Online Course Navigation Guide

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What's New?

The **Ultra Base Navigation** is a modern, intuitive navigation menu that lives outside of courses. From the moment you log in, you have access to core features in the menu where your name appears. You can easily return to the menu from wherever you are—even if you're in a course. The menu appears in the background of the other layers you have open. The Blackboard dashboard that you first see when you login will be updated. Your Blackboard courses will not change. They will look and operate exactly as they do now.
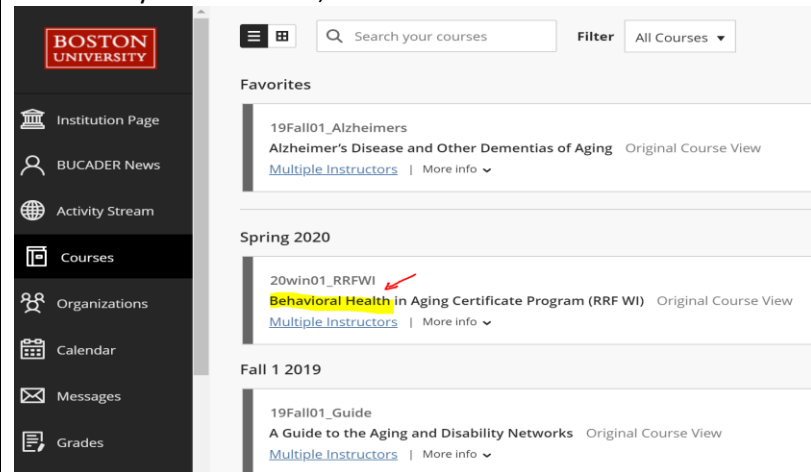
This is what you first see when you log in – the **Ultra Base Navigation Menu.** The **Courses** page is where you can go to access your CADER courses.	To launch your certificate, **click** on the **Certificate Name.**
Home Page is where relevant information about your course is located, including course outline and other important links.	**My Grades** is where your grades will be listed. Clicking on the X will take you back to the Ultra Base Navigation menu you see when you first log in.
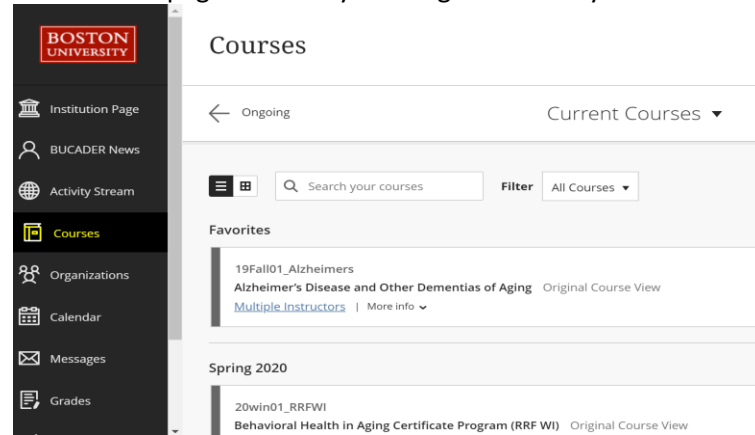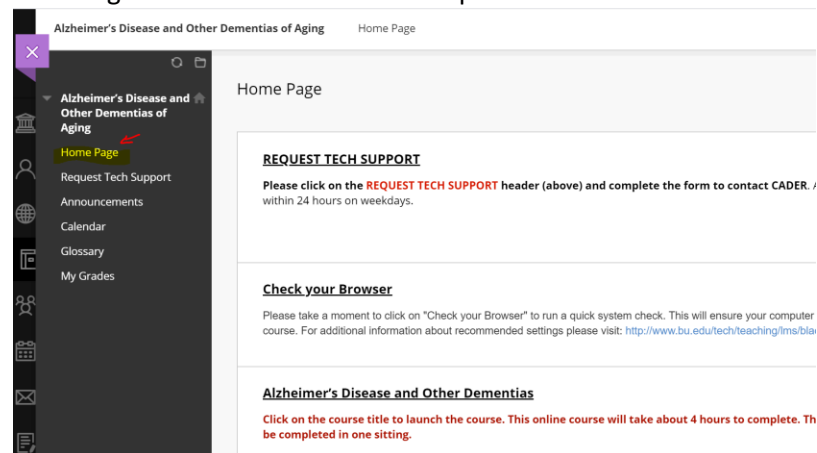
Section 1: Introduction to Home Page

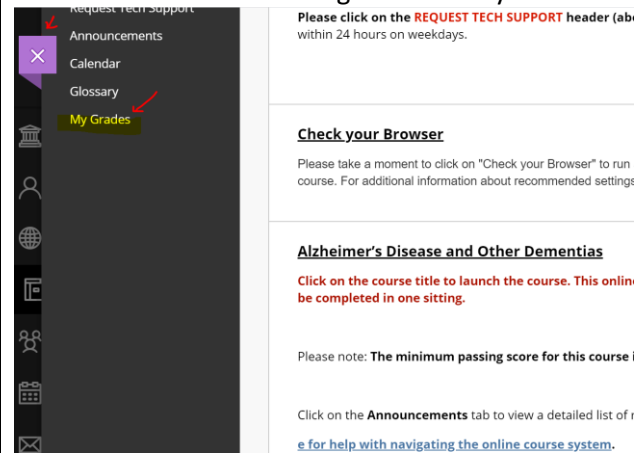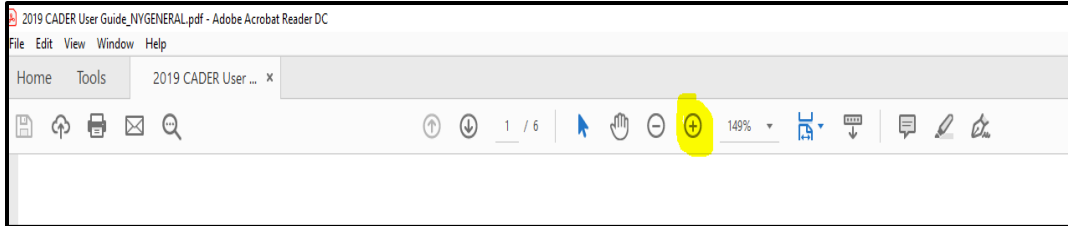- **If you are having trouble with the font size you can zoom in from the tool bar**

- **The online course outlined in this guide is one of many courses offered by CADER. The course title may not match with the course you are taking, but all CADER courses will function in a similar manner.**

Check Your Browser – this optional feature will run a quick check on your computer to ensure your computer settings meet system requirements

Request Tech Support – click here to request technical assistance

Course Title - click here to launch the online course

Section 2: Complete the Pre-Competency Self-Assessment

ONLINE COURSE: Hoarding Disorder in Older Adults

Keep Track of your Progress

This online course consists of ten sections, and is designed to be taken one section at a time. Upon completion of each section, participants are encouraged to click the **Mark Reviewed** button to keep track of their progress in the online course.

Pre-course Competency Assessment

Before beginning this online course, please take **10 to 15 minutes** to complete a brief pre-course competency assessment. This self-assessment asks you to rate your knowledge, skills and values before taking the online course. Ratings collected at pre and post will be compared to determine training effectiveness.

Upon completion of this brief assessment, the online course sections will be automatically released beneath the pre-course competency assessment link on the HOMEPAGE.

Mark Reviewed

Begin: M01Pre - Hoarding Disorder

INSTRUCTIONS

Timed Test   This test has a time limit of 4 hours.

Timer Setting   This test will save and submit automatically when the time expires.

Force Completion   Once started, this test must be completed in one sitting. Do not leave the test before clicking **Save and Submit**.

Click **Begin** to start: M01Pre - Hoarding Disorder. Click **Cancel** to go back.
You will be previewing this assessment and your results will not be recorded.

Click Begin to start. Click Cancel to quit.

Cancel   Begin

Pre-Competency Self-Assessment – this **non-graded** self-assessment measures a learner's self-ratings on the competencies covered by this certificate program and takes about 10-15 minutes to complete. Please complete this self-assessment in one sitting. Upon submission of this self-assessment, learners will get access to Course 1. To begin this self-assessment, click on the title.

To load the pre-competency self-assessment, click on the title.

Click **Begin** to complete the pre-competency.

After you complete the self-assessment, click **Submit**. Click on **Homepage** on the left menu to return to the homepage. You should now have access to the first online course.

Section 3: Taking an Online Course

- ## Load an online course

Online Course 1: Core Issues in Aging and Disability

This course provides a comprehensive overview of how disability and age can affect function and quality of life along the continuum of adulthood. It identifies the health conditions that can lead to disability as well as the social, physiological, and psychological changes that adults experience as they age. You will learn about integrated approaches to "long-term living" and the practical implications for consumer choice, self-determination, and ethics for service providers. The course guides you to resources and reviews the federal laws and regulations that affect disability and aging.

Click on the course title to load the online course. The next course will load after your complete the course quiz and post-competency for this course.

Click on the **course title** to load the online course
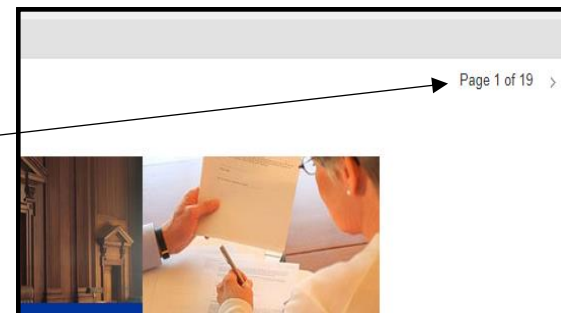
- ## Navigate the online course

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3. What Medicare Does Not
4. Hospice
5. Palliative Care vs Hospice
6. The Story of Mr. Frank
7. Medicaid
8. Program for All-Inclusive (
9. Medicaid in the Future
10. Dual Eligible Beneficiarie
11. Administration on Aging (

There are a couple of ways to navigate the online course:

(1) Click on the **page titles**

(2) Click on the **page** feature to move ahead or back

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• Blog

1. Introduction
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14. Options Counseling
15. Care Transitioning
16. M02: Blog 02: Care Tra
17. Elder Abuse: Adult Prote
18. The Elder Justice Act

Click to Launch ←

Please click on the link above (Click to Launch) to read and respond to the blog.

Throughout the online course you will find blogs. To load the online course, click on the **Click to Launch** link on the right side. This will load the online

Blog Instructions ∧

Call the hospital in your local area and learn what they offer in the way of discharge planning and transitioning to home.
Questions to consider:

- Do they send patients home with written instructions for home care?
- Do they provide a medication list with instructions for use?
- Do they set up in-home care (visiting nurse, medical or therapy needs)?
- Do they provide follow-up (telephone or personal contact)?
- Do they adhere to CMS discharge planning guidelines?

*Please click on "Create Blog Entry" (above the instructions) to respond to the blog.

After posting your response, click here to return to the course content.

To return to the online course, click on the link posted in the blog.

All learners must complete a graded course quiz, and a total of five quizzes for a **certificate program**. The minimum passing score is 70%, and a leaner has up to 10 attempts to pass a quiz. The course grade will be released immediately after submitting the course quiz.

• Course Quiz

M02CQ01 - Issues in Aging Quiz ←

You must achieve a passing score of 70% on the Part I: Issues in Aging quiz to receive your certificate for this course. Please read all of the instructions before proceeding to the course quiz.

Please click on the link above to proceed to the quiz. When you have finished, close this browser tab to return to the course home page.

To load a quiz, click on the **quiz** title. After you click on the title, click on **Begin** to load the course quiz. Follow the same steps to retake the course quiz.

• Post-Course Competency Evaluation

Post-course Competency Evaluation ←

Before your certificate for completing this online course is released, you are asked to take **10 to 15 minutes** to complete a brief post-course competency assessment. This self-assessment asks you to rate your knowledge, skills and values before taking the online course. Ratings collected at pre and post will be compared to determine training effectiveness.

Upon completion of this brief assessment, the course certificate will be automatically released beneath the post-course competency assessment link.

The final required item is the post-course competency evaluation. This is a **non-graded** requirement. To load this, click on the **post-course competency evaluation** title.

- **Course Certificate**

Upon successful completion of the **course quiz** and the **post-course competency evaluation**, a learner will have access to the course certificate. To load the **course certificate**, click on the link in the course.

After loading the **course certificate**, enter your **name**, **license number** and then click on **print certificate**

Section 5: Technical Assistance

To request assistance, please visit: https://bu219.activehosted.com/f/48