

ARTICLE I GENERAL PROVISIONS

Section 1 Authority and Roles

- 1.1.01 The current version of this code will supersede and nullify all previous versions of elections code.
- 1.1.02 The Student Elections Commission (SEC) will be empowered with the full authority to enforce any and all regulations, rules, policies and procedures relating to an SEC-governed election. This includes but is not limited to this document, the Student Elections Commission Elections Code (EC).
- 1.1.03 The rules and procedures specified in this Elections Code will apply to all elections governed by the SEC. All candidates participating in an SEC-sanctioned election will be governed by all Boston University policies and those identified in the most current version of the EC.
- 1.1.04 In the case of a Special Election, the SEC will provide a Special Elections Code specifying the election's rules and procedures at the direction of the SEC Chairperson and the Office of the Dean of Students.
- 1.1.05 In the case of contradictory policies, University policies supersede the Elections Code, and the Elections Code supersedes the conventions of ancillary constitutions (e.g. Student Government, college government, etc.).

Section 2 Definitions

- 1.2.01 Candidate will mean a person who has successfully filed the Candidate Intent packet with the SEC as defined in EC 2.1 and been deemed eligible as defined in EC 2.2.
- 1.2.02 Campaign will mean an organization of individuals acting in support of one or more candidates. Campaign Staff shall mean non-candidate members of the campaign who have been designated as staff in accordance with EC 3.2.
- 1.2.03 Slate will mean the campaigns of two or more candidates unified by an agreement of participating candidates into a single campaign as provided by EC 3.1.02.
- 1.2.04 Campaigning will mean any intentional promotion of the campaign by any candidate and/or campaign staff member.
- 1.2.05 Discussion will mean first-person verbal communication regarding any candidates, campaign, or election topics, specifically excluding physical and electronic media.

1.2.06 SEC Polling Stations will mean any location designated for voting purposes and staffed by members of the SEC.

1.2.07 University will mean Boston University and, when referring to location, shall include any sidewalks, streets or properties therein.

Section 3 Election Timeline

1.3.01 The filing deadline for elections governed by the SEC will be at least two weeks prior to the start of the campaign period.

1.3.02 The campaign period will begin at 12:00 midnight on a date set by the SEC, which will be at least two weeks after the filing deadline. It will conclude with the close of the voting period.

1.3.03 The voting period will begin at 12:00 noon seven days after the start of the campaign period, and will conclude at 12:00 noon seven days later.

a) Time shall be relative to the clock maintained by University Information Systems on the Student Link.

1.3.04 Election results will be announced within two academic days of the end of the voting period.

a) Announcement of the results may be delayed, with cause, contingent upon a two-thirds majority of the SEC voting members. The cause and reason for delay must be announced by the SEC prior to the regularly established results-announcement deadline.

1.3.05 The deadline by which all candidates must have removed all campaign materials from the University is 12:00 noon one week after the results are announced.

1.3.06 The official close of the election will occur at 12:00 noon two weeks after the results are announced.

ARTICLE II REQUIREMENTS FOR CANDIDACY

Section 1 Filing with the Student Elections Commission

2.1.01 All portions of the Candidate Intent packet must be filed with the SEC prior to the filing deadline. The Candidate Intent packet must include:

a) Candidate Letter of Intent and Affirmation, signed and submitted in hardcopy.

- b) Candidate Intent Form, completed and submitted electronically.
- c) Candidate Photograph, submitted electronically, to be used in voter information materials and on the SEC website. The photograph should be a headshot and should depict only the candidate.

- 2.1.02 Hardcopy submissions must be submitted to the SEC drop box in the Office of the Dean of Students.
- 2.1.03 An email confirmation will be sent to the candidate once all portions of the Candidate Intent packet have been received by the SEC. Packets will not be considered received and complete until the confirmation email has been sent.
- 2.1.04 Failure to properly file all portions of the Candidate Intent packet prior to the filing deadline will prevent the individual from being listed as a registered candidate on all SEC materials, at all SEC events, and on the SEC ballot.
- 2.1.05 Individuals will be considered registered candidates upon verification of eligibility as provided in EC 2.2. Candidates will be notified of their registered status via e-mail from the SEC.
- 2.1.06 Candidates in college government elections may have additional requirements for candidacy defined by the college government.

Section 2 Eligibility

- 2.2.01 All candidates filing for office will be confirmed for eligibility by the SEC and the Office of the Dean of Students.
- 2.2.02 All individuals filing for candidacy in an SEC-government election must be undergraduate students in good academic and judicial standing with the University.
 - a) Academic standing shall be defined by the University Registrar and specific requirements of the candidate's college(s) of enrollment.
 - b) Judicial standing shall be defined by the University Office of Judicial Affairs.
- 2.2.03 Candidates in college government elections must be enrolled in the college where office is sought.
 - a) Additional criteria for eligibility may be defined by the college government and will be enforced as official eligibility criteria.
- 2.2.04 Candidates shall be deemed ineligible if they have served on the SEC during the election cycle in which they are seeking office.
 - a) The election cycle shall begin with the first day of class in the Fall Semester

ARTICLE III CAMPAIGN RULES

- 3.1.01 Candidates may not file for more than one executive board position during a given election cycle. Candidates may not file for candidacy in both a College Government election and Student Government election during a given election cycle.
- 3.1.02 Candidates for Student Government Executive Board are not required to file for candidacy as part of a slate, but have the option to do so.
- a) Slates will consist of the unified campaigns of two or more candidates seeking different offices for Student Government Executive Board.
 - b) Candidates choosing to campaign as a slate must declare their intention to do so with the SEC by the filing deadline, via the Candidate Intent Form and Slate Declaration Form.
 - c) Candidates unified in a slate may campaign with and promote other members of the slate freely, so long as their activities are not in violation of the EC.
 - d) Candidates not on the same slate may verbally endorse each other without having to declare as a slate. However, a candidate may not promote any candidate not on his slate through any form of physical or digital media (flyers, posters, emails, etc.).
 - e) Although candidates may campaign together as a slate, they will be elected to their respective offices as individuals.
 - f) Candidates may not file for candidacy with more than one slate during a given election cycle.
- 3.1.03 Candidates filing for a college government election must file pursuant to the respective college government's requirements.
- 3.1.04 A candidate choosing to withdraw his or her name from the ballot must do so in a written and signed statement submitted to the SEC.

Section 2 Campaign Staff

- 3.2.01 All campaign staff must be registered by filing the Campaign Staff Registration Form with the SEC prior to the start of the campaign period established in EC 1.3.02.
- a) Candidates may request to register additional campaign staff during the campaign period by filing additional Campaign Staff Registration Forms with the SEC.
 - b) Campaign staff may not actively campaign for a candidate if not registered with the SEC.
- 3.2.02 Candidates will be held responsible for the actions of registered campaign staff acting as agents for or on behalf of the candidate.
- a) Any candidate running for a college government that is actively supporting a slate must be registered as a campaign staffer for said slate.

Section 3 Write-In Candidates

- 3.3.01 A write-in option will be available for all positions on the Student Government Executive Board during the election cycle.
- 3.3.02 Write-in candidates must be eligible to hold a Student Government Executive Board office as defined in EC 2.2.
- 3.3.03 Write-in candidates are subject to the same rules and regulations as registered candidates and must be in compliance therewith to be eligible for election to office.
 - a) The SEC reserves the right to audit write-in candidates for any potential violations as defined in EC 6.3, 6.4, and 6.5.
 - b) Penalties will be applied retroactively to write-in candidates found in violation of the Elections Code.

Section 4 Restrictions on Campaigning

- 3.4.01 All campaigning is strictly limited to the campaign period. Any candidate who begins campaigning prior to the start of the campaign period will be deemed in violation of the EC.
 - a) Discussion of candidates, campaigns, or election topics in a verbal manner is allowed outside of the campaign period; however, it cannot be done in an official capacity (e.g. club meetings, club events).
 - b) Any promotion utilizing physical and/or electronic media is prohibited until the start of the campaign period.
- 3.4.02 The defacement, removal, or blocking of any campaign materials is expressly prohibited.
 - a) Any materials effectively blocking campaign items must be removed immediately.
- 3.4.03 Defamatory statements made by candidates or campaigns with regard to any individual in the following list are expressly prohibited: other candidates and/or campaigns; faculty, staff, trustees, employees and/or students of Boston University; members of the Student Government and/or members of college governments; members of the SEC.
- 3.4.04 Campaign tools, materials, tactics, etc. may not violate local, state, or federal law.
- 3.4.05 Campaign tools, materials, tactics, etc. may not violate the policies of Boston University, including but not limited to those of the Student Activities Office, the Office of Housing, and the Office of Residence Life, as well as policies set forth in the Boston University Lifebook.
- 3.4.06 Campaign-related activities may not occur in the Sargent Activities Center without sanction from the SEC. This includes, but is not limited to:
 - a) Storage or temporary placement of campaign materials in the building.
 - b) Campaign meetings and gatherings in the building.

- c) The free expression board at the entrance to the Sargent Activities Center will not be considered in this restriction.
- 3.4.07 The spaces or materials of the Student Government or any college government may not be used in support of any campaign.
- 3.4.08 Candidates may post campaign materials on the entry doors to personal living spaces only upon the approval of students living at and assigned to that living space.
 - a) It is suggested by the SEC and in the interest of the candidate to receive formal approval from those students. Residents may provide this approval by initialing all posted materials.
- 3.4.09 It is the responsibility of each candidate to remove all campaign materials from the University prior to the deadline established in EC 1.3.05.
- 3.4.10 The following restrictions apply to Campaign Zones:
 - a) Libraries: Campaigning may not be conducted in any University library.
 - b) University Housing: Campaigning in Boston University Housing must comply with the rules, restrictions, and policies of Boston University and the Office of Housing.
 - i) University Housing is divided into six Residential Campuses: Upper Commonwealth Avenue; Upper Bay State Road; Lower Bay State Road; Warren Towers; West Campus; and South Campus.
 - c) Voting Booths: Active campaigning may not be conducted within twenty yards of any official SEC Voting Booth.
 - i) Candidates may only hold voting booths or polling places with an active member of the SEC present that must be requested at least 24 hours in advance
- 3.4.11 E-mails sent as part of a campaign must abide by the following rules:
 - a) All emails sent as part of a campaign must be sent from a BU e-mail address (@bu.edu) and must clearly state the name(s) of the candidate(s) and the office(s) sought.
 - b) All emails sent as part of a campaign must be sent during off-peak hours (after 8:00 pm and before 8:00 am EST) so as not to overload the email servers.
 - c) No attachments may be included in any email sent as part of a campaign.
 - d) Candidates and campaigns may not send more than two emails to any given individual as part of a campaign over the course of the campaign period. A message sent on behalf of a campaign or slate by a candidate or any member of the campaign staff will be counted as an email from the campaign.
 - e) All recipients of an email must appear in the "To" or "Cc" field of the email. No recipients may be in the "Bcc" field.
 - f) A copy of every e-mail sent as part of a campaign must be carbon copied ("Cc") to the SEC at election@bu.edu.

- g) The following SEC e-mail disclaimer must appear at the bottom of every e-mail sent as part of a campaign:

“Candidates and campaigns are restricted to two emails per individual over the course of the campaign period; if you have received more than two emails from this individual or campaign, please notify the Student Elections Commission by email at election@bu.edu. If you choose to not receive any further emails, please reply “no further emails” to the candidate/campaign.”

- h) No emails may be sent using University tools such as, but not limited to, CourseInfo, SMGTools, WebCT, Blackboard, or with the aid of distribution lists.
- i) These restrictions do not apply to communications between staff members of a campaign.

3.4.12 All printed materials posted or distributed at the University must receive approval from the appropriate offices of Boston University.

- a) All pieces of campaign material must be put into the possession of students being campaigned towards

3.4.13 The SEC reserves the right to issue a Cease and Desist Order to any campaign for any action that may or may not be specified in the Elections Code that is deemed to be an inappropriate or improper form of campaigning.

Section 5 Campaign Events

3.5.01 All registered candidates are responsible for attending all mandatory SEC events.

- a) Mandatory events include, but are not limited to, one of three information sessions and all scheduled debates.
- b) If a candidate cannot attend an information session, arrangements can be made for a make up session.
- c) SEC must be contacted minimum one week prior to the last information session in order to set up a make up session

ARTICLE IV CAMPAIGN FINANCE RULES

Section 1 Campaign Budget

4.1.01 Each candidate is limited to a maximum of \$500.00 in expenditures and donations, unless participating in a slate.

- a) Slates participating in college government elections are limited to this \$500 budget unless a different amount is specified by the respective college government.

4.1.02 Slates for Student Government Executive Board are limited to the following budget of expenditures and donations: Campaign Budget = \$500 + \$250 × (Number of Candidates - 1).

- a) Slates extending past the Boston University Student Election (e.g. into College Government elections)

Section 2 Reporting Campaign Finances

- 4.2.01 All materials and services used as part of a campaign must be reported to the SEC using the Campaign Materials and Services Form.
 - a) Materials and services should be reported at cost and accompanied by a receipt.
 - b) Materials and services for which the campaign cannot provide a receipt will be assigned a fair market value by the SEC.
- 4.2.02 The SEC reserves the right to audit the campaign-related expenditures of candidates and campaign staff.
- 4.2.03 All donations to a campaign must be reported to the SEC using the Campaign Donations Form.
 - a) Donations shall include monetary donations and the donation of goods and services.
 - b) Donations shall include any contribution made to a campaign by an individual other than the candidate(s), including contributions from family and campaign staff.
 - i) Time contributed by registered campaign staff need not be reported as a donation.
- 4.2.04 College Government candidates may not print promotional materials for Student Government candidates
 - a) Student Government candidates can only distribute material printed from their own budgets

ARTICLE V Voting

Section 1 Method of Voting

- 5.1.02 All elections governed by the SEC will be conducted online by Boston University.
 - a) Students will be required to verify their identity online via their University username and Kerberos password prior to voting.
 - i) Votes will be recorded anonymously, and no information linking students to candidates will ever be kept. Students provide their University username and Kerberos password for the sole purpose of verifying their eligibility to vote and ensuring that no student votes more than once.

Section 2 Voting Rights

- 5.2.01 All undergraduate students in good standing with the University will be permitted to vote in elections governed by the SEC.
 - a) Students shall be permitted one vote for each Student Government Executive Board Office (President, Executive Vice President, Vice President of Internal Affairs, and Vice President of Finance).
 - b) Students enrolled in a college whose government has charged the SEC with the administration of Executive Board

Elections shall be permitted votes based on the regulations of that government.

- 5.2.02 Students may vote at any time during the voting period. Without exception, votes may not be cast after the close of the voting period.

- 5.2.03 Students will have the opportunity, via the SEC website, to review information on all registered candidates who have filed and been confirmed as eligible to seek office.
 - a) This information must include the following for each candidate:
 - i) Candidate's statement
 - ii) Candidate's e-mail address
 - iii) Candidate's photograph
 - b) At the discretion of the candidate, this information may include, but is not limited to, the following:
 - i) Candidate's phone number
 - ii) Candidate's website address
- 5.2.04 Students will have the option to name a write-in candidate for any Student Government Executive Board position. This candidate must be eligible for office to count in the final vote tally.
- 5.2.05 Once a vote has been submitted, it may not be cancelled or altered by the voter.
- 5.2.06 The SEC reserves the right to disqualify votes for ineligible candidates.

Section 3 Verification of Results

- 5.3.01 Verification of individual votes will be conducted automatically as they are cast through the Boston University office charged with administration of the voting system.
- 5.3.02 Prior to the announcement of the results, the final results will be verified by the Office of the Dean of Students and the Chairperson of the SEC.
- 5.3.03 The final verified results must be certified by two-thirds of SEC voting members to become valid.
 - a) The SEC will withhold certification of the results in the event that there is justifiable cause to prevent a candidate from assuming office.
 - b) In the event that the SEC withholds certification of the results, the SEC will present the matter to a judicial board consisting of the Director of Student Activities, the Executive Director of Student Activities, and the Dean of Students, who will issue a final verdict.

ARTICLE VI VIOLATIONS

Section 1 Violation Procedure

- 6.1.01 The SEC will investigate all complaints that are filed in

compliance with the EC or are reported by an SEC voting member.

a) SEC voting members are obligated to report all observed violations of the EC.

6.1.02 Investigated complaints will be confirmed or denied by the SEC and appropriate penalties will be applied.

6.1.03 Violations will be weighted using the point system defined in EC 6.3, 6.4, and 6.5, where each violation is assigned a point value. Candidates will be penalized as they accumulate points as defined in EC 6.6.

6.1.04 Violations and resulting penalties will be issued to candidates and campaigns and administered as they are processed.

Section 2 Complaint Procedures

6.2.01 Complaints regarding campaign violations must be submitted using the SEC Complaint Form on the SEC website.

6.2.02 The SEC will review and post all received complaints within 48 hours of receipt.

a) After review, all complaints will be thoroughly investigated by the SEC.

b) Complaints will be confirmed as a violation of the EC, dismissed by a simple majority of SEC voting members, or deferred for later vote pending further investigation.

6.2.03 Candidates will be notified of the SEC's ruling on a complaint via e-mail or phone within 6 hours following the decision.

a) Candidates participating in a slate are responsible for communicating violation decisions to all members of the slate. Once one candidate has been informed of a ruling, it will be assumed that all members of the campaign are informed.

6.2.04 Following notification of a ruling on a violation, candidates will have 6 hours to comply unless a different time frame is specified in the ruling.

a) It will be assumed that candidates are aware of the ruling 3 hours after they have been officially notified.

6.2.05 All complaints and associated rulings will be posted on the SEC website. It is the responsibility of each candidate to frequently check email and the SEC website.

6.2.06 On the last day of voting, a different timetable for complaints shall exist. This timetable will be as follows:

a) Complaints must be received by 5 PM on the final day of voting (after voting has closed). No appeals or complaints will be accepted after 5 PM on the last day of voting except appeals related to complaints received on the last day of voting.

b) Complaints submitted on the last day of voting shall receive rulings within 24 hours of submission.

- c) Campaigns held in violation shall have 24 hours after the ruling to appeal the violation.
- d) All final decisions on complaints and appeals shall be made within 24 hours of certification.

Section 3 Point Value for Violation of Campaign Rules

- 6.3.01 Violation of EC 3.1.02: Candidates that participate in, but fail to register as, a slate will be charged 300 violation points per candidate.
- 6.3.02 Violation of EC 3.2.01: Candidates working with unregistered campaign staff will be charged 30 violation points per unregistered staffer.
- 6.3.03 Violation of EC 3.4.01: Campaigns that partake in campaigning outside the campaign period will be charged a minimum of 200 but no more than 600 violation points.
- 6.3.04 Violation of EC 3.4.03: Candidates or campaigns that deface, remove, or block campaign materials of another campaign will be charged a minimum of 50 violation points but no more than 200 violation points, depending on the severity of the infraction.
- 6.3.05 Violation of EC 3.4.03: Candidates or campaigns making defamatory statements will be charged a minimum of 100 violation points but no more 300 violation points depending on the gravity of the statement in question.
- 6.3.06 Violation of 3.4.04: Candidates or campaigns employing tools, materials, tactics, etc. that violate local, state, and/or federal law will be charged no less than 50 violation points. The SEC will have discretion to assign any value greater than the minimum after reviewing the gravity of the law violated.
- 6.3.07 Violation of EC 3.4.05: Candidates or campaigns employing tools, materials, tactics, etc. that violate the policies of Boston University will be charged violation points as follows:
 - a) Violations of the policies established by the University Lifebook will result in the charge of no less than 50 violation points but no more than 200 violation points per Residential Campus, depending on the severity of the policy violated.
 - b) Violations of the policies of the Student Activities Office will result in the charge of no more than 50 violation points, depending on the severity of the policy violated.
 - c) Violations of University policies established by offices and documents other than the University Lifebook and the Student Activities Office will result in the charge of no less than 50 but no more than 200 violation points, depending on the gravity of the policy violated.
- 6.3.08 Violation of EC 3.4.06: The temporary placement or storage of campaign materials in the SAC or spaces of the Student Government or college governments will result in the charge of 100 violation points.

- 6.3.09 Violation of EC 3.4.06 and EC 3.4.07: The use of materials or spaces of the SAC, the Student Government, or college governments for campaign purposes will result in the charge of 200 violation points.
- 6.3.10 Violation of EC 3.4.08: Candidates posting campaign materials on entry doors to personal living spaces without permission from respective residents will be charged 1 violation point per material.
- 6.3.11 Violation of EC 3.4.09: Candidates failing to remove campaign materials prior to the removal deadline will be charged \$1.00 per instance.
 - a) This does not include failure to remove campaign materials posted in personal living spaces or on entry doors to personal living spaces.
- 6.3.12 Violation of EC 3.4.10: Candidates campaigning in designated No-Campaigning Zones will be charged 100 violation points per infraction.
- 6.3.13 Violation of EC 3.4.11: Any violation of the e-mail policies will result in the charge of a minimum of 400 violation points per instance an e-mail was sent.
- 6.3.14 Violation of EC 3.5.01: Failure to participate in mandatory election events will result in a charge of 100 violation points per instance.

Section 4 Point Value for Violation of Campaign Finance Rules

- 6.4.01 Violation of EC 4.1: Candidates or campaigns whose expenditures total more than the maximum allowed budget will be charged 2 violation points for every \$1.00 or fraction thereof spent in excess of the allowed budget.
- 6.4.02 Violation of EC 4.2: Candidates or campaigns failing to disclose any donation or expenditure, regardless of value, will be charged 150 violation points per infraction.
- 6.4.03 Violation of EC 4.2: Candidates or campaigns failing to provide receipts or report expenditures and donations at the Fair Market Value will have their finances audited and adjusted by the SEC.

Section 5 Point Value for Violation of Miscellaneous Items

- 6.5.01 Candidates forging any documentation of the SEC and/or any other office or agent of Boston University will be charged 800 violation points.
- 6.5.02 Candidates violating a Cease and Desist Order issued by the SEC will be charged no more than 800 violation points.

Section 6 Penalties

- 6.6.01 Violation by Point Total
 - a) A campaign reaching 200 violation points will be penalized with the loss of one half of a day's worth of votes.

- b) A campaign reaching 400 violation points will be penalized with the loss of one day's worth of votes.
- c) A campaign reaching 500 violation points will be penalized with the loss of one and one half day's worth of votes.
- d) A campaign reaching 600 violation points will be penalized with the loss of two days worth of votes.
- e) A campaign reaching 700 violation points will be penalized with the loss of two and one half day's worth of votes.
- f) A campaign reaching 800 violation points will be penalized with the loss of three day's worth of votes.
- g) A campaign reaching 900 violation points will be penalized with the loss of three and one half day's worth of votes.
- h) A campaign reaching 1000 violation points will be disqualified from the election and the candidate(s) shall be deemed ineligible to win.

- 6.6.02 The formula for penalizations shall be this:
$$\text{Total Votes Overall} / 14 / (\# \text{ of slates} + 1) = 1 \text{ day's worth of votes}$$
- 6.6.03 Campaigns will be penalized according to their accumulated point total. All penalties will be applied to campaigns after voting ends with the exception of disqualifications which will be applied immediately.
- 6.6.04 Candidates will be informed by the SEC through a Notification of Penalty regarding all enforceable penalties. Candidates will have 6 hours to comply following notification.
- 6.6.05 Failure to comply with a Notification of Penalty will be considered a violation of a Cease and Desist Order.

Section 7 Procedure for Disqualification

- 6.7.01 Disqualification must be warranted per the terms of the EC.
- 6.7.02 Disqualification must be verified by two-thirds of the voting members of the SEC.
- 6.7.03 Disqualification must be confirmed by the Dean of Students or the Executive Director for Student Activities.
- 6.7.04 Notice of disqualification must be issued no later than 6 hours following verification by the SEC.

Section 8 Appeals

- 6.8.01 Candidates will have no more than 24 hours following notification of an SEC decision to request an appeal thereof.
- 6.8.02 Requests to appeal must be made on the Request to Appeal Form and must clearly state the ruling or decision that is being appealed, the reason for appeal, and any evidence to support the reason for appeal.
- 6.8.03 After an appeal has been made, the SEC will review the request to appeal and any documentation and evidence deemed relevant to the appeal decision.
 - a) Individuals who have filed a request to appeal will have the right to come before the SEC to verbally present their reason and evidence in support of the appeal.
- 6.8.04 A two-thirds vote of approval from the voting members of the SEC must be cast to uphold an appeal.
- 6.8.05 If the SEC ruling on the appeal is still in question, a student has the option to submit that decision to a second appeals process where a tribunal of 6 members consisting of 3 members of the SEC including the Vice Chair of Rules and excluding the Chairperson as well as the 3 members of the Judicial Commission of the Student Government.

The Chairperson will then submit to the tribunal an objective review of the original violation, decision, appeal, and decision on the appeal and the tribunal will then conduct a vote, which does not have to be in person, over whether or not to hear the second appeal.

If the vote passes with a two thirds majority, then the full tribunal is required to meet within 24 hours to deliberate and vote on the second appeal. At this meeting the first appeal must be overturned by a 2/3 majority vote and a new decision must be ratified by a simple majority with the Chairperson serving as a tiebreaker should a tie occur.

All second appeals must be submitted in writing before noon on the final Monday of voting.

ARTICLE 7

AMENDMENTS Section 1

Amendments

- 7.1.01 Requests for amendment to this code must be made in writing and submitted to a member of the commission. This request must be made one month prior to the date of the first information session of the election cycle, or after the close of the current election cycle.
- 7.1.02 The commission will hold an open-door meeting to discuss the proposed amendment within two weeks of submission.
- 7.1.03 The commission will hold a closed-door vote to either accept or reject the amendment.

- a) If approved, the amendment will take effect immediately, and an updated copy of the code will be made publicly available in a timely manner.
- b) If denied, the individual proposing the amendment will have the opportunity to revise the proposed amendment and re-submit to the commission.