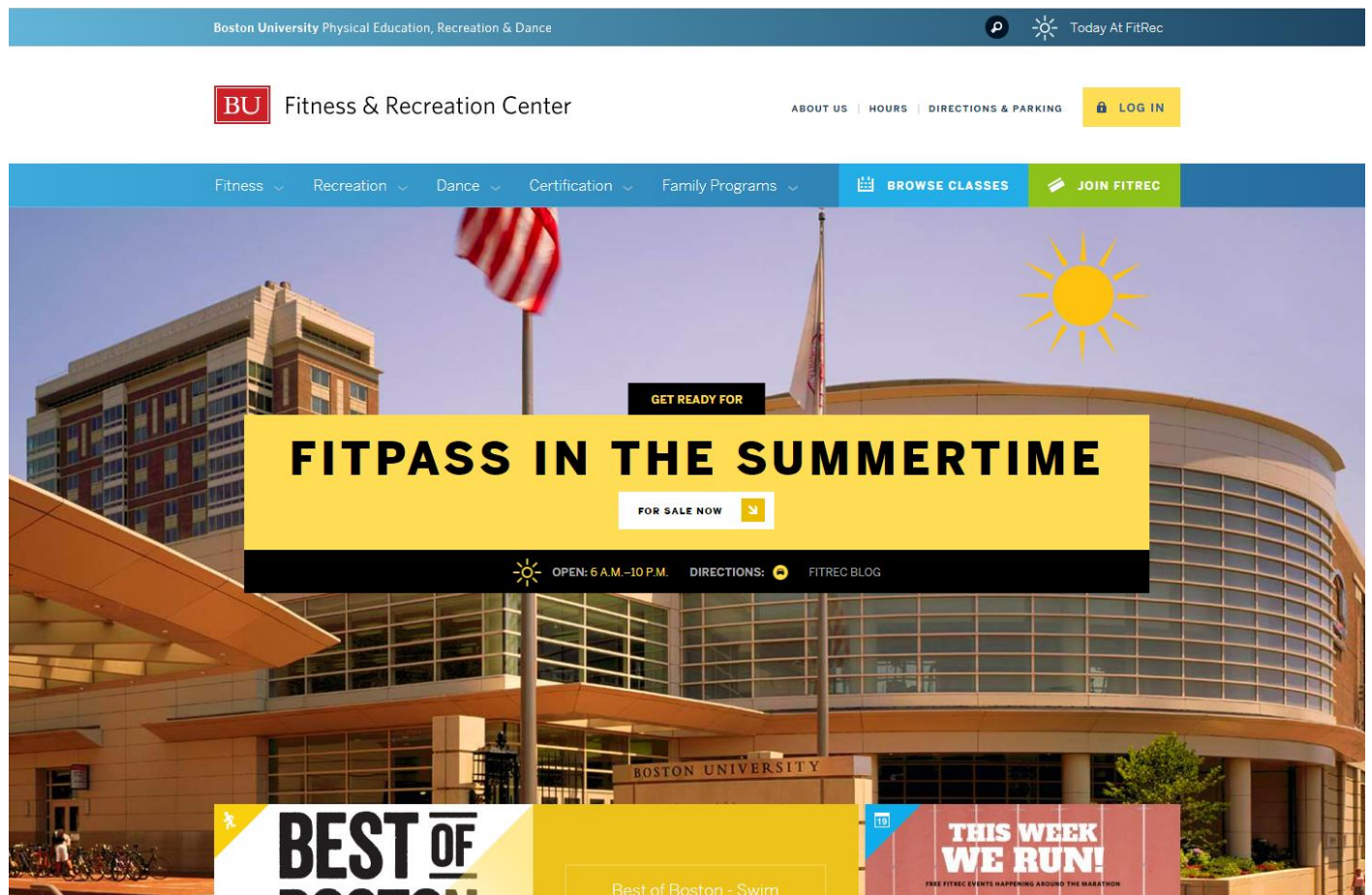


# FITREC SWIM SCHOOL

## How to Create a MyFitRec Account

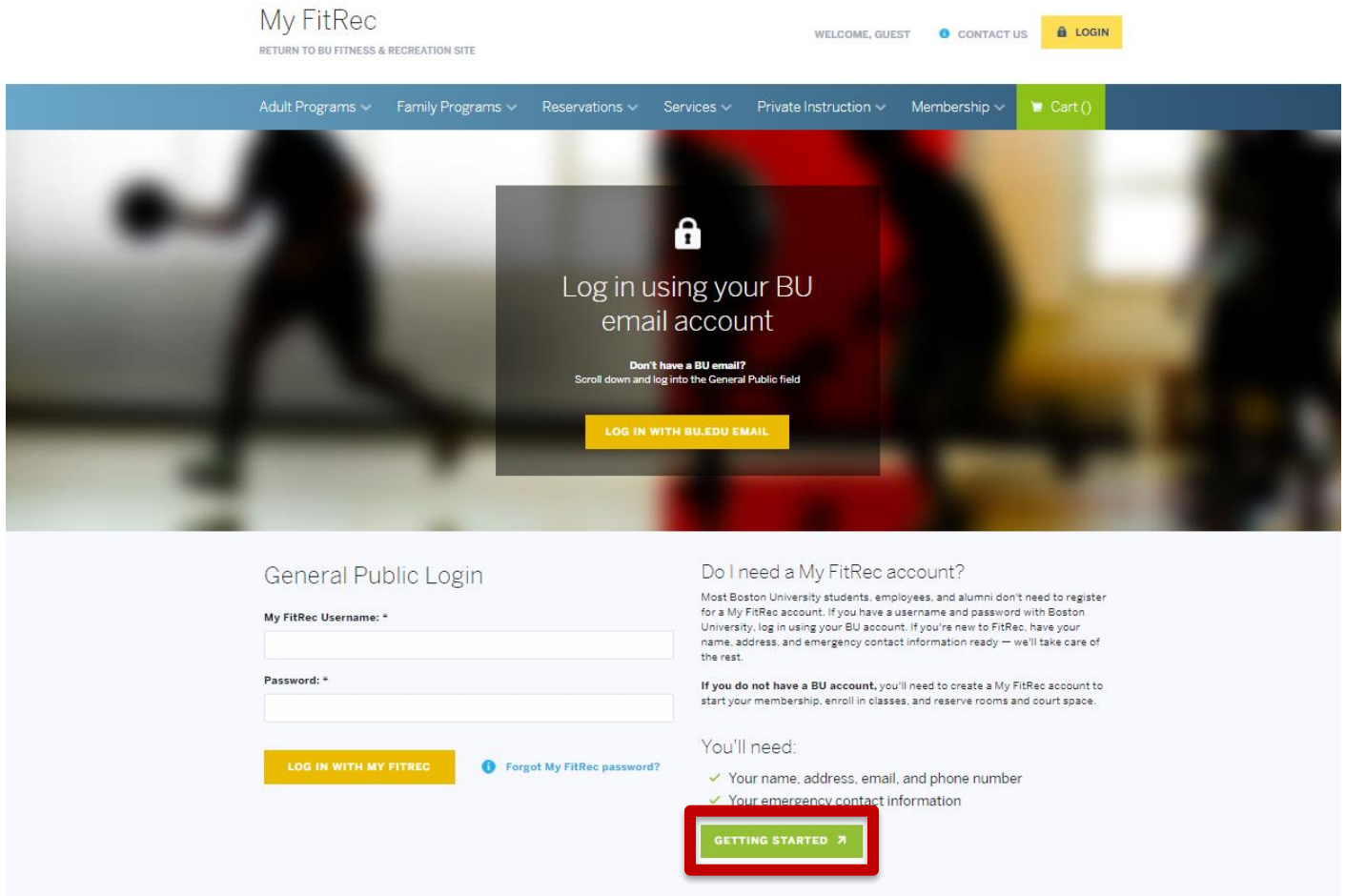
### 1. [WWW.BU.EDU/FITREC](http://www.bu.edu/fitrec)



## 2. SELECT “LOG IN”



### 3. SELECT “GETTING STARTED” IN THE BOTTOM RIGHT CORNER OF THE WEB PAGE



The screenshot shows the My FitRec website interface. At the top, there is a navigation bar with links for Adult Programs, Family Programs, Reservations, Services, Private Instruction, Membership, and a Cart icon. A central banner features a login prompt: "Log in using your BU email account" with a "LOG IN WITH BU.EDU EMAIL" button. Below this, the "General Public Login" section includes input fields for "My FitRec Username" and "Password", a "LOG IN WITH MY FITREC" button, and a link for "Forgot My FitRec password?". To the right, a section titled "Do I need a My FitRec account?" provides instructions for new users. Underneath, a list of requirements is shown, and a "GETTING STARTED" button is highlighted with a red rectangular box in the bottom right corner.

My FitRec  
RETURN TO BU FITNESS & RECREATION SITE

WELCOME, GUEST [CONTACT US](#) [LOGIN](#)

Adult Programs ▾ Family Programs ▾ Reservations ▾ Services ▾ Private Instruction ▾ Membership ▾ [Cart \(\)](#)

Log in using your BU email account

Don't have a BU email?  
Scroll down and log into the General Public field

[LOG IN WITH BU.EDU EMAIL](#)

General Public Login

My FitRec Username: \*

Password: \*

[LOG IN WITH MY FITREC](#) [Forgot My FitRec password?](#)

Do I need a My FitRec account?

Most Boston University students, employees, and alumni don't need to register for a My FitRec account. If you have a username and password with Boston University, log in using your BU account. If you're new to FitRec, have your name, address, and emergency contact information ready — we'll take care of the rest.

If you do not have a BU account, you'll need to create a My FitRec account to start your membership, enroll in classes, and reserve rooms and court space.

You'll need:

- ✓ Your name, address, email, and phone number
- ✓ Your emergency contact information

[GETTING STARTED](#)

#### 4. FILL OUT THE REQUIRED INFORMATION IN RED

- The “Household Primary Person Information” should be the information of the parent/guardian, or participant over the age of 18.

My FitRec  
RETURN TO BU FITNESS & RECREATION SITE

WELCOME, GUEST   CONTACT US   LOGIN

Adult Programs ▾   Family Programs ▾   Reservations ▾   Services ▾   Private Instruction ▾   Membership ▾   Cart ()

### New Account Information

Login (up to 50 chars) \*

Password (up to 50 chars) \*

Re-Type to Confirm

### Household Primary Person Information

First Name *	Last Name *	Address Line 1 *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address Line 2	Gender	City *
<input type="text"/>	--- Please Select A Gen ▾	<input type="text"/>
State *	Zip Code *	Country
- Select - ▾	<input type="text"/>	--- Select A Country --- ▾
Phone #1 *	Phone #1 Extension	Phone #1 Type
<input type="text"/>	<input type="text"/>	--- Select A Phone Type ▾
Phone #2	Phone #2 Extension	Phone #2 Type
<input type="text"/>	<input type="text"/>	--- Select A Phone Type ▾
Email #1 *	Confirm Email *	Birthday *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Participate in Promotions	Organization Name	
No ▾	<input type="text"/>	

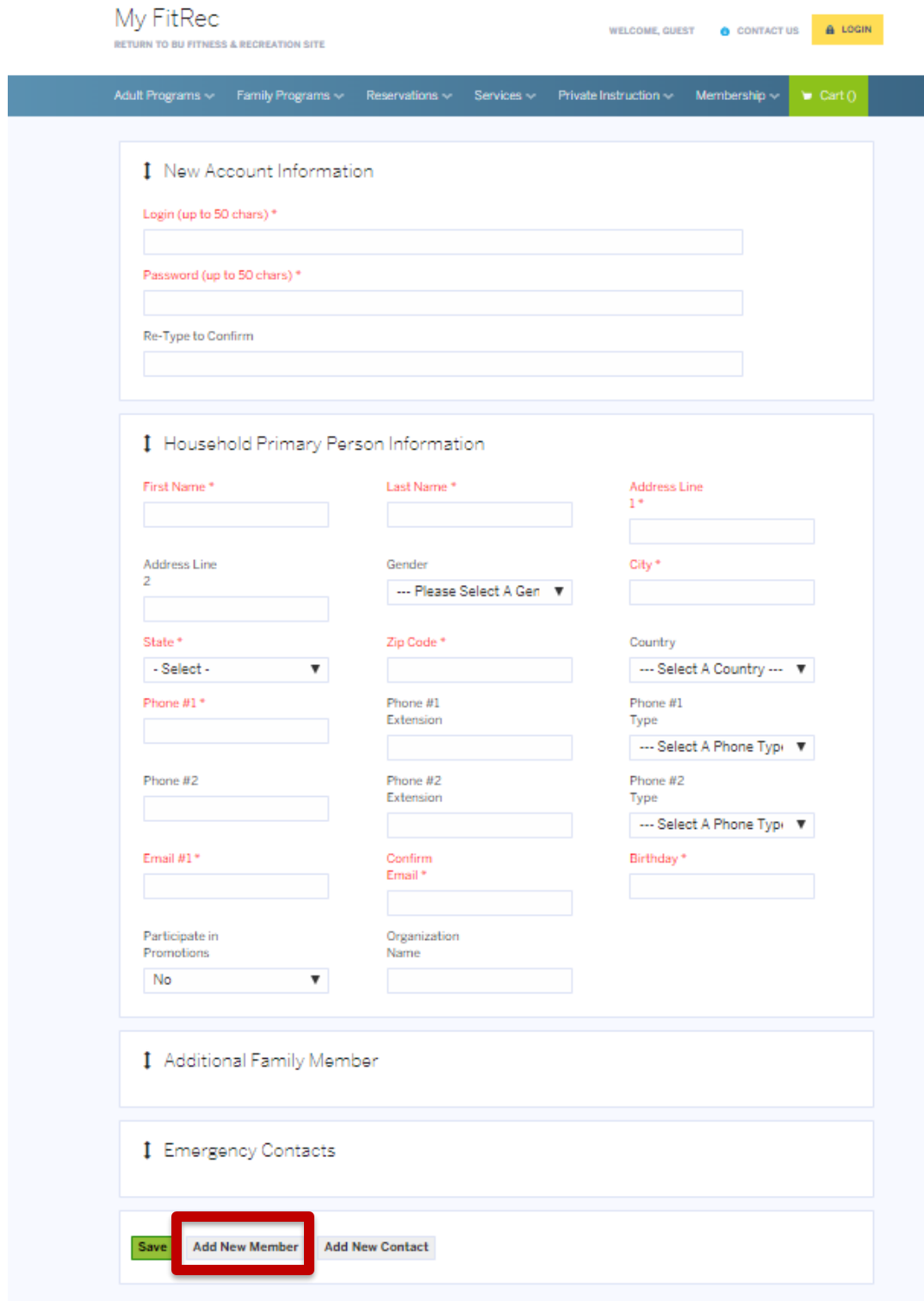
### Additional Family Member

### Emergency Contacts

Save   Add New Member   Add New Contact

## 5. ADD NEW MEMBER

- To add a child or family member to your account, select “Add New Member”

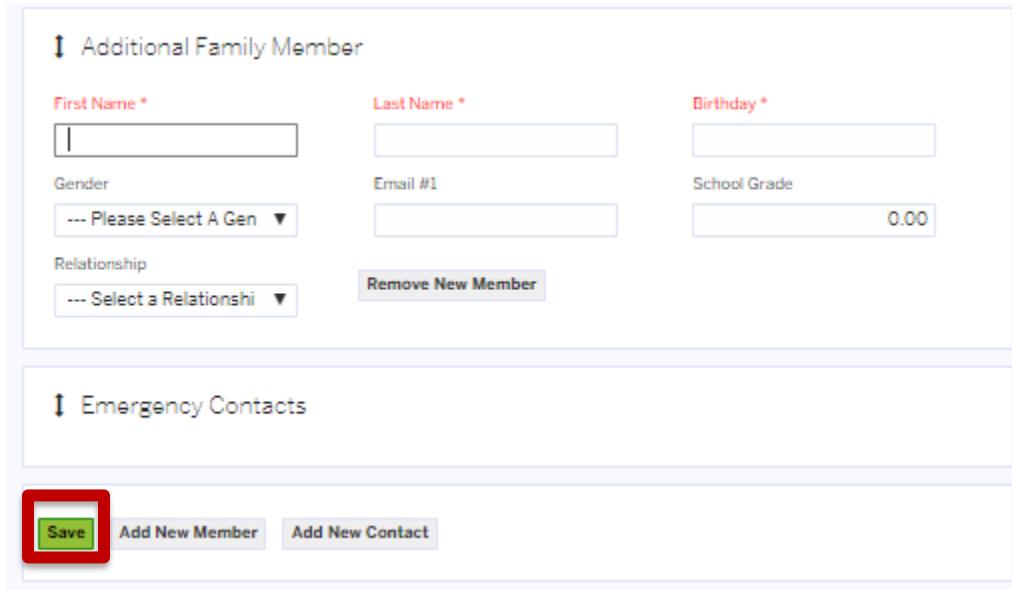


The screenshot shows the 'My FitRec' website interface for adding a new member. The page has a blue header with navigation links: 'Adult Programs', 'Family Programs', 'Reservations', 'Services', 'Private Instruction', 'Membership', and 'Cart 0'. The main content area is titled 'New Account Information' and contains several sections:

- New Account Information:** Includes fields for 'Login (up to 50 chars) \*', 'Password (up to 50 chars) \*', and 'Re-Type to Confirm'.
- Household Primary Person Information:** A grid of fields including 'First Name \*', 'Last Name \*', 'Address Line 1 \*', 'Address Line 2', 'Gender' (dropdown), 'City \*', 'State \*' (dropdown), 'Zip Code \*', 'Country' (dropdown), 'Phone #1 \*' (with extension and type dropdowns), 'Phone #2' (with extension and type dropdowns), 'Email #1 \*', 'Confirm Email \*', 'Birthday \*', 'Participate in Promotions' (dropdown), and 'Organization Name'.
- Additional Family Member:** A section for adding more family members.
- Emergency Contacts:** A section for adding emergency contacts.

At the bottom of the form, there are three buttons: 'Save', 'Add New Member' (highlighted with a red box), and 'Add New Contact'.

- Please add the name and birth date of any additional family members
- Select “Save” when you are finished adding family members



Additional Family Member

First Name \*      Last Name \*      Birthday \*

Gender      Email #1      School Grade

Relationship

Remove New Member

Emergency Contacts

Save      Add New Member      Add New Contact

## 6. NOW YOU ARE ALL SET TO REGISTER FOR CLASSES! HAVE FUN!

If you have any more questions or concerns regarding adding or editing household members, please feel free to contact us at any time!

Aquatics Programming Team  
[swimming@bu.edu](mailto:swimming@bu.edu)  
617-358-SWIM