



DECLARATION OF MINOR FACT SHEET

All College of Communication students may pursue minors in the College of Arts and Sciences and the College of Fine Arts (with restrictions, see below). Students in the Mass Communication, Advertising and Public Relations department may pursue a Business Administration and Management minor with the School of Management. There is no agreement at this time with any other school or college at Boston University. Minors will not be listed on your diploma but will appear on your transcript after graduation.

Courses to complete minors are dictated by the department. Check the Undergraduate Programs Bulletin for minor requirements in your area of interest.

Generally, COM students pursuing a minor in CAS expand their junior/senior concentration area to fit in the course work. COM students considering one of the other minors can petition their COM major department to request that courses for this minor also overlap to satisfy their concentration. CAS minor course work may also satisfy COM freshmen/sophomore liberal arts distribution area requirement, but no course may count in 2 places in COM (i.e. if EN335 is to count for a freshmen/sophomore liberal arts requirement, it will not count for your junior/senior concentration requirement). Please note that concentration courses are to be at the 300 level minimum. PLEASE SEE A COM ACADEMIC ADVISOR WITH ANY QUESTIONS.

THE PROCESS OF DECLARING A MINOR IS AS FOLLOWS:

Determine which minor program interests you. Options include any department at CAS offering a minor, the CFA School of Visual Arts, the School of Theatre and the School of Music, or the SMG Business Administration minor for Mass Communication students. The CAS section of the Undergraduate Bulletin details requirements for each minor, CAS, CFA or SMG. To complete a minor in Visual Arts through CFA, you must also complete a CAS concentration. You may do a Dance or Music minor only if you also complete a CAS minor. Mass Communication, Advertising and Public Relations students can minor in visual arts or business administration while completing a CAS concentration. If either of these minors requires more courses than the total number of electives allotted for their COM major, the additional minor courses can count in place of CAS concentration courses. Consult with your faculty advisor for input on which minor area may best support and enhance your professional area of study at COM.

Take this form to the appropriate CAS minor department. CFA minor candidates should go to CFA room 202 and SMG minor candidates to SMG room 102. Courses required for the minor, including completed and remaining course must be listed and signed off by an advisor from that department. This is essential in terms of knowing you will be able to complete all requirements and graduate on time. It is also necessary for us to know that you've completed all requirements when we certify you for COM graduation.

Bring the signed and completed form to COM Student Services. We will enter it into the computer system for you and place it in your permanent folder. It is then your responsibility to complete exactly what is on the form. Any changes or substitutions must be authorized and documented by the minor department and placed in your COM record.



DECLARATION OF MINOR

Name _____

BU ID# _____ Email Address _____

COM Major _____ Year of Graduation _____

To: CAS/CFA/SMG Department Advisor

This COM student is pursuing a minor in _____.

Please list the course work required to satisfy this minor, as discussed with the student.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____

COM Student Signature _____ Date _____

CAS/CFA/SMG Advisor Signature _____ Date _____

CAS/CFA/SMG Department Hegis Code (required) _____

Please return this completed form to COM Student Services, room 123.