



Boston University College of Engineering
Department of Mechanical Engineering

Graduate & Research Programs

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Boston, MA 02215

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Request for A Special Service Appointment in Engineering

Please provide the following information when requesting a Special Service Appointment for a person who will serve as a reader on a Prospectus Defense Committee (or a Master's thesis), or who will serve as a member of a Final Oral Examining Committee (Dissertation defense).

Name of Student

Department

Name of Nominee*

Degree: _____ MS / _____ PhD

Nominee's Mailing Address: _____

Committee as now composed: _____, _____,

_____, _____, _____

Appointment MS Thesis:

_____ Second Reader _____ Third Reader _____ Member of MS Thesis Examining Committee

Appointment PhD:

_____ Third Reader-PhD Prospectus Defense _____ Member of PhD Final Oral Examining Committee

Reason(s) for this request:

Signature of Dept. Chair/Director, Graduate Studies

Date

.....
College approval required for PhD candidates only:

_____ Approved _____ Not Approved

Associate Dean, Graduate Office

Copies to: Records office, student, department

Date

***A Current CV of the nominee MUST accompany this request**