EXPERIENTIAL COMPONENT APPROVAL INSTRUCTIONS
CONCENTRATION IN MANUFACTURING ENGINEERING

The concentration in Manufacturing Engineering requires completion of an experiential component in the manufacturing sector. A laboratory research experience, industrial internship or co-op, senior capstone project, or directed study may satisfy this requirement.

**Please note all group projects require an individual written proposal and summary**

PROPOSAL – Due no later than October 1st, Senior Year. Student must have taken ME 345 or 420 prior.

In order to obtain approval for the experiential component, the student must:

- Complete the **Experiential Component Approval Form** with:
  - Experiential Component Plan
  - Name of Supervisor (e.g. faculty supervisor, Senior Design instructor, internship supervisor)
  - Signature & Date

- Attach a **written proposal** outlining how this experience applies to manufacturing engineering. Details may include rationale, goals, method of study, basis of evaluation, etc. Directed Study students must attach approved Directed Study Form.

- Submit form & proposal to the Concentration Coordinator for Manufacturing Engineering:
  - Prof. Gerald Fine
  - 15 St. Mary’s St, Room 117B
  - (617) 353-6373
  - gjfine@bu.edu

  **Concentration Coordinator** will submit approved experiential component materials to the Undergraduate Records Office for processing.

SUMMARY – Due no later than April 15th, Senior Year

Upon completion of the approved experiential component, the student must:

- Prepare a summary of the work accomplished. Include how points mentioned in the proposal were actualized.

- Obtain supervisor’s approval via signature on the written summary.

- Submit approval form and summary to the Concentration Coordinator for Manufacturing:
  - Prof. Gerald Fine
  - 15 St. Mary’s St, Room 117B
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