



Dear Parent/Guardian,

Thank you for registering your child for Camp Terrier! Enclosed you will find a number of required camp forms. These forms must be filled out in their entirety and returned to me **no later than Monday, May 1, 2019**.

Please return forms to:

BU Fitness & Recreation Center
Attn: Barbara Green-Glaz
915 Commonwealth Ave.
Boston, MA 02215

I also wanted to make you aware of the Camp refund policy. Payment in full is due at the time of registration and includes a **\$100 non-refundable deposit**. Fees paid, less the \$100 deposit, are refundable until 5/1/2019. Any cancellation requests received between 5/1/2019 – 5/31/2019 will receive a 50% refund. **After 6/1/2019, no refunds will be given.**

Later in the spring, we will be contacting you about parent orientation and to officially welcome you to the upcoming camp season. Should you have any questions, please do not hesitate to contact me at 617-353-CAMP(2267) or by email at bucamps@bu.edu. Thank you once again for selecting Camp Terrier at Boston University!

Sincerely,

Barbara S. Green-Glaz

Barbara S. Green-Glaz,
Executive Director of Camp Terrier / Manager of Family Programming

Camp Forms Checklist:

- Emergency Information Form
- Health Information Form
- Immunization Records
- Permission and Release Form
- Drop-Off/Pick-Up Form
- Camp Terrier Code of Conduct



Emergency Information Form

Name of Child _____ Age _____

Grade Entering in Sept. 2019 _____ Physical Limitations, if any: _____

Describe any special needs your child may have and/or any special services your child receives at school _____

Medications _____

Will any of these medications need to be kept or administered at camp? Yes No

Parent/Guardian _____	Parent/Guardian _____
Home Phone _____	Home Phone _____
Office Phone _____	Office Phone _____
Cell Phone _____	Cell Phone _____
Email _____	Email _____

Please also provide the name, phone number, and address of three other individuals we can contact in case of an emergency if you cannot be reached. ***These individuals should be able to assume responsibility for your child and are granted permission to take your child from camp, if necessary.***

- | | |
|-----------------------|---------------------|
| 1. Name _____ | Primary Phone _____ |
| Secondary Phone _____ | Relationship _____ |
| 2. Name _____ | Primary Phone _____ |
| Secondary Phone _____ | Relationship _____ |
| 3. Name _____ | Primary Phone _____ |
| Secondary Phone _____ | Relationship _____ |

In the event of an emergency, permission is granted for the administration of emergency first aid by the Fitness and Recreation Center staff and, in the case of a serious accident when the child's parents are not available, permission is granted to arrange to take the child directly to an appropriate hospital.

Signature of Parent/Guardian _____ Date _____

Name of Parent/Guardian (Print) _____



Health Information Form

Please Note: A physical examination of the camper must have been conducted during the preceding 18 months.

If your pediatrician provides their own form, we can accept that in place of this form.

Name of Child _____ Birth Date _____

Address _____

Name of Parent/Guardian _____

Name of Parent/Guardian _____

****The remainder of this form needs to be filled out by your child's physician.****

1. Has this child had a complete health assessment this year including medical history, physical examination, blood pressure, urinalysis, T.B. test, vision and hearing, and blood tests if appropriate? Yes _____ No _____

2. Is this child able to participate in all physical activities without limitations? Yes _____ No _____

If no, please explain: _____

3. Has this child received all immunizations appropriate to his or her age? Yes _____ No _____

4. Does this child have significant health, emotional, or developmental problems that the camp should know about?

Yes _____ No _____

If yes, please explain: _____

5. Are there any known food or drug allergies? Yes _____ No _____

If yes, please explain: _____

Doctor's Name _____

Office Address _____

Office Telephone _____

Doctor's Signature _____

Date _____

Please provide a copy of the child's immunization records.



Permissions and Releases

Name of Child _____

I give permission for my child to go on field trips sponsored by the Department of Physical Education, Recreation, and Dance during Camp Terrier.

Parent/Guardian Signature _____

Date _____

Parent/Guardian Name (Print) _____

I give permission for photographs and/or video-audio recordings of my child to be taken by staff members during Camp Terrier and to be used for promotional purposes in future publications.

Parent/Guardian Signature _____

Date _____

Parent/Guardian Name (Print) _____

I give permission for the Camp Terrier staff to assist my child as he/she applies sunscreen and lip balm or to ensure that my child applies his/her own sunscreen and lip balm as needed.

Parent/Guardian Signature _____

Date _____

Parent/Guardian Name (Print) _____



Drop-off / Pick-up Authorization

All children 15 years of age and under must be accompanied by an adult within the Fitness and Recreation Center at all times. Parents must accompany their child into and out of the building.

The following people are authorized to either drop-off or pick-up my child from Camp Terrier. **Please include yourself on this list!** Should there be any changes to this list, please notify the camp staff in writing as soon as possible. These people will be required to present picture identification before any child will be released.

Child's Name _____

1. Name _____ Relationship _____ Tel _____

Address _____

2. Name _____ Relationship _____ Tel _____

Address _____

3. Name _____ Relationship _____ Tel _____

Address _____



Camp Terrier Code of Conduct

Our staff at Boston University Camp Terrier wants to ensure that every camper has an enjoyable and safe experience at camp. In order to do so, every camper must act in an appropriate and respectful manner at all times. Campers are responsible for following these specific guidelines.

DO:

1. Be respectful of others - this includes other campers and all staff members.
2. Follow directions and listen carefully.
3. Use appropriate and polite words.
4. Keep your hands and feet to yourself.
5. Take turns and share with others.

DO NOT:

1. Bully or tease other campers - Camp Terrier has a zero tolerance policy for bullying.
2. Steal or damage anyone else’s property.
3. Put any other camper or staff member’s health and/or safety at risk.
4. Exhibit violent, disruptive, or inappropriate behavior.
5. Bring any valuable personal items - cell phones, iPads, trading cards, etc. are not allowed at camp.

IF A CAMPER FAILS TO FOLLOW THE RULES:

1. A counselor will remind the camper to be respectful of the guidelines that are in place.
2. If the camper continues to act inappropriately, the counselor will discuss the behavioral issues with his/her Assistant Camp Director or Camp Director. In addition, the incident(s) will be documented in the daily communication log and discussed with the parent/guardian.
3. If the problem persists following a discussion with a parent/guardian, a member of the Senior Camp Staff may find it appropriate to make a phone call and have the camper get picked up early.
4. If the camper’s behavior puts anyone’s safety at risk, the camper’s parent/guardian will be immediately notified and expected to pick up their child at that time.

These rules are important to ensure a positive camp environment for all. If any camper has difficulty following these rules, they are subject to removal from camp.

It is the responsibility of the parent/guardian to review and discuss the Camp Terrier Code of Conduct with their child.

I have reviewed the Camp Terrier Code of Conduct with my child. We understand that failure to abide by these rules may result in disciplinary action and/or removal from the camp program.

Parent/Guardian Signature _____

Date _____

Parent/Guardian Name (Print) _____

Camp Terrier Checklist

- A healthy lunch (glass bottles are not allowed)
- Two snacks (one for the morning & one for the afternoon)
- Water bottle
- Socks & sneakers (flip-flops are not allowed)
- Appropriate athletic clothing
- One-piece bathing suit
- Towel (and a plastic bag to store the wet suit/towel)
- Goggles
- Swim cap
- Hat (for sun protection)
- Sunscreen
- Shoes with backs for sailing (should be able to get wet)
- Sweatshirt (building can get chilly when campers are wet from swimming)
- Medication (if required—with appropriate paperwork from physician to Barbara Green-Glaz)

As a reminder, please be sure that all of your child's belongings are clearly labeled. Also, please do not send your child to camp with money, as they are not allowed to buy food or drinks from vending machines. Please do not allow your child to bring any valuables to camp. Thank You.