.
- **Section III – Duty to Review:**
 - The G-Board has a duty to review the constitution every 3 years (starting in 2018) in a meeting, and charge the E-Board with changing the constitution.
 - The constitution may be changed by the President and Vice President without a vote anytime a new Hillel professional is hired, with the approval of the a majority vote of the G-Board.

Reserved Powers

The following section pertains to Hillel Professionals and student members of the Board of Directors of Hillel, as well as defining Pro-Israel.

- **Section I – Executive Director:**
 - The Executive Director of Hillel House has the right to veto any action or program of the FYSH, RLC, G-board or E-board. A compelling Hillel interest of the highest magnitude should exist for an Executive veto to occur. The Executive Director shall provide a written explanation to the E-Board for any vetoes he/she imposes. This clause shall be reconsidered if a new Executive Director is appointed.
 - The E-Board may by unanimous vote, override the veto of the Executive Director.
- **Section II – Student Members of the Board of Directors:**
 - All student members of the Board of Directors shall serve ex-officio (though without voting rights) as members of the G-Board.
 - Student Members of the Board of Directors are encouraged to attend E-Board meetings on a monthly basis, schedule permitting.
- **Section III – Pro-Israel Statement:**
 - Student groups, or events will not be considered “Pro-Israel”, if they (or their national organizations) invite speakers who agree with and support the Boycott Divestment and Sanctions of Israel or the Palestinian Territories.
 - Our Hillel abides by Hillel International’s guidelines regarding Israel programming.

Policies

The following section pertains to policies voted on by the student board that may be renewed or have been developed as permanent structures. These policies will be reviewed by the student board in separate documents.

Program Initiative Model

- Effective December 1, 2015 Hillel has enacted a Program Initiative Model. This proposal will be amended to the Constitution once fully drafted.
 - Groups that still exist within Hillel include, but are not limited to: Challah for Hunger, Minyanim, FYSH, Ambassadors, and Engagement Interns.
- Student groups may apply for funding, PR, room reservations, and staff support through the Hillel website.
- Student groups are not directly affiliated with Hillel, but ones supported by Hillel are actively involved in enriching Jewish life on campus and enhancing Israel programming in accordance with Hillel International’s guidelines.
- A combination of the Hillel professional staff and E & G-board members will approve events and allocate associated resources.

Covenant

- Effective for the 2015 student board, the Covenant served as a document that lays out specific requirements of E & G-Board members explicitly that had previously been implied. This document may be utilized for following boards if the G-Board chooses to enact it as a policy with a 2/3 majority vote. Policies last for a year term.

CONSTITUTION OF THE HILLEL STUDENT ORGANIZATION