Environmental Health and Safety

How Do I complete Laboratory Safety

A common Question for Laboratory Workers is what Training do I have to take.
Anyone “working in, supervising, or supporting a laboratory area” must take Laboratory Safety Training. There are several ways to fulfill this requirement

You can access the online courses in Blackboard or sign up for an in person course through your Research Information Management System (RIMS) training profile. Start by signing up for a profile at [www.bu.edu/ehs/rims](http://www.bu.edu/ehs/rims). The RIMS training profile also provides a chart of other EHS trainings and a detailed description of who should take it.

**New Laboratory Worker (Never taken Lab Safety Training at BU)**

**Initial Lab Safety Training Online.**

**Step 1** go to your RIMS Training Profile

**Step 2** Find the course called Initial Lab Safety Training Online click “take the course”

**Step 3** You are now in Blackboard on the ORC homepage. Click on Universal to begin. The first thing you see is a checklist. Fill out the checklist to see what other trainings you need to take

Once you pass quiz to all relevant modules your requirement is fulfilled.

Start with Universal (pass the quiz to unlock the below modules)

Chemical Biosafety 1 and 2
BBP

**Classroom Lab Safety Annual Training**

**Step 1** From your RIMS training profile find “classroom lab safety annual training”

**Step 2** Click the drop down list to sign up for a session

The classroom training may be used as initial training or the refresher and covers the required elements

**Lab Safety Annual Refresher Training Online.**

**Step 1** go to your RIMS Training Profile

**Step 2** Find the course called Lab Safety Annual Refresher Training Online click “take the course”

**Step 3** You are now in Blackboard on the ORC homepage. Find Lab Safety Annual Refresher Training and click to begin.

Once you complete the module and pass the 10 question quiz your refresher requirement is fulfilled

**Classroom Lab Safety Annual Training**

**Step 1** From your RIMS training profile find “classroom lab safety annual training”

**Step 2** Click the drop down list to sign up for a session

The classroom training may be used as initial training or the refresher and covers the required elements

Contact EHS at OEHS@bu.edu for questions on
- Training content
- Quiz questions
- Navigating Blackboard

Contact RIMS by filling out the form at [www.bu.edu/rims/contact-us/](http://www.bu.edu/rims/contact-us/).
- Problems registering for training profile
- Problems accessing the training
- Training records are not showing up in RIMS
- Other RIMS based questions