

**BOSTON UNIVERSITY
MARSHALL SHERFIELD FELLOWSHIP COMPETITION**

INSTRUCTIONS FOR APPLICATION

Attached you will find an in-house application form for the Marshall Sherfield Fellowship. The in-house application form is last years application. Although you can apply directly to the British Council, applying for University endorsement will improve your chances of success. **The in-house application form must be completed and submit to the Boston University Office of Fellowships and Scholarships by September 6, 2002.** The University Rhodes/Marshall/Mitchell Selection Committee will review applications and conduct interviews before recommending applicants to the President for endorsement. Official 2001 Marshall Sherfield Fellowship applications will be presented to applicants who have received the University's endorsement.

The application schedule is:

In-House application:	Due September 6
Interviews	Mid-September
Final applications	Mid-October

Please read the application carefully. If you have any questions, please call the Boston University Office of Fellowships and Scholarships at (617) 353-2200, or send an E-mail message to bufellow@bu.edu. Additional information on the Marshall Sherfield Fellowship and the Boston University Office of Fellowships and Scholarships is available on the World Wide Web at <http://www.bu.edu/BUFELLOW>.

NOTES
MARSHALL SHERFIELD FELLOWSHIP COMPETITION
SPRING 2002 IN-HOUSE APPLICATION

The First Step: Research

Please carefully review the information on Marshall Sherfield Fellowships contained within this Web Site. Check to make sure that you meet the eligibility criteria of age, citizenship, and academic achievement.

Marshall Sherfield Fellowship candidates should search the literature on British universities and research institutes. Candidates should look for institutions which will have the facilities and staff to support their proposed research. Ask members of the faculty who are familiar with your research to advise you concerning suitable institutions. Materials on British universities and research institutions are available at Mugar Library's Reference Desk.

The Application Process

Endorsement by the University is strongly encouraged. The University Rhodes/Marshall/Mitchell Selection Committee will review completed In-House applications submitted by the deadline, interview applicants, and support those whose qualifications best fit the fellowship specifications. Interviews will be conducted by the committee in mid-September and nominees will be selected as quickly as possible to allow maximum time for careful preparation before the external deadline. If you are endorsed by the University, it is your responsibility to complete your application on time.

For the internal competition, all recommendations should be sent to the attention of the University Rhodes/Marshall/Mitchell Selection Committee, 145 Bay State Road, Boston, Massachusetts 02215. **When requesting letters of recommendation, it is important that you ask each referee to keep a copy of the letter so that it can be re-addressed and reprinted at a later date.** If you are endorsed by the University, your referees will be requested to resubmit their letters of recommendation directly to the British Council on the appropriate forms.

Marshall Sherfield Fellowship applications are first reviewed by a specially appointed committee of scientific experts in the United Kingdom and the Marshall Commission. Finalists will be called for interview in the United States in mid to late November. If you are invited for an interview, notify the Boston University Office of Fellowships and Scholarships immediately so that an on-campus mock interview can be arranged for you. Final results will be announced in December.

MARSHALL SHERFIELD FELLOWSHIPS 2002

APPLICATION FORM

Before completing this application, the candidate should read the information sheet "Marshall Sherfield Fellowships 2002" containing the Rules for Candidates and other information.

Answers should be **typewritten** and completed **on this form only**. Where questions are not applicable state "not applicable". Please note the procedure for submitting applications as described at paragraph 20 overleaf.

Staple or glue here
passport-sized photo
taken within the last
year (same photo on
each copy - originals
only not photocopies)

1. **NAME IN FULL** (Underline surname or family name and include title) **MALE/FEMALE ***

2. **(a) HOME ADDRESS** **(b) CURRENT INSTITUTIONAL ADDRESS**

(Please include telephone/fax numbers and e-mail address where available)

WHICH ADDRESS DO YOU WISH TO USE IN CONNECTION WITH THIS APPLICATION? (a)/(b)*

3. **DATE OF BIRTH** (Day/Month/Year)

PLACE OF BIRTH

DATE OF ACQUISITION OF US CITIZENSHIP (if different from date of birth)

PREVIOUS CITIZENSHIP (if any)

4. **MARITAL STATUS**

5. **DEPENDANTS EXPECTED TO ACCOMPANY YOU TO THE UNITED KINGDOM** (Give full names, dates of birth and relationships of dependants, including spouse)

(* delete as applicable)

6. **PERSON TO BE NOTIFIED IN CASE OF EMERGENCY** (Give name, address, telephone number and relationship, if any)

7. **EDUCATION AND TRAINING** (in chronological order; please attach copies of degree certificates and include date when doctoral thesis was passed and name of thesis supervisor)

Name of institution	Dates attended	Degrees or Diplomas (with class)	Date received
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8. **OTHER RELEVANT QUALIFICATIONS, PROFESSIONAL HONOURS AND AWARDS** (with date and place where each was obtained) **AND PROFESSIONAL ASSOCIATIONS**

9. **PAST APPOINTMENTS** (in chronological order; include Research Scholarships, etc.)

Position	Institution	From	To
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10. PRESENT APPOINTMENT

Position	Institution	Date of appointment
Responsibilities		

11. PUBLICATIONS (Please list latest publication first and include details such as name of journal, reference number and page numbers)

12. PROPOSED RESEARCH PROGRAMME

State briefly the broad subject (and its particular subdivision in which you plan to work under the Fellowship, and give a description (not more technical than necessary for correctness) of the proposed research work. Please indicate the reasons why you wish to undertake the work in question and your background knowledge of the subject, and include an outline of how you plan to carry out the work and how it will contribute to your future career. If you are giving a preference in question 13, include reasons for this in your statement. You should also indicate here the length of your proposed tenure in the United Kingdom (see para. 13 in Rules for Candidates).

13. PREFERRED PLACE OF RESEARCH IN THE UNITED KINGDOM (In order of preference, state the universities or research institutions, and the departments thereof, in the UK in which you propose to work if awarded a Fellowship, and name the individuals there (if any) with whom you have already made contact. If you have already been assured of acceptance, please attach a copy of letter of acceptance)

(a)

(b)

(c)

NB The selectors will look favourably on candidates who have taken the initiative to identify appropriate places at which to carry out their research, although the Marshall Commission reserves the right to decide on final placement)

14. IN GENERAL TERMS, HOW DO YOU ENVISAGE THAT YOUR PROPOSED WORK IN THE UK WILL PROMOTE UK-US SCIENTIFIC RESEARCH COLLABORATION?

15. **HOW DO YOU EXPECT TO BENEFIT IN PERSONAL TERMS FROM A FELLOWSHIP YEAR?**

16. **PERSONAL INTERESTS AND NON-ACADEMIC ACTIVITIES**

17. **OTHER AWARDS** (Give particulars of any application made, or intended to be made, for other awards tenable in the United Kingdom. Please include name of award, period of award and value)

18. REFEREES (Give names, position and addresses (including telephone/fax numbers and e-mail if available) of four referees who can write from personal knowledge of your qualifications for a Fellowship. Please print your name in the space provided on the reference forms (using forms A and B as indicated below) before sending them to your referees. Completed references should be sent by the referees direct to the British Embassy in Washington DC postmarked no later than **9 October 2001**)

REFERENCE FORM A (Academic): One reference must be provided by your current Head of Department or Dean of Faculty and at least one of the three referees named must be able to speak with knowledge of your most recent period of formal academic study.

(i)

(ii)

(iii)

REFERENCE FORM B (Personal): A fourth reference must be provided by someone who knows you in a personal capacity and who can comment on your non-academic activities.

(iv)

19. DECLARATION

I have read the rules governing the award of a Marshall Sherfield Fellowship and, being a U.S. citizen duly qualified to apply wish to make application for one of the Fellowships to be awarded in the coming year. I declare that the statements made in this application are, to the best of my belief, true, complete and correct

SIGNATURE _____ **DATE** _____

20. DOCUMENTATION

Please submit **seven** copies of this application form (including proposed research programme and other specified documents) to the British Council, The British Embassy, 3100 Massachusetts Avenue, NW, Washington, DC 20008-3600 postmarked no later than **9 October 2001**. Envelopes should be clearly labelled 'Marshall Sherfield Fellowships'.

Completed references should be sent by the referees direct to the same address postmarked no later than **9 October 2001**. Envelopes should be clearly labelled 'Marshall Sherfield Fellowships'.

MARSHALL SHERFIELD FELLOWSHIPS 2002

18. LETTER OF RECOMMENDATION (FORM B - Personal)

NAME OF APPLICANT _____

The candidate named above, who is an applicant for a 2002 Marshall Sherfield Fellowship tenable for up to one year of post-doctoral research in science and engineering at a British university or research institute, has nominated you as a referee. Would you therefore please return **seven** copies of this form to The British Council, The British Embassy, 3100 Massachusetts Avenue, NW, Washington, DC 20018-3600 postmarked no later than 9 October 2001. Envelopes should be clearly labelled 'Marshall Sherfield Fellowships'.

The selectors would appreciate receiving in **confidence** your general assessment of the applicant given that you know him or her in a personal capacity. Your comments about the applicant's personal and non-academic activities as well as his or her seriousness of purpose and adaptability, would also be helpful. Please use the reverse of this sheet if necessary.

In appointing Fellows, the selectors will look for distinction of intellect and character as evidenced by their scholastic and other achievements. Candidates will be expected to pursue high level research during their Fellowship and to demonstrate an outward-looking disposition and the potential to promote British-American understanding.

NAME OF REFEREE
POSITION/TITLE
ADDRESS

SIGNATURE _____ DATE _____

MARSHALL SHERFIELD FELLOWSHIPS 2002

18. LETTER OF RECOMMENDATION (FORM A -Academic)

NAME OF APPLICANT _____

The candidate named above, who is an applicant for a 2002 Marshall Sherfield Fellowship tenable for up to one year of post-doctoral research in science and engineering at a British university or research institute, has nominated you as a referee. Would you therefore please return **seven** copies of this form to The British Council, The British Embassy, 3100 Massachusetts Avenue, NW, Washington, DC 20018-3600 postmarked no later than 9 October 2001. Envelopes should be clearly labelled 'Marshall Sherfield Fellowships'.

The selectors would appreciate receiving in **confidence** your views on the applicant and would like to have your assessment of his or her academic ability, capacity for independent study and research, seriousness of purpose and adaptability. Your comments on the advantages that are expected to accrue to the applicant/institution from the proposed tenure in the United Kingdom would also be helpful. Please use the reverse of this sheet if necessary.

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NAME OF REFEREE
POSITION/TITLE
ADDRESS

SIGNATURE _____ DATE _____