

Center for Teaching and Learning

## Application

### APPLICATION

To be considered for acceptance into the Center for Teaching and Learning's New Faculty Retreat, please complete all portions of the following application by **Monday, July 24**. The application will take approximately 15-30 minutes to complete, depending on your familiarity with the course you are planning to teach. We recommend completing the application in its entirety in one sitting since intermediate work is sometimes lost.

Questions? Email the CTL at [ctl@bu.edu](mailto:ctl@bu.edu) or call 617-358-0017.

First (Given) Name:

Last (Family) Name:

School or College:

**Department:**

**Appointment:**

- Full-time
- Part-time

**Title (e.g. lecturer, associate professor):**

**All BU instructors who have a hiring date in January 2015 or later are eligible to participate in the CTL's New Faculty Retreat. Do you meet this program requirement and are you interested in participating?**

- Yes
- No

## CONTACT INFORMATION

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**Cell Phone:**

**Work Phone (if known):**

**BU Email Address: (if you do not yet have a BU email address, please use your preferred email address.)**

## AVAILABILITY

### AVAILABILITY

**I understand that, as a participant in the CTL's New Faculty Retreat, I will be expected to attend all scheduled meetings (August 14-18 from 9:00 AM to 4:00 PM; the Retreat will end around 1:30 PM on Friday, August 18)**

- Yes
- I am not able to attend all scheduled meetings

## COURSE INFORMATION

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**During the CTL's New Faculty Retreat, we will ask you to focus your attention on exploring the various components of a single course (e.g. creating learning objectives, implementing authentic assessments, integrating active learning strategies). For the following series of**

**questions we ask that you focus on ONE course which you are likely to teach (or design) this year, or a course that you know you will be teaching (or designing) next year.**

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**Approximately how many courses have you designed from scratch, whether at BU or elsewhere.**

**During the CTL's New Faculty Retreat, are you planning to teach/design a new course or explore/redesign an existing course?**

- New Course
- Existing Course (To complete your application, please upload your current syllabus using the tool below.)
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**If you plan to explore (or redesign) an existing course, please use this tool to upload your current syllabus. The syllabus you upload will not be used to judge your application. Instead, it will allow us to better understand your current needs and tailor your time with us during the CTL's New Faculty Retreat.**

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**What is the name of the course you plan to teach/design/redesign?**

**What is the academic level of the course (e.g. 100, 200, graduate)?**

**Approximately how many students will enroll in the course?**

**When do you anticipate teaching this course (e.g. semester, year)?**

**Characterize the course you're teaching/designing/redesigning by checking all that apply:**

- |  |  |
|--|--|
| <input type="checkbox"/> Humanities-focused      | <input type="checkbox"/> Team-taught             |
| <input type="checkbox"/> Social-science-focused  | <input type="checkbox"/> Technology-enhanced     |
| <input type="checkbox"/> Science-focused         | <input type="checkbox"/> Online                  |
| <input type="checkbox"/> Engineering-focused     | <input type="checkbox"/> Hybrid/blended          |
| <input type="checkbox"/> Professionally-focused  | <input type="checkbox"/> Writing intensive       |
| <input type="checkbox"/> Interdisciplinary       | <input type="checkbox"/> Summer-term             |
| <input type="checkbox"/> Hub (General Education) | <input type="checkbox"/> Large enrollment (100+) |
| <input type="checkbox"/> Study abroad            | <input type="checkbox"/> Contemplative           |
| <input type="checkbox"/> Community engagement    |  |

**Any other unique characteristics or foci not listed above:**

## Narrative

### NARRATIVE

**Describe briefly (in 2-3 paragraphs) why you are interested in attending the CTL's New Faculty Retreat. Please draw from the following questions to guide your response: Are there aspects of teaching that you expect will be particularly challenging? How will participation in this program support your growth as a teacher? What are your past teaching experiences (identify your strengths as a teacher and areas for improvement)? What are your goals for student learning? How will your teaching help students achieve those goals?**

## Cost & Agreement

### PROGRAM COSTS & AGREEMENT

**There is NO registration fee or associated costs for attending the CTL's New Faculty Retreat. The CTL covers all programming costs, including one-on-one consultation services during the Retreat. The CTL will provide participants with electronic resources, a copy of Dee Fink's bestselling book, *Creating Significant Learning Experiences*, and breakfast, lunch and refreshments each day of the Retreat.**

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## AGREEMENT

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**As a participant in the CTL's New Faculty Retreat, I agree to:**

- **Attend all scheduled meetings (August 14-18 from 9:00am to 4:00pm; the Retreat will end around 1:30pm on Friday, August 18).**
- **Read all assigned materials and complete "homework" assignments on time.**
- **Provide the CTL with a final or near-final syllabus on the last day of the Retreat and a final version once I teach the course.**
- **Participate in on-going assessment efforts related to the impact the Retreat experience has on new faculty's teaching beliefs and practices.**

**And, I understand that the CTL's New Faculty Retreat is an intensive experience. Over the week, I'll spend approximately 30 hours in the Retreat plus additional time outside of the Retreat working on my course design. I will clear my schedule to the fullest extent possible.**

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**By typing your name, you agree to the terms listed above.**

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New Faculty Retreat Application

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