The College of Communication recognizes the importance of internships in their ability not only to give applicable experience but also in building strong character. For these reasons we encourage all of our students to seek out and participate in whatever internships they can. Combined with the classroom experience they receive here at Boston University we feel that the students who intern hold a great advantage regarding their future success.

We offer the One-Credit Internship program because we understand that you must be registered for internship credit in order to participate in your chosen internship program. This internship will not be graded or evaluated by the College of Communication or Boston University and will not count toward graduation.

Please provide the name and address of the internship provider.

Please submit one copy to Undergraduate Affairs (COM room 123) so we may register you for the one-credit internship course and and mail a copy of this form to your internship provider.

**Please note a copy of this form will be sent to your internship. By turning in this form you are allowing us to share your information with your internship provider.**

Currently, all departments allow rising COM juniors to participate in an internship program for academic credit provided they meet certain prerequisites. These prerequisites include: Film & Television - FT310, plus one of FT201/250/303/353 and a 3.0 COM GPA; Journalism - JO250 and either JO303/357; Mass Communication - CM331 and one of CM301 (PR), CM311/321/481 (Comm Studies), CM317 (Adv); Cinema & Media Studies - CI101 and CI102.

The one-credit internship program supplements academic internships by awarding non-graded, one credit internships for those students who do not meet the academic internships criteria.

Students can be freshmen, sophomores, juniors or seniors that are in good standing (at least a 2.0 overall and at least a 2.0 in COM) but do not meet other requirements as outlined by their department. Students must be enrolled at COM and been enrolled at BU for at least one graded semester prior to registering for this program.

The one-credit internship will not count toward graduation requirements in any way. However, this is a billable credit.

The contract/registration form outlines the parameters of the internship credit. There will be no evaluation of the internship. By completing this form, students are aware that they do not meet the more rigorous academic internship requirements. However, the College of Communication understands for insurance and/or union purposes that said student must be registered for an internship course. This generally limits the company's liability while giving our students the opportunity to obtain applicable experience in their chosen field.

Additionally, students (even those students who qualify for academic internships) may use this form to register for a one-credit internship if they have already used their allotted internship credits.

Please make a copy of this form for your records before submitting it.
This form verifies that ________________________________ is eligible
to receive one college credit while interning at ________________________________
during the ____________________ (fall/spring/summer I/summer II) semester of _________________ (year).

Sincerely,

__________________________
COM Undergraduate Affairs Signature

__________________________
Date

*Due to the mass volume of 1-Credit Internship forms that we process, we are unable to send individual letters on University letterhead.