
Boston University's Department of Chemistry

Research Progress and Plan

The written progress report and plan must be submitted to members of your committee by **May 31**. This form must be completed and turned in to Matthew Vigneau by **June 30**.

“Students in their third year and thereafter must present an annual progress report to their DAC by the **end of May** each year. The report is to be a 2-3 page written summary of research progress and plans. Students must schedule a meeting with their DAC to discuss the report by the **end of June**. Committee members must receive the report at least one week before the meeting. If it is impossible to schedule the meeting with the entire DAC, at least two members must attend; within any two-year period, every member of the DAC must attend at least one meeting. After each meeting, the student must file with the Academic Administrator an annual committee meeting form signed by the members of the DAC.”

By presenting the form, I certify that I have met with the undersigned members of my Dissertation Advisory Committee regarding my research progress and plans.

Student Name (Please Print)

Signature and Date

Year of Study

Advisor Name (Please Print)

Signature

Date

DAC member (Please Print)

Signature

Date

DAC member (Please Print)

Signature

Date

DAC member (Please Print)

Signature

Date

DAC member (Please Print)

Signature

Date
