

Health Resources and Services Administration (HRSA) SPNS Outreach Initiative

CHART REVIEW TOOL – Follow-up

Client ID \_\_\_\_\_ CLIENTID

Follow Up Period CHARTNUM (circle one) 6 MOS 1 12 MOS 2 18 MOS 3 24 MOS 4

Staff ID \_\_\_\_\_ STAFFID Data Collection Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ FORMDATE

Date of Study Enrollment (mm/dd/yyyy) \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ ENRDATE

Chart Rev. Begin Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ BCRDATE Chart Rev. End Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ ECRDATE

CD4 Counts and Dates

1.1a. CD4 count

\_\_\_\_\_ / mm<sup>3</sup> CD41
[ ] Data pending -666
[ ] NA No data/ no tests -888
[ ] Missing -999

1.1b. Date of this CD4

\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ DTCD41
[ ] Data pending 01/01/6666
[ ] NA No data/ no tests 01/01/8888
[ ] Missing 01/01/9999

1.2a. CD4 count

\_\_\_\_\_ / mm<sup>3</sup> CD42
[ ] Data pending -666
[ ] NA No data/ no tests -888
[ ] Missing -999

1.2b. Date of this CD4

\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ DTCD42
[ ] Data pending 01/01/6666
[ ] NA No data/ no tests 01/01/8888
[ ] Missing 01/01/9999

1.3a. CD4 count

\_\_\_\_\_ / mm<sup>3</sup> CD43
[ ] Data pending -666
[ ] NA No data/ no tests -888
[ ] Missing -999

1.3b. Date of this CD4

\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ DTCD43
[ ] Data pending 01/01/6666
[ ] NA No data/ no tests 01/01/8888
[ ] Missing 01/01/9999

1.4a. CD4 count

\_\_\_\_\_ / mm<sup>3</sup> CD44
[ ] Data pending -666
[ ] NA No data/ no tests -888
[ ] Missing -999

1.4b. Date of this CD4

\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ DTCD44
[ ] Data pending 01/01/6666
[ ] NA No data/ no tests 01/01/8888
[ ] Missing 01/01/9999

1.5a. CD4 count

\_\_\_\_\_ / mm<sup>3</sup> CD45
[ ] Data pending -666
[ ] NA No data/ no tests -888
[ ] Missing -999

1.5b. Date of this CD4

\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ DTCD45
[ ] Data pending 01/01/6666
[ ] NA No data/ no tests 01/01/8888
[ ] Missing 01/01/9999

1.6a. CD4 count

\_\_\_\_\_ / mm<sup>3</sup> CD46
[ ] Data pending -666
[ ] NA No data/ no tests -888
[ ] Missing -999

1.6b. Date of this CD4

\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ DTCD46
[ ] Data pending 01/01/6666
[ ] NA No data/ no tests 01/01/8888
[ ] Missing 01/01/9999

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## Viral Load Tests

**2.1a** \_\_\_\_\_ copies/mL VL1

- Undetectable <50 -50
- Undetectable <200 -200
- Undetectable <400 -400
- Undetectable ND -1
- Data pending -666
- NA No data/ no tests -888
- Missing -999

**2.1b Date of this viral load test**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ DTVL1  
(mm/dd/yyyy)

- Data pending 01/01/6666
- NA No data/ no tests 01/01/8888
- Missing 01/01/9999

**2.2a** \_\_\_\_\_ copies/mL VL2

- Undetectable <50 -50
- Undetectable <200 -200
- Undetectable <400 -400
- Undetectable ND -1
- Data pending -666
- NA No data/ no tests -888
- Missing -999

**2.2b Date of this viral load test**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ DTVL2  
(mm/dd/yyyy)

- Data pending 01/01/6666
- NA No data/ no tests 01/01/8888
- Missing 01/01/9999

**2.3a** \_\_\_\_\_ copies/mL VL3

- Undetectable <50 -50
- Undetectable <200 -200
- Undetectable <400 -400
- Undetectable ND -1
- Data pending -666
- NA No data/ no tests -888
- Missing -999

**2.3b Date of this viral load test**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ DTVL3  
(mm/dd/yyyy)

- Data pending 01/01/6666
- NA No data/ no tests 01/01/8888
- Missing 01/01/9999

**2.4a** \_\_\_\_\_ copies/mL VL4

- Undetectable <50 -50
- Undetectable <200 -200
- Undetectable <400 -400
- Undetectable ND -1
- Data pending -666
- NA No data/ no tests -888
- Missing -999

**2.4b Date of this viral load test**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ DTVL4  
(mm/dd/yyyy)

- Data pending 01/01/6666
- NA No data/ no tests 01/01/8888
- Missing 01/01/9999

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**2.5a** \_\_\_\_\_ copies/mL VL5

- Undetectable <50 -50
- Undetectable <200 -200
- Undetectable <400 -400
- Undetectable ND -1
- Data pending -666
- NA No data/ no tests -888
- Missing -999

**2.5b Date of this viral load test**

- \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ DTVL5  
(mm/dd/yyyy)
- Data pending 01/01/6666
  - NA No data/ no tests 01/01/8888
  - Missing 01/01/9999

**2.6a** \_\_\_\_\_ copies/mL VL6

- Undetectable <50 -50
- Undetectable <200 -200
- Undetectable <400 -400
- Undetectable ND -1
- Data pending -666
- NA No data/ no tests -888
- Missing -999

**2.6b Date of this viral load test**

- \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ DTVL6  
(mm/dd/yyyy)
- Data pending 01/01/6666
  - NA No data/ no tests 01/01/8888
  - Missing 01/01/9999

**Strongly Encouraged: Outpatient, Non-emergency Medical Visits**

**3. Was any optional data collected?** OPTIONAL  NO 0  
 YES 1

*If no, skip the remainder of this tool.*

- Did the client have any outpatient non-emergency medical visits\* as documented in the chart in the past six months?** VISIT6MO
- NO 0
- YES 1

<p><b>5.1a Date of medical visit</b></p> <p>_____/_____/_____ DTMV1</p>	<p><b>5.1b Type of medical visit</b></p> <p>_____ TYPMV1</p>
<p><b>5.2a Date of medical visit</b></p> <p>_____/_____/_____ DTMV2</p>	<p><b>5.2b Type of medical visit</b></p> <p>_____ TYPMV2</p>
<p><b>5.3a Date of medical visit</b></p> <p>_____/_____/_____ DTMV3</p>	<p><b>5.3b Type of medical visit</b></p> <p>_____ TYPMV3</p>

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<b>5.4a Date of medical visit</b> ____ / ____ / _____ DTMV4	<b>5.4b Type of medical visit</b> _____ TYPMV4
<b>5.5a Date of medical visit</b> ____ / ____ / _____ DTMV5	<b>5.5b Type of medical visit</b> _____ TYPMV5
<b>5.6a Date of medical visit</b> ____ / ____ / _____ DTMV6	<b>5.6b Type of medical visit</b> _____ TYPMV6

*\*Any HIV-related medical care visits (primary or specialty).*

<b>5.7a Date of medical visit</b> ____ / ____ / _____ DTMV7	<b>5.7b Type of medical visit</b> _____ TYPMV7
<b>5.8a Date of medical visit</b> ____ / ____ / _____ DTMV8	<b>5.8b Type of medical visit</b> _____ TYPMV8
<b>5.9a Date of medical visit</b> ____ / ____ / _____ DTMV9	<b>5.9b Type of medical visit</b> _____ TYPMV9
<b>5.10a Date of medical visit</b> ____ / ____ / _____ DTMV10	<b>5.10b Type of medical visit</b> _____ TYPMV10
<b>5.11a Date of medical visit</b> ____ / ____ / _____ DTMV11	<b>5.11b Type of medical visit</b> _____ TYPMV11
<b>5.12a Date of medical visit</b> ____ / ____ / _____ DTMV12	<b>5.12b Type of medical visit</b> _____ TYPMV12