



Postdoctoral Programs Orientation

Summer 2016

All-Programs Orientation will be held July 5th & 6th. Individual departmental orientations will be held separately.

All orientation sessions are mandatory.

Please contact your department for program-specific orientation information.

Welcome to Boston!

CHECKLIST: THINGS YOU MUST DO BEFORE OR DURING ORIENTATION

Student Health Services & Clinical Compliance

Please visit the [Medical \(MD\), Dental, or Clinical Graduate Medical Sciences Program Entering Student Requirements page](#) on the Boston University Student Health Services (SHS) website. If you are not yet in compliance with the Boston University requirements for inoculations and TB tests, you can obtain immunizations and TB testing through Boston University Student Health Services for a fee. To make an appointment, please call SHS or log online via [Patient Connect](#) at least one week in advance. You will need to return to SHS for your TB test reading 48 to 72 hours after the test implant: plan accordingly.

Email: Set up your Boston University e-mail account

Transcript: Bring your official final transcripts from your dental school

Account Settlement: Check your student account settlement status and follow up as necessary

Telephone & Address: Enter your emergency contact information & local address in the Student Link, bu.edu/link

BUID: Obtain your Boston University Student Identification Card

ISSO: International students check in at the International Students & Scholars Office

Health Insurance: Registered students are enrolled automatically in the Boston University student health plan. If you have alternate qualifying insurance, you may elect to waive the BU plan through the Student Link.

DEPARTMENTAL ORIENTATIONS AND CPR SESSIONS

Postdoctoral Program	Departmental Orientation 2016	All-Programs Orientation 2016	CPR Session
AEGD, Digital Dentistry & Operative Dentistry	July 1	July 5 & 6	Tuesday, July 5
Dental Public Health	July 7	July 5 & 6	Wednesday, July 20
Endodontics	July 7	July 5 & 6	Tuesday, July 19
Oral Biology (MSD; DSc) [PhD's in September]	July 7	July 5 & 6	Tuesday, July 26
Oral & Maxillofacial Surgery	June 15	July 5 & 6	Monday, June 20
Orthodontics & Dentofacial Orthopedics	July 1	July 5 & 6	Wednesday, July 27
Pediatric Dentistry	July 7	July 5 & 6	Wednesday, July 6
Periodontology (CAGS)	July 7	July 5 & 6	Wednesday, July 13
Prosthodontics	July 7	July 5 & 6	Tuesday, July 12

MONDAY, June 20, 2016

5:00-8:00 PM
Room G-301
School of Dental Medicine

CPR certification session for:

☞ Oral & Maxillofacial Surgery

MONDAY, JULY 4th IS A HOLIDAY – INDEPENDENCE DAY

TUESDAY, July 5, 2016

ALL-SCHOOL POSTDOCTORAL ORIENTATION

Attendance is mandatory for all new postdoctoral students and for continuing students who are starting a new phase of their program.

8:00 – 8:30 Room G309 School of Dental Medicine	<u>Sign In and Welcome Refreshments</u> Sign in, provide current contact information, collect your orientation folder and enjoy some light refreshments.
8:30 – 9:00 Room G301 School of Dental Medicine	<u>Welcome ☞ Academic Curriculum ☞ Administrative Policies & Procedures, including Compliance Requirements</u> Dr. Cataldo Leone, Associate Dean for Academic Affairs
9:00 – 9:15 Room G301 School of Dental Medicine	<u>Welcome ☞ Student Resources & Educational Support Services</u> Dr. Joseph Calabrese, Assistant Dean of Students
9:15 – 9:45 Room G301 School of Dental Medicine	<u>Academic Code of Conduct ☞ Emergency After Hours Care ☞ Radiation Safety ☞ Policy for Use of Ionizing Radiation</u> Dr. John Guarente, Chair of the Academic Code of Conduct Review Board, Associate Dean for Clinical Affairs
9:45 – 10:00 Room G301 School of Dental Medicine	<u>Registrar's Information Session</u> Ms. Elizabeth Bouhmadouche, Registrar, Director of Enrollment Services Ms. Nikki Longe, Associate Registrar Ms. Annie Duong, Registrar Coordinator Ms. Annie Nash, Administrative Coordinator
10:00 – 10:15 Room G301 School of Dental Medicine	<u>Student Medical Insurance Plan Information</u> Mr. Scott Strothers, Senior Account Executive, Aetna Student Health
10:15-10:45 Room G301 School of Dental Medicine	<u>Security Issues</u> Mr. Eric Anderson, Training Specialist
10:45 – 11:45 Room G301 School of Dental Medicine	<u>HIPAA Training (Separate sign-in required)</u> Attendance and Sign-in is mandatory. Mr. John Reilly, Director of Compliance and Quality Management
12:00 – 12:45 Hiebert Lounge	<u>Lunch* for Entering Postdoctoral Students with Deans, Chairs, Program Directors, Faculty, and Administrators:</u> Please be seated at the table designated for your program. Dr. Joseph Calabrese, Assistant Dean of Students Dr. Cataldo Leone, Associate Dean for Academic Affairs * Lunch sponsored by Massachusetts Dental Society
1:00 – 1:15 Room G301 School of Dental Medicine	<u>Admissions Welcome</u> Ms. Catherine Sarkis, Assistant Dean for Admissions
1:15 – 1:30 Room G301 School of Dental Medicine	<u>Information Technology</u> Mr. Ibrahim Kachouh, IT Director; Information Technology

<p>1:30 – 2:00 Room G301 School of Dental Medicine</p>	<p><u>Office of the Ombuds</u> Mr. Adam Kleinberger, Associate Ombuds Ms. Francine Montemurro, Boston University Ombuds</p>	
<p>2:00 – 2:30 Room G301 School of Dental Medicine</p>	<p><u>Student Affairs Welcome</u> Dr. A. Stephen Polins, Director, Division of Educational Resources Ms. Erica M. Manczuk, Associate Director, Student Affairs Ms. Amy Nelson, Student Affairs Coordinator</p>	
<p>2:30 – 3:00 Room G301 School of Dental Medicine</p>	<p><u>The Learning Resource Center, Medical Library</u> Mr. David Flynn, MS (LIS), Head of Library & Information Management Education Alumni Medical Library Ms. A'Llyn Ettien, MLIS, Head of Technical Services</p>	
<p>3:00 – 3:15 Room G301 School of Dental Medicine</p>	<p><u>Research Opportunities</u> Dr. Maria Kukuruzinska, Associate Dean of Research, Professor & Director, Predoctoral Research</p>	
<p>3:15– 3:45 Room G301 School of Dental Medicine</p>	<p><u>Regulatory and Ethical Issues in Research</u> Ms. Afaf Hourani, MS, MPH, Asst. Director of Predoctoral Research, Office of the Associate Dean for Research.</p>	
<p>3:45 – 4:45</p> <p>ISSO Room G301 School of Dental Medicine</p> <p>and/or</p> <p>Financial Services Room G302 School of Dental Medicine</p>	<p style="text-align: center;">Mandatory session for all international postdoctoral students</p> <p><u>International Students Presentation</u></p> <p>Ms. Andrea Popa, International Student & Scholars Office Room G301</p> <p><u>International Students Documentation Review</u> <i>If you have not yet checked in at the International Student & Scholars Office (ISSO), you must bring your immigration documents (passport, I-94, visa, I-20s) to this mandatory meeting.</i></p>	<p><u>Office of Student Financial Services (Sign-in required)</u></p> <p>Ms. Sarah Qin, Assistant Director, Student Financial Services Room G302</p>
<p>5:00-8:00 PM Room G-301 School of Dental Medicine</p>	<p><u>CPR certification session for:</u></p> <p>☞ AEGD and Operative Dentistry</p>	

WEDNESDAY, July 6, 2016

MANDATORY ALL-SCHOOL POSTDOCTORAL ORIENTATION 2016

8:30 – 9:00 Room G309 School of Dental Medicine	<u><i>Sign-in, refreshments</i></u>
9:00-9:45 Room G301 School of Dental Medicine	<u><i>Clinical Affairs</i></u> ⌘ <u><i>Patient Responsibilities</i></u> ⌘ <u><i>Risk Management</i></u> ⌘ <u><i>Ryan White Fund</i></u> ⌘ <u><i>Student & Family Discount Policy</i></u> Mr. James Howard, Associate Director, Clinic Finance
9:45 – 10:00 Room G301 School of Dental Medicine	<u><i>Transportation and Commuter Services</i></u> Ms. Michelle Tse, Operations Manager, TransComm
10:00 – 10:30 Rooms G301 & 302 School of Dental Medicine Mandatory session for all postdoctoral students, new and continuing.* <i>*OMS Residents scheduled separately</i>	<u><i>Environmental Health & Safety (Separate sign-in required)</i></u> Attendance and Sign-in is mandatory. Robert K. Whitfield, Director, Campus & Clinical Safety
10:30 – 11:45 Rooms G301 & 302 School of Dental Medicine Mandatory session for all postdoctoral students, new and continuing.* <i>*OMS Residents scheduled separately</i>	<u><i>Infection Control & Prevention/OSHA (Blood Borne Pathogens Safety)</i></u> Attendance and Sign-in is mandatory. Ms. Cathy Korn; Department of Epidemiology (10:30-11:30) ----- Attendance and Sign-in is mandatory. Ms. Pamela Simmons, Infection Control Manager (11:30-11:45)
12:00 – 12:45 Hiebert Lounge	<u><i>Alumni Lunch</i></u> Dr. Bing Liu, Alumni Board President Mr. Kevin Holland, Assistant Dean of Development & Alumni Affairs Ms. Stacey McNamee, Director of Alumni Relations & Annual Giving
1:00 – 1:15 Hiebert Lounge	<u><i>Title IX Presentation</i></u> Dr. Joseph Calabrese, Assistant Dean of Students, Title IX Officer
1:15 – 4:00 Hiebert Lounge	<u><i>Ethical Fitness Training (Separate sign-in required)</i></u> Dr. Carl McManama, Professor, Department of General Dentistry and Ethics & Professionalism Trainer* <i>*Special thanks to the Institute for Global Ethics for training materials</i>
5:00-8:00 PM Room G-301 School of Dental Medicine	<u><i>CPR certification session for:</i></u> ⌘ Pediatric Dentistry

THURSDAY, July 7, 2016

Individual Program Orientation	Students meet with Program Directors and Administrators after school-wide Postdoctoral orientation.
5:00-7:00 PM Room G-302 School of Dental Medicine	<u><i>Start of PH763: Bioethics and Law Course</i></u> This course continues on Monday and Thursday evenings. See Interdisciplinary Curriculum (IDC) schedule.

MONDAY, July 11, 2016

<p>11:00 – 1:00 Room G309 School of Dental Medicine Entering Students</p>	<p><u>TB Test Clinic for Postdocs not in Clinical Compliance status</u> For individuals who are not yet in clinical compliance status. If you receive a TB test today, you must have the test read on Thursday, July 14.</p>
<p>4:30-6:00pm Dean Hutter's House</p>	<p><u>Dean's Welcome Reception for:</u> Endodontics, Orthodontics, and Prosthodontics Students A shuttle bus will transport students to and from Dean Hutter's house. Please be ready to board the bus at 3:45pm. The bus will leave 100 East Newton Street at 4pm and return to the school at approximately 6:30pm.</p>

TUESDAY, July 12, 2016

<p>11:00 – 1:00 Room G309 School of Dental Medicine Continuing Students</p>	<p><u>TB Test Clinic for Postdocs not in Clinical Compliance status</u> For individuals who are not yet in clinical compliance status. If you receive a TB test today, you must have the test read on Friday, July 15.</p>
<p>4:30-6:00pm Dean Hutter's House</p>	<p><u>Dean's Welcome Reception for:</u> AEGD, Operative Dentistry, Digital Dentistry, Implantology, and Periodontology Students A shuttle bus will transport students to and from Dean Hutter's house. Please be ready to board the bus at 3:45pm. The bus will leave 100 East Newton Street at 4pm and return to the school at approximately 6:30pm.</p>
<p>5:00-8:00 PM Room G-301 School of Dental Medicine</p>	<p><u>CPR certification session for:</u> ☞ Prosthodontics</p>

WEDNESDAY, July 13, 2016

<p>4:30-6:00pm Dean Hutter's House</p>	<p><u>Dean's Welcome Reception for:</u> Dental Public Health, Oral Biology, Oral & Maxillofacial Surgery, and Pediatric Dentistry Students A shuttle bus will transport students to and from Dean Hutter's house. Please be ready to board the bus at 3:45pm. The bus will leave 100 East Newton Street at 4pm and return to the school at approximately 6:30pm.</p>
<p>5:00-8:00 PM Room G-301 School of Dental Medicine</p>	<p><u>CPR certification session for:</u> ☞ Periodontology</p>

THURSDAY, July 14, 2016

<p>11:00 – 1:00 Room G309 School of Dental Medicine Entering Students</p>	<p><u>TB Test Clinic for Postdocs not in Clinical Compliance status</u> If you received a TB test on Monday, July 11, you must have the TB test read today. <i>Student Health Services Staff will be here to verify student health compliance.</i></p>
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FRIDAY, July 15, 2016

<p>11:00 – 1:00 Room G309 School of Dental Medicine Continuing Students</p>	<p><u>TB Test Clinic for Postdocs not in Clinical Compliance status</u> If you received a TB test on Tuesday, July 12, you must have the TB test read today. <i>Student Health Services Staff will be here to verify student health compliance.</i></p>
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TUESDAY, July 19, 2016

5:00-8:00 PM
Room G-301
School of Dental Medicine

CPR certification session for:
☞ Endodontics

WEDNESDAY, July 20, 2016

5:00-8:00 PM
Room G-301
School of Dental Medicine

CPR certification session for:
☞ Dental Public Health

TUESDAY, July 26, 2016

5:00-8:00 PM
Room G-301
School of Dental Medicine

CPR certification session for:
☞ Oral Biology

WEDNESDAY, July 27, 2016

5:00-8:00 PM
Room G-301
School of Dental Medicine

CPR certification session for:
☞ Orthodontics & Dentofacial Orthopedics