As his/her Research Advisor, I support (student) to pursue off-campus research during the (YEAR) fall/spring/summer semester while living in (Residence) and am committed to funding him/her through (grant funding).

Student is in his/her # year as a PhD student in Computer/Electrical Engineering at the Department of Electrical and Computer Engineering. His/her expected date of graduation is (Semester). Outcomes of the research will be a central part of maintaining Satisfactory Academic Progress for (student’s) PhD program and graduation timing.

Student’s research focuses on (research focus). Off-campus research will allow Student’s to continue to do (WORK DESCRIPTION) As part of STUDENT’s research towards a PhD degree, this off-campus research is important (WHY, continual progress to facilities, etc?)

Deliverables during (YEAR) fall/spring/summer include (deliverables). His supervisor will be (supervisor). I will continue to monitor (student’s) progress during the fall/winter/summer.

Sincerely,

Professor NAME

_________________________
Thesis/Dissertation Advisor

Professor Anna Swan

_________________________
Associate Chair, ECE