

Author Guidelines

2007-2008

Since 1982,

The Brownstone Journal has provided an opportunity for undergraduate students at Boston University to publish outstanding papers. The Journal is a peer-reviewed and faculty-advised journal edited and produced by students. It is published in the spring semester of each academic year for members of the Boston University campus and the greater academic community. Scholarly works are invited in all areas of inquiry—humanities, natural sciences, social sciences, and math and computer sciences—especially those which are of an interdisciplinary nature. Additionally, the Journal regularly publishes short literary works from translation, on a limited basis. If you are interested in submitting a paper for possible publication, please review these submission requirements.

PAPERS

Papers are voluntary contributions submitted for review for publication in *The Brownstone Journal*. Authors whose papers are not within the scope of the Journal may be directed to submit their work to *Clarion*, Boston University's undergraduate journal of literary arts, *The Back Bay Review*, Boston University's journal of undergraduate criticism and essays, or to mainstream professional publications which may be interested in publishing student work. At no time will papers submitted to *The Brownstone Journal* be reviewed by individuals not on the Journal staff, without the consent of the author.

Papers will be reviewed for possible publication with the understanding that they have not already been published elsewhere and are not currently in press. Although publication in *The Brownstone Journal* is not intended to prohibit the student from seeking later publication in another journal, the student is advised

that some journals may choose not to accept articles already published here.

For additional information about papers, please contact the editorial staff via e-mail at bsj@bu.edu. Subsequent communication with the editors will be done via e-mail as much as possible.

Papers may be emailed to bsj@bu.edu or mailed or delivered to the editors at:

The Brownstone Journal c/o SAO
1 University Road
Boston, MA 02215.

SUBMISSION CRITERIA

□ Paper contents.

1. **Title page.** Must include: title; author name; contact information; year of graduation; program of study; acknowledgements (if applicable; includes funding sources and faculty advisor or sponsor); and précis: (a one-sentence summary of the published article to be printed with the title

in the Table of Contents)

2. Abstract (excluding papers in the humanities) and key words. A structured abstract of no more than 150 words should be included as part of the paper. The abstract denotes: (a) purpose of the article, without detailed background; (b) design, including type of study, sample, setting, dates of data collection if applicable; (c) methods, such as interventions, measures, types of analysis; (d) findings; and (e) conclusions. If the paper is focused on review or theoretical analysis instead of an empirical study, a structured abstract still is required, but the conceptual or theoretical approach may be stated instead of a design. A few key words that are recommended for use in indexing should be listed at the end of the abstract.

3. Text. The structure of the text for papers outside the sciences will vary tremendously (e.g. comparative literary analysis, anthropological thick description; a review of research on the Vietnam War). However, authors of papers in the sciences should ensure that their papers conform to the following scheme: (a) Introduction; (b) Background; (c) Methods; (d) Findings; (e) Discussion; (f) Conclusions; (g) References; (h) Tables and figures.

Regardless of subject or approach, successful articles have clear, succinct, and logical organization and flow of content. For additional information, please refer to the article "Tips for Getting Your Paper Accepted" at the Journal website. The author is responsible for securing written permission of first author and publisher for quotation or reproduction of any materials that require such permission. However, the Journal staff is available to assist the author in securing such permissions.

❑ **Length.** Papers should be no longer than 5,000 words.

❑ **Translations.** Submissions of work from translation should be accompanied by the original work in the language of its composition. The length of poetry translations should be no more than 30 lines, and prose translations should be no more than 800 words.

❑ **Style.** Authors should conform to the style guidelines used by the primary professional association of the field in which they are writing. Fancy typography should not be used except as required for clarification. Spelling may be in either English (American or British). Italicize publications and legal citations; do not underline.

❑ **References and citations.** Authors are asked to use footnotes rather than endnotes, and to ensure that all citations in the text are listed in the references and all references are cited in the text. References should be the most current available on the topic.

Citation format will vary according to the field of study; please refer to the most recent issue of the Journal for guidance.

❑ **Illustrations and Figures.** Authors are encouraged to include illustrations. Illustrations will need to be provided in electronic format, at **no less than 300 dots per inch resolution**, which need to be received on or before the deadline for paper submissions.

❑ **Artwork.** The Journal publishes stand-alone artwork on a limited basis, and additionally accepts submissions for cover art. Photography, black & white illustration, and other visual media may be submitted in electronic format.

❑ **Format.** Papers should be 12 font, double-spaced, with one-inch margins. Electronic submissions may be sent in either Microsoft Word or RTF format as an e-mail attachment to bsj@bu.edu.

COPYRIGHT

Authors will be asked to grant limited copyright permission to *The Brownstone Journal* so that the paper can be published. All other publishing rights will remain with the author. The release of research utilizing data collected in collaboration with a faculty research program must be approved by the supervising faculty member.

TIME FOR REVIEW

The average time from paper submission to the author's receipt of the editorial decision about publication is approximately 2 months. During that time, each paper undergoes a rigorous review by student editors. The editor's possible decisions are (a) accept, with editing to follow immediately; (b) accept, pending satisfactory revisions by the author; (c) not accepted, but author is encouraged to make specified major revisions and return the paper to the editor for further consideration; (d) rejected. Accepted papers are then read by a faculty member whose academic specialization is in the area of the author's work. Faculty reader and student editor comments are then provided to the author for appropriate revision, when needed. All papers are edited and copyedited before they are sent to the printer. The corresponding author receives page proofs for approval no later than one month before publication. All submissions will be reviewed for factual accuracy, grammar, usage, clarity, and originality.

DEADLINE

Submissions must be submitted no later than **December 31st, 2007** to be included in the issue published and distributed in May of that academic year. Submissions made after that deadline will be considered for publication in the issue of the following academic year. However, every effort will be made to include acceptable papers by graduating students in the issue printed in the year of their graduation.

THE BROWNSTONE ONLINE

At <http://bu.edu/brownstone>, papers appearing in the print edition of the journal will be made available for reading online and for download. Some papers not selected for print publication may be accepted for web-only publication. *The Brownstone Journal Online* is updated regularly and frequently throughout the academic year. Authors are welcome to submit papers for web-only consideration; when doing so, they should adhere to the same guidelines as explained here for print consideration. ■



the Brownstone Journal

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