



Request for a Special Service Appointment in the Graduate School

A special service appointment, approved by the Dean of the Graduate School of Arts & Sciences, is required for those committee members who are visiting, adjunct, and emeritus faculty; Boston University employees not of professorial rank; and examiners from outside Boston University.

Please submit the completed form to the Graduate School of Arts and Sciences or via email to grsrec@bu.edu. All submitted forms must include all signatures.

Name: _____ Program: Please select
BU ID #: _____ Advisor: _____

Nominee Information

Name: _____ Email: _____
Institution: _____ Position: _____

Requested Committee Appointment:

- 2nd Reader
- 3rd Reader
- Additional Committee Member

Please attach the nominee's current Curriculum Vitae to this form

Dissertation Committee Information

1st Reader and Department: _____
2nd Reader and Department: _____
3rd Reader (*optional*)/ Member and Department: _____
4th Reader (*optional*)/ Member and Department: _____
Additional Member (*optional*) and Department: _____

Reason for this Request:

Required Signatures

Department Chair/Program Director or Director of Graduate Studies Date

For GRS use only. Please do not write below.

Associate Dean's Comments:

Approved/Not Approved

Signature: _____ Date: _____