



## Postdoctoral Programs Orientation

Summer 2017

All-Programs Orientation will be held July 5<sup>th</sup> & 6<sup>th</sup>. Individual departmental orientations will be held separately.

All orientation sessions are mandatory.

Please contact your department for program-specific orientation information.

### Welcome to Boston!

#### CHECKLIST: THINGS YOU MUST DO BEFORE OR DURING ORIENTATION

**Student Health Services & Clinical Compliance**

Please visit the [Medical \(MD\), Dental, or Clinical Graduate Medical Sciences Program Entering Student Requirements page](#) on the Boston University Student Health Services (SHS) website. If you are not yet in compliance with the Boston University requirements for inoculations and TB tests, you can obtain immunizations and TB testing through Boston University Student Health Services for a fee. To make an appointment, please call SHS or log online via [Patient Connect](#) at least one week in advance. You will need to return to SHS for your TB test reading 48 to 72 hours after the test implant: plan accordingly.

**Email:** Set up your Boston University e-mail account

**Transcript:** Bring your official final transcripts from your dental school

**Account Settlement:** Check your student account settlement status and follow up as necessary

**Telephone & Address:** Enter your emergency contact information & local address in the Student Link, [bu.edu/link](http://bu.edu/link)

**BUID:** Obtain your Boston University Student Identification Card

**ISSO:** International students check in at the International Students & Scholars Office

**Health Insurance:** Registered students are enrolled automatically in the Boston University student health plan. If you have alternate qualifying insurance, you may elect to waive the BU plan through the Student Link.

#### DEPARTMENTAL ORIENTATIONS AND CPR SESSIONS

Postdoctoral Program	Departmental Orientation 2017	All-Programs Orientation 2017	CPR Session
Digital Dentistry & Operative Dentistry	July 7	July 5 & 6	June 19
Dental Public Health	July 7	July 5 & 6	July 26
Endodontics	July 7	July 5 & 6	July 11
Geriatric Dental Medicine	July 7	July 5 & 6	July 18
Oral Biology (MSD; DSc) [PhD's in September]	July 7	July 5 & 6	July 25
Oral & Maxillofacial Surgery	June 15	July 5 & 6	June 21
Orthodontics & Dentofacial Orthopedics	July 3	July 5 & 6	July 12
Pediatric Dentistry	July 7	July 5 & 6	July 7
Periodontology (CAGS) & Implantology Fellowship	July 7	July 5 & 6	July 5
Prosthodontics	July 7	July 5 & 6	July 19

## MONDAY, JUNE 19, 2017

5:30-8:30 PM  
Room G-309  
School of Dental Medicine

**CPR certification session for:**

☞ Digital Dentistry & Operative Dentistry

## WEDNESDAY, June 21, 2017

5:30-8:30 PM  
Room G-309  
School of Dental Medicine

**CPR certification session for:**

☞ Oral & Maxillofacial Surgery

## TUESDAY, JULY 4<sup>th</sup> IS A HOLIDAY – INDEPENDENCE DAY

## WEDNESDAY, July 5, 2017

### ALL-SCHOOL POSTDOCTORAL ORIENTATION

**Attendance is mandatory for all new postdoctoral students and for continuing students who are starting a new phase of their program.**

8:00 – 8:30 AM  
Room G309  
School of Dental Medicine

**Sign In and Welcome Refreshments**

Sign in and enjoy some light refreshments.

\*Please bring financial sponsorship document if applicable.\*

8:30 – 9:00 AM  
Room G-301  
School of Dental Medicine

**Welcome ☞ Academic Curriculum ☞ Administrative Policies & Procedures, including Compliance Requirements**

Dr. Cataldo Leone, Associate Dean for Academic Affairs

9:00 – 9:15 AM  
Room G-301  
School of Dental Medicine

**Welcome ☞ Student Resources & Educational Support Services**

Dr. Joseph Calabrese, Assistant Dean of Students

9:15 – 9:45 AM  
Room G-301  
School of Dental Medicine

**Academic Code of Conduct ☞ Emergency After Hours Care ☞ Radiation Safety ☞ Policy for Use of Ionizing Radiation**

Dr. John Guarente, Chair of the Academic Code of Conduct Review Board, Associate Dean for Clinical Affairs

9:45 – 10:00 AM  
Room G-301  
School of Dental Medicine

**Registrar's Information Session**

Ms. Elizabeth Bouhmadouche, Registrar, Director of Enrollment Services  
Ms. Annie Duong, Registrar Coordinator  
Ms. Annie Nash, Administrative Coordinator

Jim Rivera, Assistant Director  
Student Accounting Services, Charles River Campus

10:00 – 10:15 AM  
Room G-301  
School of Dental Medicine

**Student Medical Insurance Plan Information**

Ms. Tracey Rosenberry, Senior Account Executive, Aetna Student Health

10:15-10:45 AM  
Room G-301  
School of Dental Medicine

**Security Issues**

Mr. Eric Anderson, Training Specialist

10:45 – 11:45 AM  
Room G-301  
School of Dental Medicine

**HIPAA Training (Separate sign-in required)**

**Attendance and Sign-in is mandatory.**

Mr. John Reilly, Director of Compliance and Quality Management

<p><b>12:00 – 12:45 PM</b>  <b>Hiebert Lounge</b></p>	<p><b><u>Lunch* for Entering Postdoctoral Students with Deans, Chairs, Program Directors, Faculty, and Administrators:</u></b> Please be seated at the table designated for your program.  Dr. Joseph Calabrese, Assistant Dean of Students  Dr. Cataldo Leone, Associate Dean for Academic Affairs  <b>* Lunch sponsored by Massachusetts Dental Society</b></p>	
<p><b>1:00 – 1:15 PM</b>  <b>Room G-301</b>  School of Dental Medicine</p>	<p><b><u>Admissions Welcome</u></b>  Ms. Catherine Sarkis, Assistant Dean for Admissions</p>	
<p><b>1:15 – 1:30 PM</b>  <b>Room G-301</b>  School of Dental Medicine</p>	<p><b><u>Information Technology</u></b>  Mr. Ibrahim Kachouh, IT Director; Information Technology</p>	
<p><b>1:30 – 2:00 PM</b>  <b>Room G-301</b>  School of Dental Medicine</p>	<p><b><u>Office of the Ombuds</u></b>  Mr. Adam Kleinberger, Associate Ombuds  Ms. Francine Montemurro, Boston University Ombuds</p>	
<p><b>2:00 – 2:30 PM</b>  <b>Room G-301</b>  School of Dental Medicine</p>	<p><b><u>Student Affairs Welcome</u></b>  Dr. Joseph Calabrese, Assistant Dean of Students  Dr. A. Stephen Polins, Director, Division of Educational Resources  Ms. Erica Manczuk, Associate Director of Student Affairs  Ms. Tina Finnegan, Career Resources Manager  Ms. Amy Nelson, Student Affairs Coordinator</p>	
<p><b>2:30 – 3:00 PM</b>  <b>Room G-301</b>  School of Dental Medicine</p>	<p><b><u>The Learning Resource Center, Medical Library</u></b>  Mr. David Flynn, MS (LIS), Head of Library &amp; Information Management Education  Alumni Medical Library  Ms. Laura Sorbel, MS (LIS), Technical &amp; Information Services Librarian  Ms. Alissa Link MS, (LIS), Technical &amp; Information Services Librarian</p>	
<p><b>3:00 – 3:15 PM</b>  <b>Room G-301</b>  School of Dental Medicine</p>	<p><b><u>Research Opportunities</u></b>  Dr. Maria Kukuruzinska, Associate Dean of Research,  Professor &amp; Director, Predoctoral Research</p>	
<p><b>3:15– 3:45 PM</b>  <b>Room G-301</b>  School of Dental Medicine</p>	<p><b><u>Regulatory and Ethical Issues in Research</u></b>  Ms. Afaf Hourani, MS, MPH, Asst. Director of Predoctoral Research, Office of the Associate Dean for Research.</p>	
<p><b>3:45 – 4:45 PM</b></p> <p><i>ISSO</i>  <b>Room G-301</b>  School of Dental Medicine</p> <p>and/or</p> <p><i>Financial Services</i>  <b>Room G-302</b>  School of Dental Medicine</p>	<p><b>Mandatory session for all international postdoctoral students</b></p> <p><b><u>International Students Presentation</u></b></p> <p>Ms. Lauren Snow, International Student &amp; Scholars Office  <b>Room G-301</b></p> <p><b><u>International Students Documentation Review</u></b>  <i>If you have not yet checked in at the International Student &amp; Scholars Office (ISSO), you must bring your immigration documents (passport, I-94, visa, I-20s) to this mandatory meeting.</i></p>	<p><b><u>Office of Student Financial Services (Sign-in required)</u></b></p> <p>Mr. Emir Morais, Associate Director, Student Financial Services  <b>Room G-302</b></p>
<p><b>5:30-8:30 PM</b>  <b>Room G-309</b>  School of Dental Medicine</p>	<p><b><u>CPR certification session for:</u></b></p> <p>☞ Periodontology</p>	

## THURSDAY, July 6, 2017

## MANDATORY ALL-SCHOOL POSTDOCTORAL ORIENTATION 2016

<p>9:00 – 9:30 AM Room G-309 School of Dental Medicine</p>	<p><u>Sign-in, refreshments</u></p>
<p>9:30-9:45 AM Room G-301 School of Dental Medicine</p>	<p><u>Clinical Affairs</u> ☞ <u>Patient Responsibilities</u> ☞ <u>Risk Management</u> ☞ <u>Ryan White Fund</u> ☞ <u>Student &amp; Family Discount Policy</u> Mr. John Reilly, Clinic Finance</p>
<p>9:45 – 10:00 AM Room G-301 School of Dental Medicine</p>	<p><u>Transportation and Commuter Services</u> Ms. Michelle Tse, Operations Manager, TransComm</p>
<p>10:00 – 10:30 AM Rooms G-301 &amp; 302 School of Dental Medicine <b>Mandatory session for all postdoctoral students, new and continuing.*</b>  <i>*OMS Residents scheduled separately</i></p>	<p><u>Environmental Health &amp; Safety (Separate sign-in required)</u> <b>Attendance and Sign-in is mandatory.</b> David Krikorian, Senior Specialist, Campus &amp; Clinical Safety</p>
<p>10:30 – 11:30 AM Rooms G-301 &amp; 302 School of Dental Medicine <b>Mandatory session for all postdoctoral students, new and continuing.*</b>  <i>*OMS Residents scheduled separately</i></p>	<p><u>Infection Control &amp; Prevention/OSHA (Blood Borne Pathogens Safety)</u> <u>(Separate sign-in required)</u> <b>Attendance and Sign-in is mandatory.</b> Ms. Pamela Simmons, Infection Control Manager</p>
<p>11:45 AM – 12:45 PM Hiebert Lounge</p>	<p><u>Alumni Lunch</u> Dr. Bing Liu, Alumni Board President Mr. Kevin Holland, Assistant Dean for Development &amp; Alumni Relations Ms. Stacey McNamee, Director of Alumni Relations &amp; Annual Giving</p>
<p>1:00 – 1:20 PM Hiebert Lounge</p>	<p><u>Title IX Presentation</u> Dr. Joseph Calabrese, Assistant Dean of Students, Deputy Title IX Coordinator</p>
<p>1:20 – 4:00 PM Hiebert Lounge</p>	<p><u>Ethical Fitness Training (Separate sign-in required)</u> Dr. Carl McManama, Professor, Department of General Dentistry and Ethics &amp; Professionalism Trainer*  <i>*Special thanks to the Institute for Global Ethics for training materials</i></p>
<p>5:00-7:00 PM Room G-302 School of Dental Medicine</p>	<p><u>Start of PH763: Bioethics and Law Course</u> This course continues on Monday and Thursday evenings. See Interdisciplinary Curriculum (IDC) schedule.</p>
<h2>FRIDAY, July 7, 2017</h2>	
<p><b>Individual Program Orientation</b></p>	<p>Students meet with Program Directors and Administrators after school-wide Postdoctoral orientation.</p>
<p>3:00-6:00 PM Room G-718 School of Dental Medicine</p>	<p><u>CPR certification session for:</u>  ☞ Pediatric Dentistry</p>

## MONDAY, July 10, 2017

4:00 - 5:30 PM  
Dean Hutter's House

***Dean's Welcome Reception for:  
Geriatric Dental Medicine, Orthodontics & Dentofacial Orthopedics, and  
Pediatric Dentistry Students***

A shuttle bus will transport students to and from Dean Hutter's house. Please be ready to board the bus at 3:15pm. The bus will leave East Newton Street Pvt. at 3:30pm and return to the school at approximately 6:00pm.

## TUESDAY, July 11, 2017

11:00 AM - 1:00 PM  
Hiebert Lounge  
School of Dental Medicine  
**ALL Students**

***TB Test Clinic for All New and Continuing Students***

**You must have your test read on Thursday, July 13.**

5:30 - 8:30 PM  
Room G-309  
School of Dental Medicine

***CPR certification session for:***

☞ Endodontics

## WEDNESDAY, July 12, 2017

5:30 - 8:30 PM  
Room G-309  
School of Dental Medicine

***CPR certification session for:***

☞ Orthodontics & Dentofacial Orthopedics

## THURSDAY, July 13, 2017

2:00 - 4:00 PM  
Room TBD  
School of Dental Medicine  
**ALL Students**

***TB Test Clinic for All New and Continuing Students***

**You must have your TB test read today.**

*Student Health Services Staff will be here to verify student health compliance.*

## TUESDAY, July 18, 2017

4:00 - 5:30 PM

Dean Hutter's House

**Dean's Welcome Reception for:**

**Digital Dentistry, Endodontics, Operative Dentistry, and Prosthodontics Students**

A shuttle bus will transport students to and from Dean Hutter's house. Please be ready to board the bus at 3:15pm. The bus will leave East Newton Street Pvt. at 3:30pm and return to the school at approximately 6:00pm.

6:00 - 7:30 PM

Dean Hutter's House

**Dean's Welcome Reception for:**

**Dental Public Health, Implantology, Oral & Maxillofacial Surgery, Periodontology, and Oral Biology Students**

A shuttle bus will transport students to and from Dean Hutter's house. Please be ready to board the bus at 5:15pm. The bus will leave East Newton Street Pvt. at 5:30pm and return to the school at approximately 8:00pm.

5:30 - 8:30 PM

Room G-309

School of Dental Medicine

**CPR certification session for:**

☞ Orthodontics & Dentofacial Orthopedics

## WEDNESDAY, July 19, 2017

5:30 - 8:30 PM

Room G-309

School of Dental Medicine

**CPR certification session for:**

☞ Prosthodontics

## TUESDAY, July 25, 2017

5:30 - 8:30 PM

Room G-309

School of Dental Medicine

**CPR certification session for:**

☞ Oral Biology

## WEDNESDAY, July 26, 2017

5:30 - 8:30 PM

Room G-309

School of Dental Medicine

**CPR certification session for:**

☞ Dental Public Health