Horizon Client Instructions - Windows

NOTE: You must be connected to BU’s network via wired connection, wireless (BU 802.1x), or off-campus VPN (see document Setting Up and Using the VPN.docx)

1. Go to VMware’s website at the following link:

https://my.vmware.com/web/vmware/info?slug=desktop_end_user_computing/vmware_hORIZON_CLIENTS/4_0

2. Make sure you are selecting the version for Windows then click “Go to Downloads”

3. Select the latest version available to you, then click “Download”

4. Go to wherever the file was downloaded and launch the installer
5. When you see the following window, select “I Agree & Install”
6. Wait for the installation to finish. It should only take a few minutes.

7. When the installer is done, click “Finish”
8. You may be prompted to restart your computer. Close and save anything you need and click “Yes”

![VMware Horizon Client Setup](image)

9. When you next log in, there should be an icon called VMware Horizon Client on your desktop that looks similar to the following. Double-click it.

![VMware Horizon Client](image)

10. The client will launch and you will see the following in the top left of the window that appears. Double-click “Add Server”

![VMware Horizon Client](image)

11. In the window that appears, type in “casitvdi1.bu.edu” like in the following image then click “Connect”

![VMware Horizon Client](image)
12. In the next window that appears, type in your username and Kerberos password in the appropriate fields. Your username is the first part of your BU email address (for example cashelp instead of cashelp@bu.edu). Then click “Login”

13. You will then see a screen similar to the following. Select the one appropriate to your class and double-click it to launch the virtual desktop.
If you are enrolled in a class using virtual desktop, they will be visible upon launching the client hereon forward. Only specific classes have access at this time. Please visit CAS 331 or email cashelp@bu.edu with any problems, questions, or to request access to a class using this program.

14. IMPORTANT!

Do NOT store documents on the virtual desktop! They will be deleted.

Please store files in your class folder, automatically mounted on the virtual desktop. The icon to access it should look similar to the above image. If you have issues accessing the folder please contact CAS IT.