

Boston University Graduate School of Arts & Sciences Application for Admission

General Application Information

Before you complete the Application for Admission, you should consult the **Graduate School of Arts & Sciences Bulletin website** for current general School policies and those of the various departments and programs. You may view the current bulletin on the web at www.bu.edu/bulletins/grs. Attention to detail will facilitate processing this application.

Please note that the Application for Admission also serves as an application for departmental and Graduate School merit-based financial assistance from Boston University. By checking the “Yes” box after the “Do you wish to be considered for financial aid from Boston University (excluding loans and Work-Study)?” question on the Application for Admission, you will be considered for all University sources of merit-based financial aid. There is no separate application for these forms of financial aid. For details of types of University aid available, consult the financial aid sections below.

Applicants who have twice been rejected for admission to the same degree program must submit a letter of approval for application from the current director of graduate studies for the department to which they seek admission.

Application Fee

The required application fee is \$70 USD. Credit card payment is accepted with the online application only. The online application is available at bu.edu/cas/admissions/graduate/apply/. For paper applications, include a check or money order payable to Boston University for the nonrefundable amount of \$70. This fee must be paid in U.S. currency or check; international money order; or an international check in U.S. funds drawn on a bank in the United States. Credit card payment or traveler's checks are not acceptable with this application. **Your application will not be considered without payment of the application fee, and the fee cannot be waived or deferred.**

Application Deadlines

For some programs, the deadlines for admission with full consideration for all available

forms of Graduate School of Arts & Sciences merit-based financial aid are **January 15 for fall admission and October 15 for spring admission. Please be aware that many programs have an earlier deadline for fall admission/financial aid consideration.**

Adhering to these deadlines will ensure you are considered for all available forms of merit-based financial aid, both University-wide and departmental.

Individual departments/programs may have later deadlines if you wish to be considered for admission only, or if you do not wish to be considered for financial aid at all. These deadlines are listed on the Department/Program Information Sheet. By submitting a complete application by the deadlines stated there, you will be considered for financial assistance as departmental funds allow.

Applications that are complete at the time of the deadlines will be given priority. An application is considered complete when all required credentials, as listed below, have been received by the Graduate School of Arts & Sciences.

Credentials Required

In general, a complete application consists of the completed Application for Admission (including *both* the School Copy and the Department Copy if using the paper application), a personal statement, three letters of recommendation unless otherwise noted, official transcripts from every college or university attended, and official results of the Graduate Record Exam (GRE) General Test. Please refer to the Application and Credential Requirements page for a detailed listing of credential requirements.

Standardized Test Scores

The Graduate School of Arts & Sciences requests that official results of required standardized test scores be sent directly to the Graduate School of Arts & Sciences Admissions Office from the testing center. To determine which test scores are required, please consult the Application and Credential Requirements page and the Department/Program Information Sheet.

Important Notice

Applicants should note that all materials submitted in support of an application become the sole property of the University and neither the originals nor copies will be provided to the applicant for other uses.

Nondegree (“Special Student”) Applicants

Persons with an accredited U.S. bachelor's degree or its international equivalent who do not wish to enter a degree program of the Graduate School of Arts & Sciences may apply to a department or division in the Graduate School for admission as a special student with nondegree status.

Nondegree applicants must submit the required \$70 application fee, as well as *both* the School Copy and the Department Copy of the Application for Admission. Please include a statement specifying your objectives in pursuing nondegree study. Additionally, all nondegree applicants are required to submit an official transcript of the most recent studies leading to an awarded degree. GRE General Test scores are not required.

Applicants previously enrolled as nondegree students who wish to apply to a degree program in the Graduate School of Arts & Sciences should refer to the current **Graduate School of Arts & Sciences Bulletin website** for rules and regulations regarding nondegree-to-degree application and transfer of credit policies.

Nondegree applicants are not eligible for University sources of financial aid or any financial aid that requires matriculation in a degree program.

Deferral Requests

The Graduate School of Arts & Sciences does not defer admissions. However, if you were admitted, you may request reconsideration for admission for a future semester that is up to one year beyond your initial semester of admission. Your original application will be reviewed along with all other applications for admission for the requested semester of reconsideration, taking into account present competition and work undertaken by you in the interim. The Admissions Committee will review, rate, and reach an admissions decision

as if it were the first time you were applying. You need not submit a new application, set of credentials, or application fee. (Your original application credentials are kept on file for one year.) **It is important to understand that the department is not obligated to re-offer admission.** A request for admission reconsideration must be made in writing to the Graduate School of Arts & Sciences Admissions Office at 705 Commonwealth Avenue, Suite 112, Boston, MA 02215, or at the following website: www.bu.edu/cas/graduate/deferral.html.

Applying for Dual Degree Programs

The Graduate School of Arts & Sciences offers the following dual degree programs in conjunction with other schools of the University:

A Master of Arts in either Economics or International Relations with a Master of Business Administration through the Graduate School of Management.

A Master of Arts in International Relations, Philosophy, or Preservation Studies with a Juris Doctor through the School of Law.

Applications to the dual degree programs are made directly through the Graduate School of Management or the School of Law. You must apply to the dual programs using these schools' applications. You cannot apply to the dual programs using a Graduate School of Arts & Sciences Application for Admission. For further information and/or applications, contact:

Graduate School of Management
Boston University
595 Commonwealth Avenue
Boston, MA 02215
USA
Telephone: 617-353-2670
Web: management.bu.edu/gpo
Email: mba@bu.edu

or

School of Law
Boston University
765 Commonwealth Avenue
Boston, MA 02215
USA
Telephone: 617-353-3100
Web: www.bu.edu/law/admissions
Email: bulawadm@bu.edu

University Sources of Aid

If you wish to be considered for *merit-based* financial assistance from Boston University, be sure to check "Yes" to the question "Do you wish to be considered for Boston University financial aid?" on your application for admission. Your application will then be considered for an award from any of the following University resources: Presidential Fellowship, Arts & Sciences Dean's Fellowship, Teaching Fellowship, Research Assistantship, and Martin Luther King Jr. Fellowship. For detailed descriptions of this aid, refer to the Graduate School Bulletin website section on Financial Aid. **Please note that the above process does not include aid listed in the section "Other Sources of Aid" and that additional applications are required.**

Other Sources of Aid

Application requests for federal Work-Study should be directed to Boston University Graduate School of Arts & Sciences, Financial Aid Office, 705 Commonwealth Avenue, Boston, MA 02215; 617-353-2696.

Federal Work-Study

Work-Study is a federally funded, need-based program for U.S. citizens and permanent residents, designed to promote academic-year and summer employment to help students meet educational expenses. Students are placed at the University or in nonprofit off-campus organizations in part-time positions during the academic year and in full-time assignments during the summer. This program provides students with the opportunity not only to earn money but also to develop skills that may be related to their courses of study. To apply, students must file a Free Application for Federal Student Aid (FAFSA) and must complete a Work-Study Application, which can be requested from the Graduate School of Arts & Sciences Financial Aid Office. The deadline for receipt of applications is March 1 for summer Work-Study and May 1 for academic year Work-Study. Applications received after the deadline will be considered as federal funds allow.

Federal Direct Stafford/Ford Loans

Federal Stafford loans are long-term educational loans to U.S. citizens and permanent residents available through the federal government. Graduate students are eligible to borrow up to \$8,500 per year in a Subsidized Direct Loan and up to an additional \$12,000 per year in an Unsubsidized Direct Loan. Repayment begins six months after the student has graduated, terminated study, been granted a leave of absence, or enrolled on a less than half-time basis. Students who wish to borrow funds through this loan program must obtain a loan request form from the Graduate School. In addition, loan applicants must file the Free Application for Federal Student Aid (FAFSA).

Credit-Based Loans

Credit-based educational loans are available through many banks and lending agencies. Contact the Graduate School Financial Aid Office to obtain information and applications for eligible loan programs.

See other awards, loan information, etc., in the **Graduate School of Arts & Sciences Bulletin website** section on financial assistance.

Under the provisions of the 1974 Family Educational Rights and Privacy Act you should be aware that the University is authorized to disclose personally identifiable information from your educational records to approved financial aid agencies to which you have applied for aid if access to that information is needed by these agencies to determine your eligibility for, the conditions of, and/or maintenance of aid, or to enforce terms connected with the receipt of such aid.

Important Information for Graduate School of Arts & Sciences Applicants

Once you receive a postcard from the Graduate School of Arts & Sciences acknowledging receipt of your application, please address further inquiries regarding the status of your application and/or follow-up credentials directly to the Graduate Admissions Coordinator in your department/program of application.

Please keep this information for further reference.

Information on specific departments or programs is available at www.bu.edu.

Unless otherwise indicated, all addresses are located at Boston University, Boston, MA 02215 USA

African American Studies

138 Mountfort Street
Brookline, MA 02446
617-353-2795 Fax: 617-353-0455
afam@bu.edu www.bu.edu/afam

American & New England Studies Program
226 Bay State Road
617-353-2948
amnesp@bu.edu www.bu.edu/amnesp

Department of Anthropology
232 Bay State Road, 1st Floor
617-353-2195
palmern@bu.edu www.bu.edu/anthrop

Applied Linguistics Program
96 Cummington Street, Room 246
617-353-6197

linguist@bu.edu www.bu.edu/linguistics/
APPLIED

Department of Archaeology
675 Commonwealth Avenue, Suite 347
617-353-3415 Fax: 617-353-6800
archaeo@bu.edu www.bu.edu/archaeology

Department of Art History
725 Commonwealth Avenue, Room 302
617-353-2520 Fax: 617-353-3243
ahdept@bu.edu www.bu.edu/ah

Department of Astronomy
725 Commonwealth Avenue, Room 514
617-353-2625
astro@bu.edu

Intercollegiate Program in Bioinformatics
24 Cummington Street
Boston, Massachusetts 02215
bioinfo@bu.edu

Department of Biology
5 Cummington Street
617-353-2432
www.bu.edu/biology

Biostatistics Program
Department of Biostatistics
School of Public Health
801 Massachusetts Avenue, 3rd Floor
Boston, Massachusetts 02118
617-638-5172
biostat@bu.edu

Cellular Biophysics Program
Boston University
School of Medicine
715 Albany Street, Room L714
Boston, Massachusetts 02118
617-638-4258

Department of Chemistry
590 Commonwealth Avenue, Room 299
617-353-2503
scoenen@bu.edu

Department of Classical Studies
745 Commonwealth Avenue, Room 414
617-353-2427
jhenderson@bu.edu www.bu.edu/classics

Department of Cognitive & Neural Systems
677 Beacon Street
617-353-9481
ramos@bu.edu www.cns.bu.edu

Department of Computer Science
111 Cummington Street, Room 138
617-353-8919
grad-admissions@cs.bu.edu

Creative Writing Program
236 Bay State Road
617-353-2510
crwr@bu.edu

Department of Earth Sciences
675 Commonwealth Avenue, Room 141
617-353-2532
earth@bu.edu www.bu.edu/es

Department of Economics
270 Bay State Road
617-353-4454
econma@bu.edu (MA)
phdecon@bu.edu (PhD)

Editorial Institute
143 Bay State Road
617-353-6631
editinst@bu.edu

Center for Energy & Environmental Studies
675 Commonwealth Avenue, Room 457
617-353-3083
cees@bu.edu

Department of English
236 Bay State Road
617-353-2506
atrainor@bu.edu www.bu.edu/english

Department of Geography & Environment
675 Commonwealth Avenue, Room 457
617-353-2525
ge@bu.edu

Department of History
226 Bay State Road
617-353-2555
history@bu.edu

Department of International Relations*
152 Bay State Road
617-353-9349
igrad@bu.edu

Department of Mathematics & Statistics
111 Cummington Street, Room 142
617-353-2560
mathdept@math.bu.edu <http://math.bu.edu>

Molecular Biology, Cell Biology & Biochemistry Program
5 Cummington Street
617-353-2432
mccb@bu.edu

Department of Music
855 Commonwealth Avenue, Room 240
617-353-8789
CFAMusic@bu.edu

Graduate Program in Neuroscience
5 Cummington Street
617-358-1123
neurosci@bu.edu

Department of Philosophy
745 Commonwealth Avenue, Room 516
617-353-2571
casphilo@bu.edu

Department of Physics
590 Commonwealth Avenue
617-353-2600
dept@buphy.bu.edu

Department of Political Science
232 Bay State Road
617-353-2540
pograd@bu.edu

Department of Psychology
64 Cummington Street
617-353-2580
www.bu.edu/psych

Division of Religious & Theological Studies
145 Bay State Road
617-353-4427
drts@bu.edu

Department of Romance Studies
718 Commonwealth Avenue
617-353-2642
www.bu.edu/rs

Department of Sociology
96-100 Cummington Street
617-353-2591
www.bu.edu/sociology

Interdisciplinary PhD Program in Sociology & Social Work
264 Bay State Road
617-353-3765
sswphd@bu.edu

*Including the MA programs in International Affairs, International Relations & Religion, Global Development Policy, International Relations & International Communication, International Relations & Environmental Policy, and the mid-career MA in International Relations.



Application and Credential Requirements

Listed below are the credentials, forms, test scores, and other documentation required of all applicants to degree programs at the Graduate School of Arts & Sciences of Boston University.

Please be sure to refer to the preceding General Application Information portion of this booklet for important information regarding the application fee and deadlines for application receipt.

Application for Admission

If using a paper application, a completed and signed Application for Admission (consisting of *both* the School Copy and Department Copy) is required of applicants to every degree program offered by the Graduate School of Arts & Sciences. *Both* the School Copy and Department Copy of the Application for Admission are to be submitted simultaneously to the Admissions Office of the Graduate School of Arts & Sciences. **Do not submit the Department Copy separately to the department/program to which you are applying.** An application also can be submitted online at bu.edu/cas/admissions/graduate/apply/. Payment by credit card is required at time of submission of the online application.

Transcripts

Applicants to every degree program offered by the Graduate School of Arts & Sciences are required to submit official transcripts of each college or university attended. A college senior should submit an official transcript of work completed in the first semester of the senior year as soon as it is available. Applicants who have received degrees from institutions outside the U.S. must provide certified copies and certified English translations of transcripts or records of all previous post-secondary education. The address to which transcripts should be sent is stated below. Photocopies or faxes of these documents are not acceptable.

Applicants who are admitted to and enroll in a degree program are required to provide official documentation of the names and dates of all previous academic degrees awarded.

Letters of Recommendation

Three letters of recommendation are required for all degree program applicants to the Graduate School of Arts & Sciences unless otherwise noted. Please refer to the Department/Program Information Sheet under the "Additional Requirements" column for your intended program's requirement. Applicants who have been schooled outside the U.S. should submit letters of recommendation from faculty members in your field of proposed study and who are familiar with your work and the American system of higher education.

The Recommendation for Admission forms included with this application are to be used, if at all possible, for providing a letter of recommendation, *if using the paper application*. Send the Recommendation for Admission form to your evaluator (be sure to complete the top portion of the form first) and request that the completed recommendation be sent in a sealed envelope either to you, for inclusion with your application, or directly to the Graduate School of Arts & Sciences Admissions Office at the address appearing on the top of the Recommendation for Admission form. Please request that all references be in sealed envelopes, with the evaluator's signature across the seal.

If submitting an online application, applicants are strongly encouraged to utilize the online recommendation service. Complete instructions regarding this service are available on the online application.

Personal Statement

Applicants to every degree program offered by the Graduate School of Arts & Sciences are required to submit a personal statement of not fewer than 200 words. This statement must describe your qualifications and the objectives of your intended educational program at the Graduate School of Arts & Sciences. Please refer to the Personal Statement portion on the reverse side of the Department Copy of the Application for Admission for further details.

Writing Samples

Individual departments/programs may require or recommend the inclusion of a scholarly writing sample or research paper. Please refer to the Department/Program Information Sheet under the "Additional Requirements" column for your intended program's requirement.

GRE Scores

Applicants to every degree program offered by the Graduate School of Arts & Sciences are required to submit official results of the General Test of the Graduate Record Examination (GRE), as administered by the Educational Testing Service (ETS). **The ETS Institution Code for the Graduate School of Arts & Sciences is 3087.** You need not specify a Department Code when requesting test scores be sent to the Graduate School. Individual departments/programs may require or recommend results of the GRE's Subject Test also. Please refer to the Department/Program Information Sheet under the "GRE Subject Test" column for your intended program's Subject Test requirement.

For GRE information and application materials, contact the Educational Testing Service at:

GRE
P.O. Box 6000
Princeton, NJ 08541-6000 USA
Telephone: 609-771-7670 Email: gre-info@ets.org
Web: www.gre.org

TOEFL Scores

Official results of the Test of English as a Foreign Language (TOEFL), as administered by the Educational Testing Service (ETS), are required of all applicants whose native language is not English. Unless otherwise required by a department/program, the minimum score requirement is 550 (paper-based test). For the Internet-based test, applicants must meet the following minimums in each section: 23 (speaking), 21 (reading), 18 (listening), and 22 (writing). For more information, visit bu.edu/cas/admissions/graduate/faq/. This requirement is waived only if you have received, or expect to receive, an undergraduate or graduate degree from a college or university in any of the following countries prior to enrollment in the Graduate School of Arts & Sciences: The United States of America, Canada, The United Kingdom, Ireland, Australia, or New Zealand. **The ETS Institution Code for the Graduate School of Arts & Sciences is 3087.**

For TOEFL information and application materials, contact the Educational Testing Service at:

TOEFL/TSE Services
P.O. Box 6151
Princeton, NJ 08541-6151 USA
Telephone: 609-771-7100 Web: www.toefl.org

International Student Data Form

A completed and signed International Student Data Form (ISDF) is required of all applicants who are not citizens of the United States or who have not been granted official Permanent Residency Status in the United States. The ISDF is a two-page document included toward the back of this application booklet or online at bu.edu/cas/admissions/graduate/apply/. Further instructions are stated on the form itself.

The completed Application for Admission, the \$70 application fee, and all supporting credentials and standardized test scores should be mailed to:

Graduate School of Arts & Sciences
Admissions Office
Boston University
705 Commonwealth Avenue, Suite 112
Boston, MA 02215 USA

Important Notice

Applicants should note that all materials submitted in support of an application become the sole property of the University and neither the originals nor copies will be provided to the applicant for other uses.



Department/Program Information Sheet

Please be sure that you have carefully read the procedures and requirements outlined on the Application and Credential Requirements page before referring to the following chart. **Official results of the GRE General Test are required of all applicants.**

Area of Study	Deadlines		Degrees Offered			GRE Subject Test Required	Additional Requirements (to those listed on the Application and Credentials Requirements page)
	Fall	Spring	MA	MA/PhD (Postbachelor's)	PhD (Post-master's)		
African American Studies	Jan 15	---	X				
American & New England Studies	Jan. 15	---		X	X		3 recommendations; scholarly writing sample; personal statement
Anthropology (including)	Jan. 15	---		X	X		3 recommendations; personal statement
Applied Anthropology ¹	Mar. 1	---	X				
Applied Linguistics	Mar. 1		X		X		3 recommendations; scholarly writing sample for post-MA/PhD applicants
Archaeology (including)	Jan. 1	---	X				3 recommendations; scholarly writing sample
Archaeological Heritage Management	Jan. 1	---	X				3 recommendations
Gearchaeology	Jan. 1	---	X				3 recommendations
Art History (including nondegree Certificate in Museum Studies)	Jan. 15	Oct. 15	X	X	X		3 recommendations; scholarly writing sample
Astronomy	Jan. 15	---	X	X	X	X (Physics)	3 recommendations
Bioinformatics	Dec. 1	Oct. 1	X (MS)	X (MS/PhD)	X		3 recommendations; résumé
Biology	Dec. 7	---	X	X	X	X ²	3 recommendations
Biostatistics	Dec. 15	---	X	X	X		
Cellular Biophysics	July 1	Oct. 15		X ³	X	X	3 recommendations
Chemistry	Jan. 1	Oct. 15	X	X	X	X (recommended)	3 recommendations
Classical Studies	Jan. 15	Oct. 15	X	X	X		3 recommendations; scholarly writing sample for post-MA/PhD applicants
Cognitive & Neural Systems	Jan. 15	Nov. 15	X	X	X	X (optional)	3 recommendations
Computer Science	Dec. 15	Oct. 1	X	X	X		3 recommendations
Creative Writing	Mar. 1	---	X (MFA)				3 recommendations; creative writing sample
Division of Religious & Theological Studies ⁴	Jan. 5	---	X	X	X		3 recommendations; academic writing sample; personal statement
Earth Sciences	Jan. 15	Oct. 15	X	X	X		3 recommendations
Economics (including) ^{5,6}	Mar. 1	Oct. 1	X				3 academic recommendations
Political Economy PhD	Jan. 2	---		X			3 academic recommendations
Economic Policy ^{5,6}	Mar. 1	Oct. 1	X				3 academic recommendations
Global Development ^{5,6}	Mar. 1		X				

¹ Please indicate interest by writing "Applied Program" in the space provided for "Specialization" on the Application for Admission.

² In biology, chemistry, physics, or biochemistry and molecular biology; other science subject exams may be accepted on a case-by-case basis.

³ This is a postbachelor's PhD program only. No MA degree will be awarded.

⁴ The degrees of Master of Divinity, Master of Theological Studies, Master of Sacred Music, Master of Sacred Theology, Doctor of Theology, and Doctor of Ministry are offered through Boston University's School of Theology, 745 Commonwealth Avenue, Boston, MA 02215.

⁵ Admission in the spring semester is only accepted for the Economics MA and MAEP programs. It does not apply to the MAPE/PhD and PhD programs. The MAGDE program does not offer spring admission.

⁶ International applicants are strongly advised to apply and submit all required credentials by January 2.

Area of Study	Deadlines		Degrees Offered			GRE Subject Test Required	Additional Requirements (to those listed on the Application and Credentials Requirements page)
	Fall	Spring	MA	MA/PhD (Postbachelor's)	PhD (Post-master's)		
Editorial Studies	Mar. 30*	---	X		X		3 recommendations—at least one academic; thesis proposal
Energy & Environmental Analysis (including)	July 1	Nov. 15	X				3 recommendations
Environmental Remote Sensing & Geographic Information Systems	July 1	Nov. 15	X				
International Relations & Environmental Policy	April 15	Oct. 15	X				
English	Jan. 1	---	X	X	X	X	3 recommendations; scholarly writing sample
French Language & Literature	April 15*	---	X		X		3 recommendations; writing sample
Geography & Environment	July 1	Nov. 15	X	X	X		3 recommendations; writing sample
Hispanic Language & Literatures	April 15*	---	X		X		3 recommendations; writing sample
History	Jan. 15	---	X	X	X		Writing sample; statement of foreign language competence
International Relations (with or without a Graduate Certificate in African Studies) including*:	April 15	Oct. 15	X				3 academic recommendations**
International Affairs	April 15	Oct. 15	X				3 academic recommendations**
International Relations & Religion	April 15	Oct. 15	X				3 academic recommendations**
Global Development Policy	April 15	---	X				3 academic recommendations**
Latin American Studies	April 15	---	X				
International Relations & Environmental Policy	April 15	Oct. 15	X				3 academic recommendations**
International Relations & International Communication	April 15	Oct. 15	X				3 academic recommendations**
Mid-Career International Relations	April 15	Oct. 15	X				3 academic recommendations**
Mathematics & Statistics	Jan. 15	Oct. 15	X	X	X	X (Mathematics)	3 recommendations
Molecular Biology, Cell Biology, & Biochemistry ²	Dec. 7	---	X	X	X	X ¹	3 recommendations; detailed research interests in personal statement
Music ³	Jan. 15	---	X			X	3 recommendations; musical composition or research paper
Neuroscience	Dec. 15	---	X	X	X		3 recommendations
Philosophy	Jan. 15	---	X	X	X		3 recommendations; scholarly writing sample
Physics	Dec. 15	***	X	X	X	X (Physics)	
Political Science	Dec. 1		X	X	X		3 recommendations; personal statement
Preservation Studies	April 1*	***	X				3 recommendations; writing sample; personal statement
Psychology PhD Programs (including Brain Behavior & Cognition, Clinical & Developmental Science)	Dec. 1	---		X	X	X (optional)	3 recommendations; MAT optional
Psychology MA program	May 15	---	X				(Please note that applications will be reviewed beginning March 1)
Sociology	Jan. 15	---	X	X	X		3 recommendations; academic writing sample
Interdisciplinary PhD Program in Sociology and Social Work	Jan. 15	---			X		scholarly writing sample; MAT may be substituted for GRE

¹ In biology, chemistry, physics, or biochemistry and molecular biology.

² Write "MCBB" in the space provided for "Department Name" on the Application for Admission and specify research interests on the "Specialization" line below.

³ The degrees of Master of Music and Doctor of Music Arts are offered through Boston University's College of Fine Arts, 855 Commonwealth Avenue, Boston, MA 02215.

* Fall deadline: Jan. 15 if applying for financial aid.

** Professional letters of recommendation are suitable substitutes for academic recommendations when someone has been away from student status for more than 2 years.

*** Spring admission is possible but uncommon. Spring applicants must contact the program director prior to submitting application.



APPLICATION FOR ADMISSION—SCHOOL COPY

Department Name _____ Specialization _____

Date of Intended Enrollment (check one month only) September January Year: _____

Prior application to this school? (check one month only) September January Year: _____

- Degree Program: Master of Arts (MA) (Postbachelor's) Doctor of Philosophy (MA/PhD) (Post-master's) Doctor of Philosophy (PhD)
 Master of Science (Bioinformatics Program only) (Postbachelor's) Doctor of Philosophy (MS/PhD) (Bioinformatics Program only) Nondegree
 Master of Fine Arts (Creative Writing Program only)

Form with fields for Last (Family) Name, First, Middle, Former Name, Reply Address, Permanent Address, Telephone Number, U.S. Social Security Number, Boston University ID Number, Email, Marital Status, Date and Place of Birth, Country of Citizenship, and If not U.S. citizen, has Permanent Residency in the U.S. been issued?

Persons writing letters of recommendation on your behalf:
1. _____ 2. _____ 3. _____

Table with 5 columns: Colleges or universities attended (most recent first), Location, Dates (from/to), Major field, Names of degrees awarded and dates awarded or expected

Do you wish to be considered for financial aid from Boston University (excluding loans and Work-Study)? Yes No

If a U.S. citizen, are you of Latino/Hispanic origin? Yes No

In addition, select one or more of the following racial categories to describe yourself:

- American Indian or Alaska native Asian Black or African American Native Hawaiian or Pacific Islander White

I hereby attest that all information provided in this application is true.

Signature _____ Date _____

THE APPLICANT SHOULD NOT WRITE BELOW

Complex form section with four columns: DEPARTMENTAL RECOMMENDATIONS, FINANCIAL AID, PREREQUISITES, and OFFICE USE ONLY. Includes checkboxes for Admit, Withdraw, Reject, and various aid options.

Chairman's Signature _____ Date _____

*This information is requested for statistical information and not required. Failure to provide this information will not prevent your application from being considered.

**Please note: for U.S. citizens and permanent residents, omitting your Social Security Number may cause delays in processing federal aid such as Stafford Loans and Work-Study.



APPLICATION FOR ADMISSION—DEPARTMENT COPY

Department Name _____ Specialization _____

Date of Intended Enrollment (check one month only) September January Year: _____

Prior application to this school? (check one month only) September January Year: _____

Degree Program: Master of Arts (MA) (Postbachelor's) Doctor of Philosophy (MA/PhD) (Post-master's) Doctor of Philosophy (PhD)
 Master of Science (Bioinformatics Program only) (Postbachelor's) Doctor of Philosophy (MS/PhD) (Bioinformatics Program only) Nondegree
 Master of Fine Arts (Creative Writing Program only)

Form with fields for: Last (Family) Name, First, Middle, Former Name, BU I.D. Number, Reply Address, Zip (Postal) Code, Telephone Number, Permanent Address, Email address, Marital Status, Date and Place of Birth, Country of Citizenship, etc.

If the department to which you are applying requires the Graduate Record Examination (GRE) or the Miller Analogies Test, provide the following information:

Form for GRE and TOEFL scores with fields for Test date, Verbal, Quantitative, AWA/Analytical, Subject Name, Score/Rank, etc.

Persons writing letters of recommendation on your behalf:

- 1. _____ 2. _____ 3. _____

Table with 5 columns: Colleges or universities attended (most recent first), Location, Dates (from/to), Major field, Names of degrees awarded and dates awarded or expected

List all courses that you are currently enrolled in that do not appear on your current transcript.

Table with 4 columns: INSTITUTION, DEPT., TITLE OF COURSE (If possible, give name of instructor), NO. OF CREDITS

*This information is requested but not required. Failure to provide this information will not prevent your application from being considered.

List below all courses in **your intended area of study** that have been or will be completed before enrollment. Then list all foreign language courses you have taken or are taking, describing your speaking and reading competence in each language. Mark graduate-level courses with a "G" after the grade. Any graduate-level courses for which you anticipate requesting transfer of credit should be marked with an asterisk (*). You may attach this information on a separate sheet of paper.

Institution	Department	Title of Course (If possible, give name of instructor)	No. of Credits	Grade

Employment Information

List all jobs held since you began undergraduate studies, starting with the most recent (a résumé may be submitted as a replacement or supplement to this section).

Dates	Employer	Location	Title	Full- or Part-time

Optional: Have you been in contact with a member of the Boston University faculty or staff in your chosen department of study?

Yes No

If so, with whom? _____

I hereby attest that all information provided in this application is true.

Signature _____ **Date** _____

Personal Statement

Write a statement on a separate page of not fewer than 200 words describing your qualifications and the objectives of your educational program. Report any research activities, publications, independent studies, and memberships in academic, professional, or honorary societies. Account for time that has elapsed between formal studies. Applicants for teaching fellowships should indicate previous teaching experience. Please be sure to write your name on this sheet. Please be advised that under certain circumstances, this evaluation may be reviewed by someone other than a member of the admissions committee of the department indicated above.

Remember to Attach your Personal Statement



Boston University Graduate School of Arts & Sciences

705 Commonwealth Avenue
Boston, Massachusetts 02215 USA

Recommendation for Admission

The applicant should complete all relevant sections below and submit this form to the person providing a recommendation.
Materials submitted in support of an application become the property of the University, and neither originals nor copies will be provided.
(Please type or print.)

Applicant's name _____
(Family Name) (Given Name) (Middle)

- Applicant for**
- Master of Arts
 - Master's of Fine Arts (Creative Writing Program only)
 - (Postbachelor's) Doctor of Philosophy
 - (Post-master's) Doctor of Philosophy
 - Nondegree
 - Master of Science (Bioinformatics Program only)
 - MS/PhD (Bioinformatics Program only)

Date of birth _____

Semester of application _____

Department name _____

Specialization _____

Evaluator's name _____

Title or Position _____

Institution/Company _____

Address _____

Telephone Number _____

Email _____

To the Applicant: This recommendation will become part of your Admissions file. It will not be disclosed to any unauthorized individual without your consent. If you matriculate at Boston University, you will be accorded access to its contents unless you voluntarily waive your right of access. Please check one of the boxes and sign the statement below.

I have read the information above and I hereby _____ my right of access to this document should I matriculate at Boston University.

waive

do not waive

Signature _____ **Date** _____

TO THE PERSON MAKING THE RECOMMENDATION: Under the 1974 Family Educational Rights and Privacy Act, the applicant named above will have access to this recommendation unless he/she has waived that right. If you choose not to use this form for your recommendation, please return the form with your letter so that the above waiver may apply to such letters. Please be advised that under certain circumstances, this evaluation may be reviewed by someone other than a member of the admissions committee of the department indicated above.

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- 1. How well do you know the applicant?** (Check as many as apply)
- as reported by junior staff members
 - as a student in a large lecture course
 - as a student in a small class
 - as a student in laboratory courses
 - as a student engaged in research or independent study under my direction
 - as my advisee
 - other (state) _____

2. How long have you known the applicant? _____

- 3. For what level of graduate study do you recommend the applicant?**
- a program leading to the master's degree only
 - a program leading to the PhD degree

- 4. Would you accept this student to work with you toward a PhD degree? If no, please comment.**
- Yes
 - No _____

5. Please summarize your evaluation by checking your estimate on the following items. ("Exceptional" should indicate that the applicant is comparable to the most-qualified students that you have known. "Good" should indicate a positive recommendation with no reservation.)

a.	General Qualifications	Exceptional	Good	Fair	Doubtful	Poor	No basis for judgment
	Ability to engage in independent inquiry						
	Ability to express self in writing						
	Breadth of general knowledge						
	Analytical skills—science and mathematics						
	Emotional stability and maturity						
	Intellectual ability						
	Motivation						
	Perseverance						
	Potential as a creative scholar						
	Responsibility in assignments and undertakings						
b.	Potential as a Teacher						
	Ability to stimulate interest						
	Breadth of perspective on field of study						
	Interest in teaching						
	Poise and clarity of expression						
	Proficiency and experience in working with groups						
c.	Laboratory Skills (for applicants in science)						

6. What is your overall ranking of this applicant as compared with other students you have known at his or her educational level?

- Upper 5%
 Upper 10%
 Upper 25%
 Upper 50%
 Lower 50%

7. In a brief statement, describe the major strengths and weaknesses of the applicant as a potential graduate student.

Signature _____ Date _____

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 Admissions Office
 705 Commonwealth Avenue
 Boston, Massachusetts 02215
 USA

Contacting the Graduate School of Arts & Sciences

The Graduate School of Arts & Sciences Admissions Office is open Monday through Friday, 9 a.m. to 5 p.m. Eastern Time.

By Mail (Applications and all supporting documents and credentials should be directed to this address):

Graduate School of Arts & Sciences
Admissions Office
Boston University
705 Commonwealth Avenue, Suite 112
Boston, MA 02215
USA

By Email: grs@bu.edu

By Telephone: 617-353-2696

By Fax: 617-358-5492

Graduate School of Arts & Sciences on the World Wide Web:

www.bu.edu/cas/graduate

Graduate School of Arts & Sciences Bulletin:

www.bu.edu/bulletins/grs

Boston University on the World Wide Web:

www.bu.edu

Additional Information for International Applicants

International students are responsible for making arrangements for travel to and from Boston and for adequate financial resources, including tuition and living expenses, for at least one year at Boston University. Refer to the **Graduate School of Arts & Sciences Estimate of Expenses** toward the back of this booklet for further information.

Because of the relatively brief amount of time available for processing and reviewing applications for admission to the spring semester, international students are strongly advised to apply only for fall semester admission.

A limited number of teaching fellowships and assistantships are available to qualified international students with superior fluency in English. U.S. immigration regulations generally prohibit international students from accepting employment during the first year of study in the United States unless the University offers an appointment together with admission. Information and assistance regarding governmental and University regulations may be obtained by writing to the Boston University International Students & Scholars Office (ISSO), 888 Commonwealth Avenue, Boston, MA 02215, USA. The ISSO can also be reached by email at isso@bu.edu. For further advice and assistance in seeking admission, international students are advised to consult the nearest U.S. embassy, consulate, or information center.

Educational Information

List all schools, colleges, or other institutions you have attended or are attending in your country and elsewhere, **including** the United States:

Secondary or Preparatory Schools	Location	Indicate degree or diploma granted	Dates from to

Immigration and Visa Information

If you are currently in the U.S., or have been in the U.S. during the past six months, please indicate your current or most recent U.S. immigration classification _____ and submit dark, legible copies of the following documents:

- _____ Personal data pages of your passport including the page that indicates the passport expiration date
- _____ Copy of the front and reverse side of your most recent I-94 card (usually small card stapled into your passport)
(Please make certain that the copy clearly reflects the blue and red DHS stamp on the I-94 card)
- _____ Copy of the most recent visa stamp in your passport (if applicable)

In addition:

- If you are currently in the U.S. in F-1 student status, please submit dark, legible copies of the front and reverse side of all of your Form(s) I-20 and Employment Authorization Card(s) (if applicable).
- If you are currently in the U.S. in J-1 Exchange Visitor status in any category, please submit dark, legible copies of all of your Form(s) DS-2019.
- If you are currently in the U.S. in F-2, J-2, H-4 or any other dependent immigration status, please submit copies of all immigration documents from your spouse or parent on which you are dependent for your immigration status.
- If you are currently in the U.S. in any other immigration status, please submit copies of all of your Form(s) I-797 and/or any other relevant immigration documents.

If you are not currently in the U.S., to which U.S. Embassy or Consulate do you intend to apply for your visa stamp?
_____ (Please include the city and the country)

Family Information

Your spouse and your children (under the age of 21) are eligible to apply for dependent visas to accompany you to the U.S. or to follow to join you at a later time. Please complete the information below about each dependent whether or not they will be included in your visa/status applications.

1. Do you have any dependents (as defined above)?	<input type="checkbox"/> No	<input type="checkbox"/> Yes. How many? _____
2. Are your dependents currently in the U.S.?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
3. Will your family travel with you to the U.S.?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
4. Will your family travel to the U.S. separately?	<input type="checkbox"/> No	<input type="checkbox"/> Yes. When? _____

	Dependent 1	Dependent 2	Dependent 3	Dependent 4
Family/Last Name				
First/Given Name(s)				
Middle Name(s)				
Date of Birth				
City of Birth (month/day/year)				
Country of Birth				
Country of Citizenship				
Country of Legal Permanent Residence				
Relationship*				
Current immigration status, if in U.S.				

* Please indicate "Wife," "Husband," "Son," or "Daughter." If you have more than four dependents, list them on an additional sheet.

Last Position Held in Home Country

Please give the title and a brief description of the most recent (or current) position held in *your country of citizenship or country of last legal permanent residence*. If the last position was that of student, please write "Undergraduate student" or "Graduate student."

Please choose the category that best describes the employer of the above position:

- Government Academic Community Private Sector The Arts or Sports Labor Union or Organization Communications/Media Military

I attest that the information I have provided above is accurate, and I understand that it will be released to the U.S. Department of Homeland Security to create official immigration records for me and my dependent family members. I understand that I am responsible for submitting adequate financial documentation demonstrating my ability to pay for my tuition and living expenses. Failure to report accurate information could jeopardize my eligibility for a U.S. visa or my ability to enter the U.S. and enroll in my academic program.

Signed _____ Dated _____

Boston University prohibits discrimination against any individual on the basis of race, color, religion, sex, age, national origin, physical or mental disability, sexual orientation, or marital, parental, or veteran status. This policy extends to all rights, privileges, programs, and activities, including admissions, financial assistance, employment, housing, athletics, and educational programs. Boston University recognizes that nondiscrimination does not ensure that equal opportunity is a reality. Because of this, the University will continue to implement affirmative action initiatives which promote equal opportunity for all students, applicants, and employees. Inquiries regarding the application of this policy should be addressed to the Director of Equal Opportunity, 25 Buick Street, Boston, Massachusetts 02215.



Estimate of Expenses for International Students

FALL 2010-SPRING 2011

PREPARED BY THE INTERNATIONAL STUDENTS & SCHOLARS OFFICE

These estimates are for graduate international students studying at the Charles River Campus during the 2010/2011 academic year. Please see reverse side for the Estimate of Expenses for programs at the Boston University Medical Campus. The 9-month estimate covers the Fall and Spring semesters, while the 12-month estimate covers Fall, Spring, and Summer. Please keep in mind that the figures for living expenses are estimates.

ESTIMATE FOR GRADUATE STUDENTS

Tuition listed is for most graduate programs. Please see the "Tuition Exceptions" section below for a list of schools or colleges with different tuition charges and adjust the tuition estimate accordingly. Some academic programs require additional fees; please check with your academic program to determine if additional fees will apply. Although students are not required to enroll in Summer Term, any coursework taken during the summer or at the Center for English Language & Orientation Programs (CELOP) will require additional tuition and fees.

	9 months	12 months
Tuition (see certain exceptions below)	\$39,314	\$39,314
University Fees ¹	402	402
Health Insurance ²	1,676	1,676
Room and Board	11,950	15,933
Books and Supplies	1,189	1,189
Incidentals (transportation and personal expenses)	3,994	5,325
Total	\$58,525	\$63,839

ESTIMATE FOR DEPENDENTS

A dependent is defined as the student's spouse or child (under the age of 21). Please add the following figures to the total estimate listed above when a student will be accompanied by dependents.

	9 months	12 months
For one dependent	\$7,993	\$9,652
For two dependents	\$13,899	\$17,105
For each additional dependent, add this figure to the estimate above for two dependents	\$3,780	\$4,555

TUITION EXCEPTIONS (PER YEAR)

Substitute these tuition figures in place of the standard tuition figure above when calculating estimate of expenses.

College of Fine Arts	\$19,648
School of Law	\$39,980
School of Social Work	\$25,100
School of Theology	\$16,000

¹ Tuition and Fees

Fees include George Sherman Union (GSU) and health fee for the year; does not include any special fees that may be associated with specific schools/colleges.

² Health Insurance Rate

The 2010/2011 costs of the Boston University Medical Insurance plans for full-time students (U.S. citizens and international) are: Boston University Student Basic: \$1,676; and Boston University Student Plus: \$2,299. Health insurance is required for all international students and their dependent family members. Please note that these rates are for students on the Charles River Campus, and are based on the student health insurance plan available for purchase through Boston University. Some health insurance estimates may reflect 2009/2010 figures.

Summer School 2010 Tuition and Fees

Session 1: May 18–June 25, 2010

Session 2: June 28–August 6, 2010

<i>Tuition costs per credit:</i>	Undergraduate (course nos. 100 to 599)	\$ 530
	Graduate (course nos. 600 to 999)	1,184
<i>Exceptions:</i>	College of Fine Arts (music education courses on campus, per credit)	\$ 530
	College of Engineering (all courses on campus above 500)	1,184
	School of Education (all courses on campus, per credit)	530
	School of Theology (DMin, all courses on campus, per credit)	485
	School of Social Work (all courses on campus, per credit)	760
	Metropolitan College (course nos. 100–599)	530
	Metropolitan College (course nos. 600–999)	700
	Laboratory Fee (per course)	200
	Registration Fee (per term)	40
	Technology Fee	200

Center for English Language & Orientation Programs (CELOP)

EN 004 (6 weeks in the spring)	\$ 2,900
EN 050 (12 weeks in the fall or spring)	5,700
EN 020 (12 weeks in the fall or spring)	5,200
EN 005 (4 weeks in the summer)	2,100
EN 015 (9 weeks in the summer)	4,200
EN 025 (6 weeks in the summer)	2,800
EN 055 (12 weeks in the summer)	5,100

Please add \$140 for each course to cover application, registration, and program fees. For additional information regarding the programs listed above, please contact CELOP by phone at 617-353-4870 or by fax at 617-353-6195. You may also send an email message to celop@bu.edu or visit their website at www.bu.edu/celop.

Employment

In securing a visa, an entering international student must prove to the satisfaction of Boston University, the American Consul, and the U.S. Immigration and Naturalization Service that he/she has sufficient funds for at least one year of study. Paid employment is therefore not permitted during the first semester of one's studies unless it is an assistantship.

After the first semester, international students may work on campus by securing written permission from the International Students and Scholars Office. If permission is granted, the student may work up to 20 hours per week during the academic year and full time during the summer and vacation periods. There is often a shortage of on-campus jobs, and some students are unable to find employment. Students on F-1 visas may apply for off-campus employment only after they have been an F-1 student for a year in the United States and only after a number of conditions are met.

Those persons on J-1 visas may engage in any employment specified on the IAP-66 form. The IAP-66 form is the document used to obtain a visa. Such employment authorization is usually reserved, however, for foreign faculty, research scholars, and teaching assistants (TAs), and not for undergraduate students. If there is a clear, urgent need for employment, J-1 students may request work authorization, either on or off campus, from their visa sponsor (which might be an agency, or Boston University). If the sponsor believes the work will not interfere with the educational objectives being pursued, the sponsor can grant the J-1 student permission to work up to 20 hours per week during the academic year and full time during the summer and vacation periods. No authorization is needed from the Immigration and Naturalization Service.

Usually, at the completion of their academic program, students can apply at the International Students & Scholars Office for practical training authorization, which will allow them to work in their field and be paid.

In all cases, visa regulations require that foreign students maintain a full course of study each semester (*minimum of 12 credit hours*). Because of this requirement, and because permission to work is restricted, **students should not expect to finance their studies solely by working in the United States.**