FITREC SWIM SCHOOL
How to Add New Family Members

1. WWW.BU.EDU/FITREC
2. SELECT “LOG IN”
3. SELECT YOUR SPECIFIC LOG IN AREA:
   - Select “Log In using your BU email account” if you are affiliated with the University.
   - Select “General Public Login” if you are not affiliated with the University and do not have a BU email.
4. SELECT “MY ACCOUNT” IN THE TOP RIGHT CORNER

Taking a class for academic credit?
You’ll need to register here as well as complete registration on StudentLink. Here’s what you need to know.
5. SELECT “MANAGE HOUSEHOLD MEMBERS”
6. SELECT “ADD NEW MEMBER” TO ADD AN ADDITIONAL FAMILY MEMBER
7. **FILL OUT THE REQUIRED INFORMATION IN THE “ADDITIONAL FAMILY MEMBER” SECTION**

- **First Name**: BU
- **Last Name**: AQUATICS
- **Birthday**: 01/01/1990
- **Gender**: -- Please Select A Gen
- **Relationship**: --- Select a Relationship
- **School Grade**: 0.00

**Contact Information**
- **Email**: SWIMMING@BU.EDU
- **Phone #1**: (617)358-7946
- **Phone #2**:
- **Email #2**:

**Organization**
- **Name**:

**Additional Information**
- **Category**: Non-Affiliate
- **State**: MA
- **Zip Code**: 02215

**Emergency Contacts**
- **Save**
- **Add New Member**
- **Add New Contact**
8. **ONCE YOU SELECT “SAVE”, IT WILL BRING YOU BACK TO MAIN LOG IN PAGE**

9. **NOW YOU ARE ALL SET TO REGISTER FOR CLASSES! HAVE FUN!**

If you have any more questions or concerns regarding adding or editing household members, please feel free to contact us at any time!

Aquatics Programming Team  
swimming@bu.edu  
617-358-SWIM