OFFICE OF THE UNIVERSITY REGISTRAR
PROGRAM CHANGE FORM

Read each of the categories of Program Changes in the boxes below. Select the one that best fits your case and check the box provided. Complete all the information requested except those areas designated "Official Use Only". Print Legibly using Capital Block Letters. Consult the Dean's Office for valid Program of Study Codes. See reverse side for examples.

CORRECT EXISTING CODES
If this action is to correct your Program Codes:

☐ CHECK HERE
Bling this form to your advisor. No further authorizing signature will be needed.

CHANGE DECLARE YOUR MAJOR
If this action is to change your major(s)/minor(s) or to declare your major(s)/minor(s):

☐ CHECK HERE
Obtain your records from your current advisor or department and bring to your new department. Department Chairman's and Faculty Advisor's signatures will be necessary.

INTRA-UNIVERSITY TRANSFER
If this action involves a change from one School/College to another within Boston University:

☐ CHECK HERE
Obtain an unofficial copy of your transcript from your current School/College or the Registrar and bring to your new School/College Dean's Office. Signatures from your new Dean, Dept. Chairman and Faculty Advisor will be needed.

NEW DEGREE PROGRAM
If this action involves admission to a new Degree or Certificate Program:

☐ CHECK HERE
Obtain an unofficial copy of your transcript and bring it with this form to the admitting officer of the School/College administering the new program.

NAME
Last Name (Comma) First Name Middle Initial

I.D. NUMBER

LOCAL ADDRESS
(Street City State Zip Code)

LOCAL TELEPHONE

My current Program of Study Codes are:

OFFICIAL USE ONLY
This change is effective for the
Fall / Spring / Sum I / Sum II
Year

My proposed Program of Study Codes are:

My current courses are:

OFFICIAL USE ONLY

Student Signature

Date

DENIED

APPROVED

Academic Status Code
Effective Date
Class Year
Full/Part-Time Certification Code
Continuation Code
Location Code
Month and Year of Expected Graduation
M = May, J = Jan., S = Sept.

Dean/Chairman Signature

Date

Dean/Chairman Signature

Date

Faculty Advisor Signature

Date

Faculty Advisor

REGISTRAR