

COM / Graduate Student Academic Contract

Name _____ BU ID# _____

Code of Student Responsibilities

Students will uphold the Code of Student Responsibilities as outlined here:

<https://www.bu.edu/dos/policies/student-responsibilities/>. This code presupposes that there will be civility and respect for others within the university.

University Bulletin

As the document of authority for all students, the Bulletin is your guide to the departments, programs, policies, and courses at BU: <http://www.bu.edu/academics/bulletin/>.

University Academic Policies: <http://www.bu.edu/academics/policies/>

College of Communication Academic Policies: <http://www.bu.edu/academics/com/policies/>

Academic Requirements for Degree Completion

I understand that I must maintain a GPI (semester grade point index) of 3.0 or higher in order to remain a student in good standing at the College of Communication.

I have reviewed the requirements for my degree as listed in the University Bulletin: <http://www.bu.edu/academics/com/programs/>

I know how many credits are required to receive my degree.

If I deviate from the requirements listed, I must speak with the Graduate Affairs Office, complete a petition form (bu.edu/com/forms) and have the course(s) approved by my academic department/division and graduate affairs.

Undergraduate courses (below 500 level) cannot be counted toward a graduate degree without approval from the professor of the course and the academic department/division. Students will also be required to complete a petition form (bu.edu/com/forms).

Academic Probation, Suspension and Scholarship

If, at any time, I fall below a 3.0 GPI or GPA, or receive grades below a B- in 8.0 course credits per semester, I also understand that my department will review my status along with any University scholarship, and I may be placed on academic probation, suspended or in some cases expelled.

As a master's student, I will be subject to review by my department/division if I receive more than two C grades; any grade of a D or below will not count toward my degree. As a doctoral student, I will subject to review by my department/division if I receive a grade in any semester below B-; any grade of C or D will not count toward my degree.

I further understand that in order to maintain University scholarship, if applicable, I must remain a full-time student in good academic standing. I must maintain a 3.0 or higher GPI (each semester) and my overall GPA must also stand at a 3.0 or higher.

As articulated in the Academic Conduct Code "All students at Boston University are expected to maintain high standards of academic honesty and integrity. It is the responsibility of every student to be aware of the Academic Conduct Code's contents and to abide by its provisions" (<http://www.bu.edu/academics/policies/academic-conduct-code/>).

Graduation Applications and Degree Requirements

Applications for graduation must be filed with the Graduate Affairs Office at least six (6) months prior to my expected graduation date.

As a degree-seeking student, I must complete all degree requirements within seven years from the date of my first course registration.

All graduate students must have a 3.0 overall GPA in order to graduate.

It is the responsibility of all graduate students in the College of Communication to be aware of the graduation and academic requirements as outlined in the University Bulletin. Students are responsible for knowing the graduation requirements for their programs and their own status regarding fulfillment of these requirements.

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Full-Time and Part-Time Status

I am considered a full-time student if I am registered for 12 or more credits per semester. Unless authorized by the Graduate Affairs Office, I cannot take more than 18.0 credits per semester.

If I am registered for fewer than 12 credits in a semester, I am considered a part-time student. As a part-time student, I am not eligible for most financial assistance and I am paying tuition on a per-credit basis. Unless I am an international student, I can declare part-time status for any semester by notifying the Graduate Affairs Office. If I am an international student, I must remain a full-time student unless it is my final semester.

Students registered in the summer semesters (Summer Session I and Summer Session II) should consult with the Graduate Affairs Office about their enrollment and financial aid status.

Withdrawals and Leaves of Absence

If I choose to withdraw from the University or take a leave of absence, whether I am full-time or part-time, I must file an official Withdrawal/Leave of Absence form with the Graduate Affairs Office. If I fail to do so before the first day of classes, I will be responsible for whatever financial or academic repercussions result from my continued registration in courses.

Once the semester officially begins, I understand I will be charged according to the University Refund Schedule:
<https://www.bu.edu/reg/calendars/refund/>

BY SIGNING BELOW I ACKNOWLEDGE THAT I UNDERSTAND AND AGREE TO ADHERE TO THIS ACADEMIC CONTRACT.

Signature_____Date_____