

Career Path Timetable for Undergraduate Students

Freshmen

- Log in to Handshake and fill out your profile Learn the basics: Attend workshops, read our career guides and/ or watch our videos
- Get involved: join relevant clubs and attend campus events on career related topics
- Create a LinkedIn profile, if you don't already have one
- Create or update your resume
- Have your resume/cover letter/LinkedIn/portfolio reviewed
- Search for jobs and internships on Handshake that seem interesting to learn more about what skills are needed for the field

First Summer

- Work, or find an internship if you can

Juniors

- Set up a career counseling appointment to review your career plan
- Update your resume and Handshake profile based on your summer internship experiences
- Apply for more jobs and internships
- Sign up for (and attend) company info sessions and alum panels to network and learn more about your industry
- Attend COM's internship fairs in the spring and fall
- Create a portfolio of your best work
- Search for internships on Handshake
- Consider taking PRLab or AdLab (if you're pursuing either of these career fields)

Third summer

- Intern at an organization in your field

Sophomores

- Get to know your professors: ask questions and participate in class, visit during office hours, ask advice about careers
- Explore more clubs and try for some leadership roles within an organization
- Attend career development workshops and learn how to get an internship, how to network and how to stand out at career fairs
- Conduct informational interviews and network with people in your industry
- Explore industries and jobs
- Attend the COM spring internship fair
- Apply for summer internships in your field

Second summer

Intern at an organization in your field

Seniors

- Update your resume, LinkedIn, and Handshake profiles based on your internship experiences
- Attend the COM networking night and talk with alums in your field
- Have your resume, cover letter, and LinkedIn reviewed
- Attend COM's internship and job fairs in the spring and fall
- Tell your colleagues from your previous internships that you are graduating in a few and ask them to let you know if any opportunities come up in your field
- Consider taking PRLab or AdLab (if you're pursuing either of these career fields)
- Network with your target organizations
- Start applying for jobs in March
- Attend on-campus employer information sessions
- Update your portfolio with your best work

Career Path Timetable for Graduate Students

First Semester

- Register for Handshake and fill out your profile
- Join a student club relevant to your master's degree to gain relevant experience in your field
e.g., The Daily Free Press, Boston University News Service, BU TV, RedList, Ad Club, PRSSA etc.
- Conduct informational interviews & network with people in your industry
- Have your resume/cover letter/LinkedIn/portfolio reviewed
- Attend the COM networking event
- Attend the fall internship/job fair

Winter Break

- Update your resume and cover letter
- Consider applying for a spring internship if you need the experience and/or if you have the time to intern.

Spring Semester

- Apply for summer internships, starting in January
- Attend the spring COM career fair
- Take PRLab or AdLab to gain additional relevant experience (if you're pursuing either of these career fields)
- Attend grad networking events
- Network with your top companies

Summer Break

- Intern (if unpaid, sign up for the 2/4 credit class)
- Set up informational interviews for your post-grad job search
- Make sure your graduation requirements are in order

Second Fall

- Update your resume, cover letter, portfolio, & LinkedIn
- Study for comps
- Apply for jobs, starting in October
- Conduct more informational interviews

*This is tailored for the three semester programs. Ph.D., screenwriting, media ventures, EMS, and London program students should modify the timeline slightly, based on their amount of time at the Charles River campus.