

Master Data Record Codes

Property Management

Asset Class

199400 – Moveable Capital Equipment
199405 – Gift Moveable Equipment
300499 - Non-Capital Asset

Company Code

TRBU - Trustees of Boston University

Asset Class Name

199100 – Land
199110 – Land Improvements
199200 – Buildings
199210 – Building Improvements
199220 – Leasehold Improvements
199300 – Capital Leases
199400 – Moveable Equipment
199405 – Gifts –MME
199410 – Non-Moveable Equip
199420 – Capitalized Software
199500 – Library Books
199660 – AUC
199700 – FIN-47
199800 – Infrastructure
200100 – Non-Core Land
200110 – Non-Core Land Impr.
200200 – Non-Core Buildings
200210 – Non-Core Bldg. Impr.
300499 – Non-Capital Equip.

Equipment Class

010 – Office Furniture
020 – Office Equipment
030 – Laboratory & Scientific
040 – Medical & Dental
050 – Computer Equipment
060 – Audio-Visual & Photographic
070 – Shop Machinery & Tools
080 – Printing, Copying & Binding
090 – Musical Instruments
100 – Athletic Equipment
110 – Housekeeping & Garbage
120 – Transportation Equipment
130 – Food Prep. & Service
140 – Fine Arts
150 – Residence Furnishings
160 – General Purpose
170 – Misc.

Asset Status

A – Active
D – Disposed
H – Hold
M – Missing
N – Not In Use (storage)
W – Written Off

Disposition Reason

DS – Destroyed (Fire, Flood, Etc.)
DN – Donated
RV – Returned to Vendor
SC – Scrapped
SO – Sold
ST – Stolen
TI – Trade In
TR – Transferred
WO – Written Off

Business Area

1CRC – Charles River Campus
2MED – Medical Research Campus
3NBL – NEIDL
8 Sub – Subsidiaries
9 TRS – Treasury Business Area

Inventory Status

G – Good
P – Poor
S – Supplies
U – Unusable
X – Not Inventoried

Property Indicator

B – Boston University
F – Federal Government
L - Leased
N - Loaned
O – Other Institution