Experiential Component Approval Form
Concentration in Manufacturing Engineering

Return completed form to ENG Undergraduate Records Office, 44 Cummington Mall, Room 107.

Student Name: ________________________________   BU I D# ________________________________

Dept/Major: ____________________________________   Email Address: __________________________

Advisor: ______________________________________   Expected Date of Graduation: __________________

Instructions: Please check one of the following ways in which you plan to complete the experiential component as a requirement for the concentration in Manufacturing Engineering. Depending upon which choice is made, please attach the required documentation as indicated. This form must be submitted to the Undergraduate Records Office no later than the 1st semester of the senior year.

Upon completion of the proposed experiential component, you will need to submit a written summary of your work, signed (approved) by your supervisor. See reverse of this form for specific instructions.

I plan to complete the project requirement for the Manufacturing Engineering Concentration by:

☒ Research Experience in Lab (Attach proposal)
☒ Internship in Manufacturing field (Attach proposal)
☒ Senior Capstone Project (Attach proposal)
☒ Directed Study in Manufacturing Engineering (Attach copy of Directed Study petition with proposal)
☒ Other (Attach proposal)

Name of Supervisor: ________________________________

Student Signature: ________________________________   Date: __________________

EXPERIENTIAL COMPONENT PROPOSAL APPROVAL
Proposal Reviewed by: ____________________________________________________________

☐ Approve   ☐ Deny

EXPERIENTIAL COMPONENT SUMMARY APPROVAL
(after completion of experiential component – see reverse of this form for details)

Summary/Evaluation received in Undergraduate Records Office on ____________________ by ______________________

Summary Reviewed by: ____________________________________________________________

☐ Approve   ☐ Deny

Comment(s): ________________________________________________________________
Experiential Component Approval Instructions
for the Concentration in
Manufacturing Engineering

The concentration in Manufacturing Engineering requires completion of an experiential component in the manufacturing area. A laboratory research, manufacturing internship, senior capstone project, or co-op, or a directed study can satisfy this requirement.

1. Proposal: To complete this form the student must:
   - Check off how you intend to complete this requirement
   - Attach a written proposal outlining how this component relates to the concentration in Manufacturing Engineering; include what is relevant to the form of experiential component you have chosen regarding rationale, goals, method of study, basis of evaluation, etc. Students choosing a Directed Study project should attach a copy of their Directed Study petition and proposal.
   - Indicate who the supervisor of the experiential component is: e.g., faculty supervisor, Senior Project Instructor, Co-op/Internship supervisor, etc.).
   - Sign and date the form
   - Obtain the Experiential Component Proposal Approval of the Concentration Coordinator: Prof. Gerald Fine
     15 St. Mary's Street Room 117B
     353-6373
     gifine@bu.edu
   - Submit this form - with Experiential Component Proposal Approval and all attached supporting documents - to the Undergraduate Records Office, 44 Cummington Mall, Room 107.
   - The deadline for submission of an approved Experiential Component Proposal is December 1st of senior year

2. Summary: Upon completion of the Experiential Component, the student must:
   - Write a summary of the work accomplished. Include how the points mentioned in the proposal were actualized.
   - Obtain your supervisor’s signature (approval) on the written summary
   - Submit the signed and dated summary to the Undergraduate Records Office, 44 Cummington Mall, Room 107.
   - The Undergraduate Records Office staff will obtain the Experiential Component Summary Approval from the Concentration Coordinator.
   - For students who complete their proposal in spring semester of senior year (Senior Design Project), the Summary must be received in the URO no later than May 1 to ensure graduation in May.

4/10/14