

# General Instructions

Before you complete the application, you should consult this bulletin for general School policies and those of the various programs. All parts of the application must be completed. If insufficient space is provided for any items, attach supplementary pages. Please note that the application for admission also serves as background information for eventual decisions on teaching fellowships and research assistantship appointments.

Applicants have the option to apply online at [www.bu.edu/eng/grad/](http://www.bu.edu/eng/grad/) application. If applying on the Web, the applicant should use the online application instructions instead of the paper instructions. Do not submit a paper application if an online application is submitted, as this will cause a delay in processing.

## Application Fee

A non-refundable application fee of \$70 must be included with the Application for Admission. A check or money order payable to Boston University must be submitted before an application will be processed. Please write the applicant's name and date of birth on the check. Checks must be drawn on a U.S. bank.

If the applicant would like to pay by credit card, the application must be completed online at [www.bu.edu/eng/grad/](http://www.bu.edu/eng/grad/) application. Credit cards are not accepted for paper applications.

## Application Deadline

International applicants who want to be considered for admission and financial aid must submit their application no later than December 15 for the fall semester and October 1 for the spring semester. U.S.

citizens and permanent residents (domestic applicants) who want to be considered for admission and financial aid must submit their application no later than January 15 for the fall semester and October 1 for the spring semester. The Biomedical Engineering Department does not accept applications for the spring/January semester. Application deadlines for admission without financial aid to the other departments/divisions are April 1 for the fall semester and October 1 for the spring semester. For admission to the Biomedical Department (with or without financial aid consideration) domestic applications must be submitted by January 15 and international applications by December 15 for the fall semester.

## Financial Aid Information

Consult the Financial Aid Information Sheet of this application for details of types of University aid available. Non-native English speakers will be considered for graduate teaching fellowships only if their IELTS is 6.5 or higher or if their TOEFL score is 600 or higher on the written exam, 250 or higher on the computer-based exam, or 100 on the iBT exam along with a verbal score on the general GRE of at least 450. Please note there is very little financial aid available for the spring semester. Applicants depending on financial assistance are encouraged to apply for the fall semester.

## Credentials Required

A complete paper application packet consists of: (1) A completed application form for a degree program; (2) An application fee of \$70; (3) A certified copy and official English translation of an academic transcript (if original is not in English) from each college

or university attended. Transcripts should be submitted in an envelope sealed and signed by the registrar; (4) Two letters of recommendation from faculty members in the field of proposed graduate study who are familiar with American higher education; (5) Official general GRE scores. A GRE score is valid for six years. The six-year expiration date is based on January for fall applicants and October for spring applicants. For example, if an applicant is applying for Fall 2009, a GRE test taken prior to January 2003 is expired; (6) Either an IELTS or TOEFL score is required of all applicants whose native language is not English unless they have been studying in an English-speaking country for a minimum of two years; An IELTS score of 6.0 or higher or a TOEFL score of 550 or higher on the written exam or 213 or higher on the computer-based exam is required to be considered for admission. If a student takes the new Internet-Based Test (iBT), a total score of 84 is the required minimum total. The scores on the individual sections should be, at a minimum: Reading—21, Listening—18, Speaking—23, and Writing—22. An IELTS, iBT, or a TOEFL score is valid for two years. The two-year expiration date is based on January for fall applicants and October for spring applicants. For example, if an applicant is applying for Fall 2009, an IELTS or a TOEFL test taken prior to January 2007 is expired. (7) Statement of purpose (essay); (8) A résumé if available; (9) An International Student Data Form for international applicants. All credentials supporting an application must be submitted in English. International students should refer to the Application for Admission Instructions for International Applicants below for additional requirements. A college senior should submit an official transcript of

GRE website: [www.gre.org](http://www.gre.org) • GMAT website: [www.mba.com/mba](http://www.mba.com/mba)

TOEFL website: [www.ets.org/toefl](http://www.ets.org/toefl) • IELTS website: [www.ielts.org](http://www.ielts.org)

GRE and TOEFL are administered by Educational Testing Service; GMAT is administered by Management Admission Council. IELTS is jointly managed by the British Council, IDP: IELTS Australia, and the University of Cambridge ESOL Examinations.

work completed in the first semester of the senior year as soon as it is available. **Note:** Enclosed are three envelopes for letters of reference and transcripts; they are designed to enable you to maintain control over the application process while assuring evaluators and registrars of confidentiality. Send the recommendation form to your evaluator (be sure to complete the top portion of the form) and the transcript request to your registrar, with an envelope addressed to yourself. Check the appropriate box on the back of the envelope. **Please request that your recommendations and transcripts be returned to you in the envelopes, sealed and signed across the seal.** Enclose them with your Application for Admission in the larger envelope addressed to the College of Engineering Graduate Programs.

### Dual Degree Programs

**MS/MBA Program** Students applying to this program must use the Graduate School of Management application. Application to this program requires both the GRE and GMAT official test scores. Applications may be obtained from, and all materials sent to: Boston University Graduate School of Management, 595 Commonwealth Avenue, Boston, MA 02215. E-mail: [mba@bu.edu](mailto:mba@bu.edu). Website: <http://management.bu.edu>.

**MD/PhD Program** Students applying to this program must use the Boston University School of Medicine Application. Applications may be obtained from, and all materials sent to: Boston University School of Medicine, Admissions Office, Building L, Room 124, 715 Albany Street, Boston, MA 02118. E-mail: [medadms@bu.edu](mailto:medadms@bu.edu). Website: [www.bumc.bu.edu/busm](http://www.bumc.bu.edu/busm).

### LEAP

The Late Entry Accelerated Program (LEAP) is designed for students who have at least a bachelor's degree in the liberal arts or another non-engineering field which does not qualify them for direct admission to the College's Master of Science programs. Successful completion of the LEAP program enables these students to advance to the Master of Science degree program and earn an MS degree. Please refer to the enclosed College of Engineering Program Information Sheet for additional information. Credentials required for an application are listed under "Credentials Required" above. For additional information, see "Instructions for LEAP Applicants" (next page).

### Test Information

IELTS Test scores will be sent directly from the testing center. GRE and TOEFL Test scores must be sent from the testing center directly to the College of Engineering Graduate Programs Office (**use code 3105**, no department code is necessary).

### The paper application form and all credentials should be sent to:

Boston University  
College of Engineering  
Graduate Programs Office  
48 Cummington Street, 2nd Floor  
Boston, Massachusetts 02215 U.S.A.

Materials submitted in support of an application become the property of the University, and neither originals nor copies will be returned. Application materials will be destroyed two years after the semester of acceptance if the applicant does not matriculate.