Position Description

Job Title: BI Specialist

Level: JR ☐ MID ☒ SR ☐ MGMT ☐

Job Description:

As an integral member of our delivery team, the Business Intelligence (BI) Specialist is responsible for the design, development, implementation, management and support of mission-critical enterprise BI reporting and Extract, Transform, Load (ETL) processes and environments.

Working with cross-functional teams, you will be required to gather, document, and approve business requirements for data analysis and reporting projects, as well as use BI and database tools to develop reporting solutions to meet business needs.

Using your skills and experience as a BI Specialist, you will design, develop and implement ETL processes to transform structured, unstructured and disparate source data into the target data store(s)/ data warehouse(s) / data mart(s).

Responsibilities:
o   Business analysis to gather required BI system requirements
o   Translate business requirements into specifications that will be used to drive data store/ data warehouse/ data mart design and configuration
o   Use ETL tools to load data store(s)/ data warehouse(s)/ data mart(s).
o   Transition developed BI systems to the Operations & Support team
o   Provide support as required to ensure the availability and performance of enterprise data and BI environments for both external and internal users
o   Ensure proper configuration management and change controls are implemented for your sphere of influence
o   Provide technical assistance and cross training to other team members
o   Design and implement technology best practices, guidelines and repeatable processes
o   Must be able to perform duties with moderate to low supervision

Required Qualifications:
o   3+ years experience implementing enterprise-scale reporting systems, including :
  ➢   Working with users in a requirements analysis role
  ➢   Extensive use of SQL and RDBMS systems (DB2, Oracle, SQL Server, etc.)

- ➢ Extensive experience with data warehouse implementations
- ➢ Strong knowledge of logical and physical data modeling concepts
- o Proficiency with Cognos BI (preferably v10.x) (Framework Manager, Transformer, Metrics Server, Analysis Studio, Report Studio, Query Studio, etc.)
- o Cognos Administration and security management is a plus
- o Demonstrated ability with ETL tools. Familiarity with Informatica is a plus.
- o Performance tuning experience required
- o Excellent interpersonal (verbal and written) communication skills are required to support working in project environments that includes internal, external and customer teams
- o Requires strong analytical, conceptual and problem-solving abilities
- o Programming / scripting experience and knowledge of software development life cycle is preferred.
- o Ability to manage multiple priorities, and assess and adjust quickly to changing priorities
- o Requires leadership qualities to mentor junior members of the team.
- o Must be able to pass a DoD clearance up to a Secret level.

Education Required:
- o BA/BS in Computer Science or related field is preferable. Equivalent combination of experience, education and training will be considered

Certifications Required:
- o BI certifications desirable, preferably related to Cognos

Required Background- Background Check ☐
DoD Clearance ☒

Additional Information: