

COM / Undergraduate Directed Study Request Form

Undergraduate students who wish to register for a Directed Study with one of our COM departments must find a full-time faculty member who will sponsor their project or study, evaluate their performance, and grade the results.

Name: _____ BU ID#: _____

Email: _____ Phone: _____

Semester: Fall Spring Summer 20____ Department: _____

Course # (CM474, FT491, JO490): _____ Credits: ____ Sponsoring Professor: _____

Agreement: It is expected that there will be regular discussion between the student and the sponsor to monitor the progress of the project. The student will submit to the sponsoring faculty member a formal proposal that outlines goals and a plan of action. The sponsoring instructor will monitor the student's performance throughout the project/study and will grade the final written report.

Student Signature _____ Instructor Signature: _____

Please attach a typed description of your proposed Directed Study, including the following points:

- Explanation and justification of the objectives of the Directed Study
- Number of meetings/frequency of contact between student and instructor
- Number of assignments to be completed and when they will be due
- Any other pertinent information (e.g., readings, research, etc.)

Please be as thorough as possible. Remember that a Directed Study is considered a full academic course at Boston University and will be treated as such by the College. Directed Study courses are letter graded and cannot be taken pass/fail. Directed Study can only be taken for 2 or 4 credits.

Chairperson's Approval:

Chairperson Signature: _____ Date: _____

This form must be signed by the student, the instructor and the chairperson of the COM department offering the Directed Study. The Directed Study is added to the student's schedule by the course offering COM department (CM, FT, JO)