



SUMMER INTERNSHIP PROGRAM

Why intern at CRS?

Catholic Relief Services (CRS) is one of the largest humanitarian agencies, serving in more than 90 countries worldwide. An internship at CRS gives you an introduction to the world of international relief and development. It is an opportunity for you to gain professional experience, network with potentially useful contacts, and learn what it is like to work for a faith based organization.



The Summer Internship Program is CRS's formal internship program. The program takes place from June to August for a period of 10 – 12 weeks (in some cases the internship may extend beyond the summer months). Interns work in departments across the organization and are responsible for a variety of tasks based on their skill set and the needs of their departments. Interns receive regular guidance, direction, and support from their supervisor to ensure a successful experience. The program is designed as a collaborative learning experience that includes a performance management assessment, activities with other interns in the cohort, and a collaborative intern project to culminate the internship

experience.

We are looking for interns with

- Strong organizational skills and ability to collaborate in a team environment.
- Strong interpersonal skills and oral/written communications
- The commitment and ability to produce high quality, accurate work in an efficient and timely manner.
- Proficiency in MS Outlook, Word, Excel, and PowerPoint is highly desirable.

Application process

- To apply, look for individual internship postings on our CRS.org careers webpage which can be accessed here <http://crs.org/about/careers/> or click [here](#) (if viewing this document online). Type "Internship" in the search box and a list of our available internships will be displayed.
- Interested candidates are encouraged to apply for the internship/s that most closely matches their field of study and skill set.

Important Application Dates

- Most of our Summer Internship positions are posted on the CRS careers website starting March 15, 2014.
- CRS Summer internships are competitive and we recommend that you apply as early as possible.

For questions and for more information, please e-mail us at intern@crs.org.