FLODESIGN WIND TURBINE

POSITION DESCRIPTION

Senior Information Technology Manager

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<tr>
<th>Location: Waltham, MA</th>
<th>Salary Level: TBD</th>
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<td>Department: Information Technology</td>
<td>Supervisor: Director of Performance Management</td>
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<td>Date: June 2012</td>
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Company Overview:
FloDesign Wind Turbine, headquartered in Waltham, MA, is a venture-backed developer of high efficiency shrouded wind turbine technology. This innovative design represents a novel application of well-proven aerodynamic technology known as a mixer/ejector that has been used in military and commercial aircraft since the 1970s to improve jet engine performance. FloDesign’s mid-scale shrouded wind turbine will (1) significantly reduce the cost of energy of wind, (2) enable new distributed markets with lower wind speeds for wind power generation closer to load, and (3) increase the utilization per acre of land while reducing environmental impact.

The Department of Energy has found that FloDesign’s technology offers exceptional promise and has provided funding to the company through the Advanced Research Projects Agency – Energy (ARPA-E) program. FloDesign has raised over $130 million in funding from leading venture capital providers (including Kleiner Perkins, Vantage Point and Goldman Sachs) and strategic partners (including Constellation Energy, NRG Energy and BASF). FloDesign has offices in Massachusetts, California, China and Denmark.

Position Overview:
The Senior IT Manager will design, implement, and direct IT-related policies and activities across the organization. In addition to supporting the day-to-day needs of end users across the organization, this role is tasked with shaping IT budgets and strategy to support highly effective yet cost-efficient solutions for all aspects of the business. The position also requires crafting and managing critical engagements with key external providers for managed IT infrastructure and user needs/helpdesk services.

In addition to the core IT function, responsibilities of this role include physical security (door fobs, locks) and maintenance of telephone and video conferencing equipment. Position requires monthly day-trip to offices in Charlton, MA.
Specific Responsibilities:

- Install, maintain, support and manage multi-site corporate systems, software, security and services including:
  - Corporate network including firewalls, switches, access points, VPNs and Wifi (SonicWALL, Cisco, Netgear, etc.)
  - Storage Area Networks and storage subsystems (Dell EqualLogic, QNAP, Apple, vRanger, etc.)
  - Hardware servers and virtualized environment based on VMware vSphere
  - Microsoft Exchange 2010 and other applications
  - Internet, voice, audio and web conferencing, and mobile communications services (including Blackberry Enterprise Server)
  - Teleconferencing (Polycom, etc.) and mobile communications equipment (phones, cellular modems, etc.)
  - Multi-platform end user computing (Windows 7, Apple, etc.)
- Develop, maintain and communicate IT policies and procedures across the organization.
- Craft and implement the IT strategy based on the organization’s current and future needs.
- Develop and manage the IT budget.
- Provide timely, professional and courteous support to end users.
- Manage external vendors and relationships; ensure accountability for agreed-upon services.

Qualification Requirements:

- Minimum of 7+ years of experience in designing, managing and maintaining multi-site corporate IT infrastructure, including networks, storage, servers, virtual environments, applications, security, licensing, inventory, etc.
- Proven experience in IT infrastructure planning and development.
- Experience in supporting computing and telephony needs of user community that spans multiple corporate and telecommuting locations.
- Willing to work at all levels to support IT infrastructure and user needs from providing basic setup and troubleshooting support to driving the strategy for the organization’s IT needs.
- Prior experience overseeing and managing IT teams, personnel, budgets and inventory.
- Project leadership experience.
- Experience crafting, managing and driving managed services (both infrastructure and end-user support) engagements with providers is a strong plus.
- Self-motivated and able to work independently, as well as in teams.
- Strong people skills and the ability to work well with others across the organization. Customer service orientation.
Desired Skills and Competencies:
• Prior experience managing the IT function in a start-up or small company environment is highly desirable.
• Familiarity with Oracle is a plus.
• Hands-on, flexible, roll-up-the-sleeves style.
• High energy with an ability to operate in a fast-paced, dynamic, and rapid-growth environment.
• Capacity and desire to expand one’s role and career over time.
• Capability to recruit and build a team based on the organization’s future needs.

Required Education:
Bachelor’s degree in computer science, information systems, or related field required; advanced degree is a plus.

Contact:
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