

## Absolutely Brilliant Candidate

88 Cedar Drive  
Brookline, MA 02446

Cell: (888) 888-8888  
Business: (617) 35x-xxxx  
Fax: (617) 35x-xxxx  
brilliant@bu.edu

## KEY WORD SUMMARY

Every single word that you think applies to your skills and interests: USE NOUNS, not verbs

## OBJECTIVE

Research and development position in an industrial setting that calls for experience in....This was lifted straight out of the ACS *Resume Preparation Guide*.

## EDUCATION

2003 (month), Ph.D., Organic Chemistry, Boston University, Boston, MA  
Thesis: "Why it took me 7 years to get my Ph.D"

1997 (month), M.S., Organic Chemistry, Superb University, Movealong, IL

1992 (month), B.S., cum laude, Chemistry with departmental honors, minor in Biology,  
Wouldn't Believe How Good University, Happy Valley, VA

Other Honors:

Handsomest person on the planet

Never Made a Lab Mistake Award

Chapter president of Alpha Chi Sigma, National Chemistry Fraternity

## RESEARCH EXPERIENCE

1980-2005 Graduate Research Assistant, Boston University, Boston

Advisor: Dr. Mentor Supervisor

Synthesized

Developed

Mentored

Supervised

xxx-xxxx You Get the message

Advisor: Dr. Very Helpful

Maintained

Performed

xxx-xxxx      You Get the message  
Advisor: Dr. Marian Supersupportive  
Maintained  
Performed

#### SKILLS

Instruments: Every instrument ever developed, ....

Techniques: Surfboard waxing, harmonica playing

Communication: Brilliant resume/cv preparation, written and oral communication,

#### PUBLICATIONS

1. A.B. Candidate, Collaborator, Collaborator. "Preparing references using ACS Guide", *Manuscript in preparation*.
2. A.B. Candidate, Collaborator, Collaborator. "Preparing references using ACS Guide", *Manuscript in preparation*. A.B. Candidate, Collaborator, Collaborator. "Preparing references using ACS Guide", *Manuscript in preparation*.
3. A.B. Candidate, Collaborator, Collaborator. "Preparing references using ACS Guide", *Manuscript in preparation*.
4. A.B. Candidate, Collaborator, Collaborator. "Preparing references using ACS Guide", *Manuscript in preparation*.
5. A.B. Candidate, Collaborator, Collaborator. "Preparing references using ACS Guide", *Manuscript in preparation*.

#### MEETINGS/ABSTRACTS/TALKS/POSTER PRESENTATIONS

1. Talk 1
2. Talk 2
3. Talk 3
4. Talk 3

#### AWARDS

Nobel Prize in Chemistry 2005

Phi Beta Kappa

Graduate Student Congeniality Award

#### AFFILIATIONS/RELATED ACTIVITIES

American Chemical Society

Graduate Student Instructor in CH801 – Research Methods, Ethics, and Scholarly Writing Course

## REFERENCES

Dr. Mentor Supervisor  
Department of Chemistry  
Boston University  
590 Commonwealth Avenue  
Boston, MA 02215  
Phone: (617) 353-xxxx  
Fax: (617) 353-6466  
E-mail: supervisor@bu.edu

Dr. Very Helpful  
Department of Chemistry  
Superb University  
Birch Street  
Movealong, IL xxxx  
Phone: (xxx) xxx-xxxx  
Fax: (xxx) xxx-xxxx  
E-mail: Helpful@su.edu