



# DECLARATION OF MINOR FACT SHEET

All College of Communication students may pursue minors in the College of Arts and Sciences and the College of Fine Arts (with restrictions, see below). Students in the Mass Communication, Advertising and Public Relations department may pursue a Business Administration and Management minor with the School of Management and/or a minor with the School of Education. SED minors include: Education, Deaf Studies, and Physical Education, Health Education and Coaching. There is no agreement at this time with any other school or college at Boston University. Minors will not be listed on your diploma but will appear on your transcript after graduation.

Courses to complete minors are dictated by the department. Check the Undergraduate Programs Bulletin for minor requirements in your area of interest.

Generally, COM students pursuing a minor in CAS expand their junior/senior concentration area to fit in the course work. COM students considering one of the other minors can petition their COM major department to request that courses for this minor also overlap to satisfy their concentration. CAS minor course work may also satisfy COM freshmen/sophomore liberal arts distribution area requirement, but no course may count in 2 places in COM (i.e. if EN335 is to count for a freshmen/sophomore liberal arts requirement, it will not count for your junior/senior concentration requirement). Please note that concentration courses are to be at the 300 level minimum. PLEASE SEE A COM ACADEMIC ADVISOR WITH ANY QUESTIONS.

## ***THE PROCESS OF DECLARING A MINOR IS AS FOLLOWS:***

Determine which minor program interests you. Options include any department at CAS offering a minor, the CFA School of Visual Arts, the School of Theatre and the School of Music. Students in the Department of Mass Communication, Advertising and Public Relations are eligible to declare a SMG Business Administration minor or one of the minors offered through SED. The CAS section of the Undergraduate Bulletin details requirements for each minor, CAS, CFA or SMG. SED minors are listed in the Undergraduate Bulletin in the SED section of the guide. A non-CAS minor cannot count toward a CAS concentration requirement. Consult with your faculty advisor for input on which minor area may best support and/or enhance your professional area of study at COM.

Take this form to the appropriate CAS minor department, CFA, SMG or SED. Courses required for the minor, including completed and remaining courses must be listed and signed off by an advisor from that department. This is essential in terms of knowing you will be able to complete all requirements and graduate on time. It is also necessary for us to know that you've completed all requirements when we certify you for COM graduation.

Bring the signed and completed form to COM Student Services. We will enter it into the computer system for you and place it in your permanent folder. It is then your responsibility to complete exactly what is on the form. Any changes or substitutions must be authorized and documented by the minor department and placed in your COM record.



# DECLARATION OF MINOR

Name \_\_\_\_\_

BU ID# \_\_\_\_\_ Email Address \_\_\_\_\_

COM Major \_\_\_\_\_ Year of Graduation \_\_\_\_\_

To: CAS/CFA/SMG/SED Department Advisor

This COM student is pursuing a minor in \_\_\_\_\_.

Please list the course work required to satisfy this minor, as discussed with the student.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

\_\_\_\_\_  
COM Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
CAS/CFA/SMG/SED Advisor Signature

\_\_\_\_\_  
Date

CAS/CFA/SMG/SED Department Hegis Code (required) \_\_\_\_\_

**Please return this completed form to COM Student Services, room 123.**

**\*\*Please make a copy of this form for your records before submitting it.**